

TOWN OF JAFFREY
Jaffrey, New Hampshire
Select Board Meeting Minutes
August 10, 2020

Chairman: Franklin W. Sterling, Jr.

Selectmen: Kevin Chamberlain, John E. Belletete

Town Manager: Jon Frederick

Staff: Superintendent of Utilities Tony Cavaliere, Administrative Assistant Judy Zola

Guests: Richard & Ann Scorzelli

AGENDA:

A. Call to Order- 6:00pm

B. Non-Public – None

C. Appointments

Ann Scorzelli - Proctor Road- Mr. & Mrs. Scorzelli were present to express their concerns of the newly installed Stop signs at the Proctor Road intersection. Ann read from a letter addressed to the BOS, Town Manager and Planning Board, which will be attached to these minutes. They were unable to attend the Planning Board meetings where the subdivision was approved after consideration of the driveway placements and site lines and neighborhood concerns were addressed. The Planning Board will not change their decision. The new DPW Director is looking into improving winter plowing in the area. Guardrails would be too expensive to install. He will also look into cutting brush back to increase site lines. The Scorzelli's have issues with the stop signs and winter roads. This will be a one-year pilot and the Town will review it in a year with a public hearing to hear from neighbors. Most of the trees are on private property, so the Town cannot address them. It was advised for the Scorzelli's to email the Town Manager in May and the Public Hearing will be scheduled.

Tony Cavaliere – Sewer Department Finances and Rates- The budget and revenues are not in alignment. There is only \$30,000 left in the fund. It appears that expenses are exceeding revenue. There have been personnel changes in Finance, Tax Collector and in the Water/Sewer Departments in the last year, so he is looking at previous records with the Finance Director to look for discrepancies. Tony explained there was a great deal encumbered in line maintenance. Water does not seem to be trending in the same fashion. Tony has reviewed the auditor's report, which only gives a year-end balance. Chamberlain asked if there may be a possible accounting error, however the Tax Collector did review the accounts. The BOS wondered if it was a financial issue or if it's the efficiency of the system. Tony will be investigating all angles with his resources and report back to the BOS. He will look into setting the rates after the revenue portion is corrected and tracking.

D. Public Hearings – None

E. Approval of Meeting Minutes

On a motion by Belletete, seconded by Chamberlain, the Public Minutes of July 27, 2020 were approved (3-0).

On a motion by Belletete, seconded by Chamberlain, the Non-Public Minutes of July 27, 2020 were approved and sealed (3-0).

F. Consent Agenda

1. Payroll and Vendor Manifests

2. Abatements

- a) #2020-37 – Komez Hansen – 31 Peterborough Street - \$1,098.00 - Taxes
- b) #2020-38 – Stephen & Angela Selmer – 20 Lawrence Street - \$208.24 – Sewer
- c) #2020-39 – Christopher Vaiani – 7 Meadow Lane - \$289.36 – Water -**DENIED**
- d) #2020-40 – 371 Main St. LLC- 371 Main Street - \$11.36 Water/\$13.66 Sewer
- e) #2020-41 – 42-44 Webster St. LLC – 42 Webster Street - \$11.36 Water/\$13.66 Sewer
- f) #2020-42 – 42-44 Webster St., LLC – 44 Webster Street- \$11.36 Water/\$13.66 Sewer
- g) #2020-43 – Steven Ascani – 39 River Street - \$11.36 Water/\$13.66 Sewer
- h) #2020-44 – Tara Baus – 35 Rowley Circle - \$11.36 Water
- i) #2020-45 – Theodore Bergeron – 21 Harriet Lane - \$11.36 Water
- j) #2020-46 – Nancy Brown – 10 Bourgeois Street - \$11.36 Water/\$13.66 Sewer
- k) #2020-47 – Edward Brummer II – 36 Golf Club Road Rindge - \$11.36 Water
- l) #2020-48 – Brandon Chamberlain – 7 Sunnyfield Drive - \$11.36 Water/\$13.66 Sewer
- m) #2020-49 – Richard Croumie III – 25 South Shore Drive - \$11.36 Water
- n) #2020-50 – Robert Cutchin – 339 Squantum Road - \$11.36 Water
- o) #2020-51 - Terri Deschenes – 60 Harkness Road - \$11.36 Water/\$13.66 Sewer
- p) #2020-52 – Joseph Diab – 50 Sawtelle Road - \$11.36 Water
- q) #2020-53 – James Dumont – 308 Squantum Road - \$11.36 Water
- r) #2020-54 – Melvin Duval – 58 River Street - \$11.36 Water/\$13.66 Sewer
- s) #2020-55 – Sabrina Estabrook-Russett – 40 Bryant Road - \$11.36 Water
- t) #2020-56 – GCG Properties, LLC – 109 River Street - \$11.36 Water
- u) #2020-57 – Janet Grant – 36 Thorndike Pond Road - \$11.36 Water/\$13.66 Sewer
- v) #2020-58 – Greater Grace Properties, LLC – 18 Hadley Road - \$13.66 Sewer
- w) #2020-59 – Patricia Harmon – 38 Blackberry Lane - \$11.36 Water
- x) #2020-60 – Jaffrey Family Associates – 6 Poplar Court - \$11.36 Water/\$13.66 Sewer
- y) #2020-61 – Christopher Lebrecque – 160 Sandy Lane - \$11.36 Water
- z) #2020-62 – Lori MacDonald – 24 Prospect Street - \$11.36 Water/\$13.66 Sewer
- aa) #2020-63 – Judy Ouellette – 33 Nelson Circle - \$11.36 Water/\$13.66 Sewer
- bb) #2020-64 – Evan Pawlowicz – 31 Mountain Road - \$11.36 Water
- cc) #2020-65 – Patricia Proulx – 8 Erin Lane - \$11.36 Water/\$13.66 Sewer
- dd) #2020-66 – Robin Pelkey – 40 Prospect Street - \$11.36 water/\$13.66 Sewer
- ee) #2020-67 – Amy Saucier – 24 Adams Street - \$11.36 Water
- ff) #2020-68 – Andrew Schultz – 22 Howard Hill Road - \$11.36 Water
- gg) #2020-69 – Jacob Smith – 5 Brendan Lane - \$11.36 Water/\$13.66 Sewer

