

TOWN OF JAFFREY
Jaffrey, New Hampshire
Select Board Meeting Minutes
April 26, 2021

Chairman: Franklin W. Sterling, Jr.

Selectmen: John E. Belletete, Kevin Chamberlain

Town Manager: Jon Frederick

Staff: Superintendent of Highways & Facilities Croteau, Superintendent of Utilities Cavaliere, Building Inspector Deschenes, Fire Chief Chamberlain, Administrative Assistant Zola

Others: Atty. Kate Miller

A. Call to Order - 6:00pm

B. Non-Public – None

C. Public Hearings –

1. Renewal of Comcast Cable Television Franchise Agreement

Chairman Sterling opened the Public Hearing at 6:01pm.

Atty Miller explained that she reviewed the contract noting the following:

This is not an exclusive contract, which means the Town could have other carriers provide services. This contract is for 10-years with a decrease in density requirements. They provide pricing in tiers instead of a la cart. Many older residents rely on cable TV, but this may be the last contract due to most residents using internet instead. NH law requires companies to pay taxes to the Town for infrastructure. There is no escape clause for Comcast to end their term early.

Seeing no questions from the public, Chairman Sterling closed the Public Hearing at 6:11pm.

2. Amend Town Code Chapter 185 to adopt changes to the Town Parking Ordinance

Chairman Sterling opened the Public Hearing at 6:12pm

Sterling read the proposed changes to Chapter 185. The Police Chief wanted clarification to the prohibited parking to be changed, so his enforcement would be clear.

Seeing no questions from the public, Chairman Sterling closed the Public Hearing at 6:16pm.

D. Appointments – Superintendent of Utilities Tony Cavaliere – State Drought Restrictions
A letter dated April 22nd was received from the State indicating that we should start implementing drought restrictions due to all of Southern NH being in moderate drought conditions. Last year we weren't in drought conditions until June. Presently, everything is trending down with well levels and wetlands around the well areas being dry. The thought was to start voluntary restrictions now and move to mandator in a few weeks if needed. Tony explained that water usage does increase in the summer time. Chamberlain asked if Covid quarantine added any increased usage, but Tony said no. The State has guidelines of on how to proceed with mandatory restrictions, such as odd/even watering days, no watering days, no car washing/no lawn watering etc. Discussion ensued regarding a staged restriction implementation, having Town properties lead by example and asking the public to be mindful. Enforcement of restrictions is outlined in State guidelines.

E. Approval of Meeting Minutes

On a motion by Belletete, seconded by Chamberlain, the Public Minutes of April 12, 2021 were approved (2-0) Sterling abstained.

On a motion by Belletete, seconded by Chamberlain, the Non-Public Minutes of April 12, 2021 were approved and sealed (2-0) Sterling abstained.

F. Consent Agenda

1. Payroll and Vendor Manifests

2. Tax Collector Recommittal Warrants

Utility Charges

- Water & Sewer - \$262,434.52
- Septic Haulers - \$3,627.53

Yield Tax

- \$4,517.56

Property Taxes

- Property Taxes - \$344,011.51
- Tax Liens - \$479,868.40

3. Exemptions

- a) Christian Clifford-Haines - 28 Andrews Drive - Elderly Exemption - \$40,000
- b) Richard Ames - 12 Blackberry Lane - Solar Exemption - \$10,000
- c) Brian & Gail Simmons - 234 Fitzwilliam Road - Solar Exemption - \$10,000
- d) William Bower - 63 Gibbs Road - Veteran's Tax Credit - \$500
- e) Brandon Chamberlain - 7 Sunnyfield Drive - All Veteran's Credit - \$500
- f) Kristy Perretta - 44 River Street - Veteran's Tax Credit - \$500

