

TOWN OF JAFFREY
Jaffrey, New Hampshire
PLANNING BOARD
Meeting Minutes
February 13, 2018

Present: Chairman Gordon, Members Despres, Farmer, Merrell, McKenzie, Alternate member Sherman, Selectmen's Representative Weimann.

Absent: Member Devlin
Member Sherman will vote

Staff: JoAnne Carr, Director of Planning and Economic Development

CALL TO ORDER

Chairman Gordon called the public hearing to order at 6:59 p.m.

MEETING MINUTES APPROVAL

1. PB 17-12 - Attorney Tom Hanna noted an error in the minutes and has requested that the minutes of Jan. 9, 2018 and the Letter of Decision be amended to read: Condition subsequent - Hours of operation: outside music and fireworks shall be concluded by 10:00 pm
2. Correct spelling of Hanna in two locations

MOTION: On a motion by McKenzie, seconded by Farmer the minutes of the January 9, 2018 meeting were approved as amended. (6-0) *Chairman Gordon recused himself*

The approval of the January 22, 2018 minutes was tabled until the next meeting due to lack of quorum representing that meeting.

PUBLIC HEARING ACCEPTANCE – no action

PUBLIC HEARING – no action

OTHER BUSINESS

- J Carr: Design Guidelines

Ms. Carr asked the board if they would like to adopt the design guidelines as standards and incorporate them as part of the site plan review. A Public Hearing would need to be held to revise the guidelines.

MOTION: On a motion by McKenzie, seconded by Farmer to go to public hearing to modify the land use code to incorporate the design “guidelines” as design “standards” in the site plan review regulations and to update the code to maintain consistency. (7-0)

- J Carr: Master Plan Update

Ms. Carr distributed the draft of the Population and Housing chapter. Ms. Carr, Members Sherman and McKenzie have reviewed it. Ms. Carr would like the board to read through it and offer recommendations before it goes to public hearing. Ms. Carr has also received the draft of the Regional Context chapter which she will circulate to members. Members McKenzie, Sherman and Merrell offered to review the draft.

- J Carr: Impact Fees

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The Select Board has asked the PB to review impact fees. After a brief discussion, Ms. Carr was asked to present data re: fees collected and distribution of those funds at the upcoming PB meeting. The Board will then vote on whether to suspend the fee schedule for a period of 24-48 months.

ADJOURNMENT

The meeting adjourned at 7:41 pm

Submitted:

A handwritten signature in blue ink that reads "Becky Newton". The signature is fluid and cursive, with a long horizontal stroke at the end.

Becky Newton, Recording Secretary

Attest:

A handwritten signature in blue ink. It is a stylized, cursive signature that appears to read "Matt Devlin".

Matt Devlin, Chairman Pro Tem
Jaffrey Planning Board