

TOWN OF JAFFREY
Jaffrey, New Hampshire
Select Board Meeting Minutes
March 22, 2021

Chairman: Franklin W. Sterling, Jr.

Selectmen: John E. Belletete (Zoom), Kevin Chamberlain

Town Manager: Jon Frederick

Staff: Administrative Assistant Zola

Others: Carolyn Garretson, Conservation Commission

A. Call to Order - 6:05pm

B. Non-Public- None

C. Appointments – None

D. Public Hearings –

Public Information and Input Session - Carey Road & Sherwin Hill Road – Conversion from Class VI Road to Class A or B Trail

Both Carey Road and Sherwin Hill Road are currently Class VI roads. The intent is to reclassify them to preserve the integrity of the roadways and limit vehicular traffic. Carey Road would be reclassified as a Class B Trail with bars installed to prohibit vehicles. There is a great deal of foot traffic into Children's Woods and reclassification would be safer for pedestrians and the trail would be able to be maintained. Sherwin Hill Road would be reclassified as a Class A trail, allowing agricultural and forestry access. The Town would have access to the well field in order to do maintenance. Both roads would have locked gates with signage. Carolyn Garretson from the Conservation Commission was present and stated that the Commission fully supports both these projects and they funded the gates and trail signage for Carey Road. Chairman Sterling noted that the Board also supports these projects and both will be on the Town Meeting warrant.

The Public Information Session ended at 6:14pm

E. Approval of Meeting Minutes

Public Minutes of March 8, 2021 (*Motion/Vote*)

Tabled due to incorrect minutes in binders. Will approve at next meeting.

F. Consent Agenda

1. Payroll and Vendor Manifests
2. Abatements
 - a) #2021-9 Town of Jaffrey/Suez – 2 Old Sharon Road - \$12.82 – Duplicate Billing
 - b) #2021-10 - Justin McLaughlin - 314 North Street - \$1,483.87 - Taxes
 - c) #2021-11 - Flyex Housing Associates - 18 Gilmore Pond Road - \$1,695.99 - Taxes
 - d) #2021-12 - Herbert & Pauline Harvey - 147 River Street - \$344.13 - Taxes
 - e) #2021-13 - Louis Blais - 11 Andrews Drive - \$448.74 - Taxes
 - f) #2021-14 - Priscilla or Charles Palmer - 243 Gilmore Pond Road - \$1,980 - Land Use Change Tax
3. Veteran Exemption
 - a) Jean Boutwell – 59 Sawtelle Road -All Veteran’s Tax Credit - \$500
 - b) Alton Durost, Jr. - 29 Summit Drive - Veteran’s Tax Credit - \$500
 - c) David Jenkins - 97 Crestview Drive - All Veteran’s Tax Credit - \$500
 - d) Richard Ouellette - 11 Wheeler Street - Disabled Veteran’s Tax Credit - \$1,800
4. Yield Tax Levy
 - a) Daniel & Travis Shattuck – Map 211/Lots 17 & 20 -\$1,085.89
5. Notice of Intent to Excavate
 - a) #21-233-01-E - Jeffrey & Bonnie Cutter - Map 235/Lot 30.1
6. Tax Collector’s Excavated Earth Tax Warrant
 - a) Jeffrey & Bonnie Cutter - Map 235/Lot 30.1 - \$328.04
 - b) Richard P. & Ann F. Sawyer - Map 256/Lot 4 - \$207.64
7. Tax Collectors 3rd Cycle 2021 Water & Sewer Commitment Warrant
 - a) Water - \$96,015.24
 - b) Sewer - \$104,606.18
8. Meetinghouse Requests
 - a) #2021-2 - Electric Earth Concerts - Concert on June 21, 2021
 - b) #2021-3 - Electric Earth Concerts - Concert on August 18, 2021
 - c) #2021-4 - Project Shakespeare - Lawn Play Performance - May 1, 2021/Rain date May 2
 - d) #2021-5 - Monadnock Music - Lawn Concert - August 14, 2021/Rain date August 15

9. Jaffrey Parks & Recreation Department -Annual Request to Close Squantum Road for Contoocook Beach from May 28, 2021 to September 6, 2021

Discussion: Can the road be closed now and the decision to cover the road with sand be made later? Depending on Covid restrictions later in the Summer, it may be of benefit to wait on sand coverage. Last year the beach population was limited due to lack of sand. If Covid cases are up, the smaller beach area may be advantageous.

10. Raffle Requests

a) Shelter from the Storm

i) The Taste of Monadnock - August 15, 2021

ii) Antique Roadshow - October 1, 2021

b) Jaffrey Woman's Club

i) Yearly Raffles - May 1, 2021 to April 30, 2022

11. Appointments

a) Vicki Arceci - Jaffrey 250th Committee Member

b) Marc Tieger - Jaffrey 250th Committee Member

c) William Taylor - Planning Board Member - Term Expires 2024

d) Ed Merrell- Planning Board Member - Term Expires 2024

e) Peter Lambert - Cemetery Committee - Term Expires 2023

f) Richard Boutwell - Cemetery Committee - Term Expires 2022

g) Bruce Hill - Cemetery Committee - Term Expires 2023

h) Emily Preston - Cemetery Committee - Term Expires 2023

On a motion by Belletete, seconded by Chamberlain, the Consent Agenda was approved as presented (3-0).

G. Old Business- None

H. New Business

Schedule Public Hearing to Amend Town Code – Traffic Regulations- The Town Code regarding prohibited parking is currently unclear and needs to be updated to be consistent with the RSA and supply clarification of the rules. A public hearing needs to be scheduled. April 24, 2021 was decided as the meeting date and it will be noticed.

Warrant Article Presenters- The warrant was read and the Board decided on the presenters for each article. The list will be typed and distributed for review before Town Meeting.

I. Reports to the Select Board
Selectmen's Reports

Sterling- Nothing to report.

Belletete - Did not attend EDC.

Chamberlain -Concom met last Wednesday. There was discussion regarding the Nutting Road mitigation with the easement, but with no resolution. They are planning some education programs online with the Recreation Department, buckthorn mitigation, birds and native plants were also discussed. Sterling asked about pollinator gardens, interested residents are inquiring. Cheshire Pond Conservation are will be getting new bridges and trail markers with the help of the FPU Football team, who will transport materials into the area. Earth Day is upcoming with the VIS talking about replacing the sugar maples on the Meetinghouse common as the old trees are decaying.

Town Manager's Report

- WW Cross- The report from EPA will be in by the end of this week. There will hopefully be recovery funds available and then they will work with the property owners.
- Hazard Mitigation- The updated plan is currently on the Jaffrey website for review and comments.
- Auditors - The new Auditors are in the Town Office this week.

J. Other Business - None

K. Non-Public- On a motion by Belletete, seconded by Chamberlain, in Accordance with RSA 91-A:3, II (J) (L) Roll Call Vote to Enter Non-Public Session at 6:47pm (Sterling-Yay, Belletete-Yay, Chamberlain-Yay).

On a motion by Belletete, seconded by Chamberlain to exit non-public at 7:19pm (3-0).

L. Adjournment

On a motion by Chamberlain, seconded by Sterling, the meeting was adjourned at 7:19pm (3-0).

Submitted:

Attest:

Judith A. Zola
Administrative Assistant

Franklin W. Sterling, Jr.
Chairman

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