- hh) #2020-70 – Liza Sprague – 19 South Shore Drive - \$11.36 Water
- ii) #2020-71 – Franklin Sterling – 79 Highland Avenue - \$11.36 Water/\$13.66 Sewer
- jj) #2020-72 – Louise Watson – 36 Bryant Road - \$11.36 Water
- kk) #2020-73 – Robert Wimpory – 105 River Street - 1.36Water/\$13.66 Sewer
- ll) #2020-74 – Cindy Wing – 14 Contoocook Avenue - \$56.80 Water

3. Land Use Change Tax
 - a) FW Greene Estate- 91 Mountain Road - \$ 5,250.00
4. Tax Collector's August 2020 Supplemental Water & Sewer Warrant
 - a) \$3,522.04
5. Meetinghouse Request
 - a) #20-3 – David Torrey – Wedding – July 10, 2021
6. Acceptance of Donation from JFFCI of 4 Thermal Imager Cameras, New Rescue PFD's and Depth Finder for the Rescue Boat.

On a motion by Belletete, seconded by Chamberlain, the Consent Agenda was approved with #2-C being denied. (2-0). Sterling recused himself as he was one of the abatements.

G. Old Business -None

H. New Business

Class VI Red Gate Road – Waiver of Liability Due to Transfer of Ownership -Derek Shea-
On a motion by Chamberlain, seconded by Sterling, the waiver was approved (2-0)
Belletete recused himself.

Schedule Public Hearing to Amend Town Code –Parking Permits for Town Beach Parking-
The Town cannot limit the beaches to residents only, but they are able to issue parking permits, so that non-residents will have to purchase in able to park. The non-resident beach use is large and the upkeep and staff costs are an issue. Residents will have their transfer station stickers and non-residents will be charge \$150 for a seasonal permit. This fee will cover the man hours needed for sticker enforcement. There is a lot of public support for this. Renee and Todd Croteau will be present for the public hearing. The hearing will be scheduled for the next BOS meeting: Monday, August 24th at 6pm at the Fire Station.

Fence Request- James Norby – 20 Aetna Street-
Mr. Norby's property borders Community Field and he would like to put up a fence for privacy on the property line, on the Town's side. There was discussion regarding a waiver of liability or a possible lot line adjustment. It was decided to table this to gather more information from Mr. Norby. TM Frederick will contact Mr. Norby.
Chairman Sterling recused himself from this item and didn't not participate in discussion due to being related to Mr. Norby.

I. Reports to the Select Board

Selectmen's Reports

Sterling- Budcom has been on summer break for July and August. Budget is tracking well at 2.2% under.

Belletete – Planning Board met on 7/14 and approved a subdivision on Plantation Drive, Dupuis lot line adjustment. There will be a Public Hearing for an addition proposal by Apollo Steele. Bob Sherman resigned as he's moved to Peterborough, Margaret Nelson, Bud Taylor were approved as members and John Peard will be attending a meeting to see if he'd be interested in joining.

Chamberlain- Has meetings this week. ConCom- Carey Park will be a combination swing gate and bollards. If it's converted into a Class B Trail, the gate will be allowed to be locked. The request for conversion would have to be presented at Town Meeting.

Town Manager's Report

Cold Stone Springs- Funding has been approved from various sources. NBRC will be heard on Friday. Millipore's contribution will total \$1.16 million, which breaks down to \$150,000 per year. TM Frederick will keep the Board updated as more funding is approved. If all funding comes in as planned, there will be no reason to use Town Funds.

Elections- The Moderator, Town Clerk and Supervisor's of the Checklist have been meeting regarding the September Election. Hope Fellowship has agreed to allow us to use their parking lot for a drive-thru voting process. Disinfecting between voters will be done and a privacy tent would be used for those wishing to get out of their vehicle to vote. Absentee ballots are being used for residents not comfortable with in-person voting. Covid 19 is being considered a disability for the upcoming elections, allowing absentee ballot use.

J. Other Business –None

K. Non-Public –

On a motion by Belletete, seconded by Chamberlain, In Accordance with RSA 91-A:3, II (A) Roll Call Vote (Sterling -yay, Belletete- yay, Chamberlain – yay) to Enter Non-public at 7:15pm

On a motion by Belletete, seconded by Chamberlain to exit Non-Public session at 7:31pm and to seal the minutes (3-0).

L. Adjournment

On a motion by Belletete, seconded by Chamberlain, the meeting was adjourned at 7:32pm (3-0).

Submitted:

Attest:

Judith A. Zola
Administrative Assistant

Franklin W. Sterling, Jr.
Chairman

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The Town of Jaffrey is an equal opportunity employer.