

Jaffrey Public Library Board of Trustees
Meeting Minutes – January 15, 2019

Present: Francis McBride, Pam Armstrong, Emily Carr, Pat MacIsaac, Harry Young, Tammy Cummings (alternate), Travis Shattuck (alternate), and Julie Perrin, Library Director.
Absent: Lou Casagrande (alternate)

The meeting was called to order by Chair McBride at 10:06 am.

Secretary's report: MacIsaac made a motion, and Young seconded, to approve the December 18 public meeting minutes. **Vote in favor: 5-0.**

Treasurer's report: MacIsaac asked that when submitting invoices, it would be helpful if we indicate what line item to draw from, as indicated on the annual treasurer report. MacIsaac presented the annual report, which led to a question about merit gifts. Armstrong made a motion, and Young seconded to accept the Treasurer's report. **Vote in favor: 5-0**

McBride requested a nonpublic session to discuss staff evaluations and compensation.

Motion to enter Nonpublic Session made by Carr, seconded by Young.

Specific Statutory Reason cited as foundation for the nonpublic session:

RSA 91-A:3, II (a), (b), (c).

Roll Call vote to enter nonpublic session

Francis McBride	yes
Pam Armstrong	yes
Emily Carr	yes
Harry Young	yes
Patricia MacIsaac	yes

Entered nonpublic session at 10:22 am.

Motion to exit Nonpublic Session and seal the minutes was made by Carr, seconded by Armstrong.

Roll Call vote to exit nonpublic session at 11:10 am.

Francis McBride	yes
Pam Armstrong	yes
Emily Carr	yes
Harry Young	yes
Patricia MacIsaac	yes

Corresponding Secretary's report: Carr reported on the thank you notes for Mildred's Mittens.

Library Director's report: Perrin's written monthly report had been distributed in advance of the meeting.

Perrin reported on a discrepancy in the collection of printing monies which was believed to be due to a staff clerical error in making change. She will continue to monitor the situation.

Old Business:

- a. 2019 Budget – McBride reported on the Budget Committee hearing and the positive response of the Budget Committee members.

New Business:

- a. Girl Scout Lock-In: The board reviewed the materials and proposal submitted for the Girl Scouts to have a lock-in at the library. MacIsaac made a motion and Young seconded to allow the overnight lock-in for the Girl Scout Cadette Troop 10848. **Vote in favor: 5-0**
- b. Director Performance review – Perrin was asked to leave the meeting.

Specific Statutory Reason cited as foundation for the nonpublic session:

RSA 91-A:3, II (a), (b), (c).

Roll Call vote to enter nonpublic session

Francis McBride	yes
Pam Armstrong	yes
Emily Carr	yes
Harry Young	yes
Patricia MacIsaac	yes

Entered nonpublic session at 11:12 am.

Motion to exit Nonpublic Session and seal the minutes was made by Carr, seconded by Armstrong.

Roll Call vote to exit nonpublic session at 11:35 am.

Francis McBride	yes
Pam Armstrong	yes
Emily Carr	yes
Harry Young	yes
Patricia MacIsaac	yes

Perrin was invited back to the meeting. McBride indicated no resolution or date to be set for the director's performance review.

77 **Motion to adjourn** made by Carr, seconded by MacIsaac. The Board voted unanimously to
78 adjourn at 12:38 pm.
79 **The next meeting of the Board is Tuesday, February 19 at 10 am.**
80 **These minutes recorded by** Julie Perrin, Library Director.

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