4. Land Use Change Tax
 - a) Jonathan Lang & Gail Berardino-Lang - 11 Jaquith Road - \$350
5. Yield Tax Levy
 - a) Richard & Ann Sawyer -Map 256/Lot 12 - \$1,290.91
6. Excavation Tax Warrant
 - a) Richard & Ann Sawyer - Map 256/Lot 4.1 - \$207.64
7. Current Use Application
 - a) Richard & Ann Sawyer - Map 256/Lot 4.1
8. Acceptance of Donations
 - a) Barbara Knowlton - Humiston Playground Fund - \$100
 - b) Conant Class of 1973 - Jaffrey 250th Fund - \$420.81
9. Appointments
 - a) James Georgopoulos - Economic Development Council - Term expires 2023
 - b) Edward Merrell - Economic Development Council - Term expires 2024
 - c) William Schofield - Economic Development Council - Term expires 2024
 - d) Erlene Brayall - Zoning Board of Adjustment- Full Member - Term Expires 2024
 - e) Marc Tieger - Zoning Board of Adjustment - Term Expires 2024
10. Tax Collector's 4th Cycle 2021 Water and Sewer Commitment Warrant
 - a) Water - \$131,876.97
 - b) Sewer - \$138,246.35
11. Tax Collector's 4th Cycle 2021 Septic Hauler's Warrant
 - a) \$9,892.00
12. Authorization to Expend Funds:
 - a) \$940.97 - Quantum Construction – Bridges Fund - Nutting Road Bridge Contract
 - b) \$198.00 - D'Avanza Clock Repair – Town Clocks Fund - Annual Services

On a motion by Belletete, seconded by Chamberlain, the Consent Agenda was approved as presented. (3-0).

G. Old Business- None

H. New Business

Resolution #2021-16 - Approval of Comcast Cable Television Franchise Agreement

On a motion by Belletete, seconded by Chamberlain, Resolution #2021-16 was approved (3-0).

Resolution #2021-9 - Amend Chapter 185 (Vehicles & Traffic)

On a motion by Belletete, seconded by Chamberlain, Resolution #2021-9 was approved (3-0).

Acceptance of Road Name - Gordon Way - On a motion by Belletete, seconded by Chamberlain, the road name request of Gordon Way was approved (3-0).

Recreation Department Ceiling Repair - Building Deschenes was present to review pictures of the ceiling with the BOS. It seems that the structure itself is holding up, it's the sub-structure that is sagging and needs replacing. Areas are over work stations are of concern. It was suggested to get a complete scope of work and then go out to bid. The Recreation staff can use the warming hut during repairs.

I. Reports to the Select Board

Selectmen's Reports

Belletete- EDC met last week and had an update regarding the Route 202 project. Design work will be going to bid in 2022. In 2023, the start of demolition and prepping areas would take place and by 2025 the first bridge should be completed.

Chamberlain- Concom met and had an annual review of Grey Goose Farm. The Hennessey family lot is all agricultural. They would like to thank the FPU Football team for their hard work at Cheshire Pond and Children's Woods. There is now signage on trails at both locations. They are working with Monadnock Conservancy with a conservation easement for the Nutting Road bridge project. There will be an Earth Day film festival as well as some conservation programs happening in June. Andy Baranowski will be assisting with timely updates to their webpage.

Cemetery Committee met and Charlie Turcotte is the present Chairman. Conant Cemetery will have a new mowing contract and work being done. Old Burial Ground will be having tree work done.

Town Manager's Report

- Jaffrey 250th parade request will have to be coordinated with the State as Routes 202 and 124 would be blocked. The fireworks have been offered by Atlas for residents only, so a plan will need to be made.
- Recreation Director - Interviews were held today and there were 4 good candidates.

- Recreation Lead Maintenance Temp. Position- It was decided to eliminate this temporary position and make it a highway position, funded through the DPW budget (General Fund). This position will deal with winter shoveling at Town facilities and sidewalk plowing as well as other seasonal jobs.

J. Other Business

Rindge Letter- The Rindge Town Administrator wrote to request a meeting of the Select Boards to discuss the new parking restrictions at Contoocook Beach. It was decided to do a 10am meeting at the Jaffrey Fire Station, date will be determined and an invitation will be sent to Rindge.

- K. Non-Public-** On a motion by Belletete, seconded by Chamberlain, in Accordance with RSA 91-A:3, II (J) (L) Roll Call Vote to Enter Non-Public Session at 7:07pm (Belletete-Yay, Chamberlain-Yay).

On a motion by Belletete, seconded by Chamberlain to exit non-public at 7:30pm.

L. Adjournment

On a motion by Belletete, seconded by Chamberlain, the meeting was adjourned at 7:30pm

Submitted:

Attest:

Judith A. Zola
Administrative Assistant

Franklin W. Sterling, Jr.
Chairman

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The Town of Jaffrey is an equal opportunity employer.