

**TOWN OF JAFFREY**  
**Jaffrey, New Hampshire**  
**Select Board Meeting Minutes**  
**August 9, 2021**

**Chairman:** Franklin W. Sterling, Jr.

**Selectmen:** John E. Belletete, Kevin Chamberlain

**Town Manager:** Jon Frederick

**Staff:** Superintendent of Highways and Facilities Croteau, Planning & Economic Development Director Carr, Administrative Assistant Zola

**Others:** Harvey Sawyer, Sen. Denise Riccardi

**A. Call to Order- 6:00pm**

**B. Non-Public** - On a motion by Belletete, seconded by Chamberlain to enter Non-Public Session pursuant to RSA 91-A:3, II (A) at 5:30pm (3-0) (Sterling-yay, Belletete-yay, Chamberlain-yay)

On a motion by Belletete, seconded by Chamberlain to exit Non-Public session at 5:50pm and to seal the minutes (3-0). (Sterling-yay, Belletete-yay, Chamberlain-yay)

**C. Appointment** – Senator Denise Ricciardi came to give the Board updates on what she’s been working on during the First Session of the Senate, a review of the State Budget and to let Jaffrey know that she’s a resource for us. During Covid, she’s been working 15 hours/day from home and has made Property Tax Relief her mission. She worked to get the Meals and Rooms Tax to 30% for towns. She’s also been advocating for Education Savings Accounts, so parents have choices where to send their children for schooling. She currently is serving 14 towns and is involved with all of them. Here in Jaffrey, she assisted the American Legion with funding for a new roof through Charitable Gaming funds. She was also willing to assist the town with the American Rescue Funds if needed. Senator Riccardi left her contact information with the Board and encouraged them to contact her with any issues.

**D. Public Hearings**

1. Emergency Operations Plan-

Chairman Sterling opened the Public Hearing at 6:23pm.

Seeing that there were comments/concerns from the Public, the Public Hearing was closed at 6:25pm.

On a motion by Belletete, seconded by Chamberlain, the Jaffrey Emergency Operations Plan was approved (3-0).

## **2. Cemetery Fee Changes-**

Chairman Sterling opened the Public Hearing at 6:25pm.

2003 was the last time Cemetery Fees were reviewed. The suggestion is for a moderate increase to cover perpetual care costs. It was suggested that these fees should be reviewed every 3 years. The proposed fee schedule was reviewed.

Seeing that there were comments/concerns from the Public, the Public Hearing was closed at 6:28pm.

On a motion by Belletete, seconded by Chamberlain, the Updated Cemetery Fee Schedule was approved (3-0).

## **E. Approval of Meeting Minutes**

On a motion by Chamberlain, seconded by Sterling the Public Minutes of July 26, 2021 were approved (2-0). Belletete abstained.

On a motion by Chamberlain, seconded by Sterling, the Non-Public Minutes of July 26, 2021 were approved and sealed (2-0). Belletete abstained.

## **F. Consent Agenda**

1. Payroll and Vendor Manifests

2. Cemetery Deed

a) Alexander Bird - Cutter Extension Lot 38-B - \$ 350.00

On a motion by Belletete, seconded by Chamberlain, the Consent Agenda was approved as presented (3-0).

## **G. Old Business - None**

## **H. New Business**

Liquor License Extension Request - Café 532- Seeing no objections from staff, on a motion by Belletete, seconded by Chamberlain, the request for extension was approved (3-0).

Liquor License Request - Park Theatre- Seeing no objections from staff, on a motion by Belletete, seconded by Chamberlain, the request was approved (3-0).

Letters of No Objection will be sent to both Vendors.

USDA Rural Development Loan Fund Request - Silver Ranch- Harvey Sawyer was here regarding Silver Ranch's request. The EDC considered the request at their last meeting and were supportive. The request is for \$40,000. There is only \$28,000 left in the fund as of now. There are 3 loans paid in full and 3 that are still outstanding. They intend to look into grant funding as well as a great deal of fundraising. They would like to use the money to pave the runway, which was last paved in 1961. It is also used for DHART/UMASS helicopter landings. Jo Anne Carr will contact Economic Affairs and will work with Silver Ranch to assist with Grant funding. Selectman Chamberlain will talk with Fire Chief Chamberlain regarding Life Flight and possible funding options.

## **I. Reports to the Select Board**

### Selectmen's Reports

Sterling- No meetings for Budget Committee, HDC or Meetinghouse Committee. Dennis Wright will be letting us use his lift to fix the clock tower next week.

Belletete - Planning Board is tomorrow night.

Chamberlain - Concom meets next week. Cemetery Committee work session was delayed.

### Town Manager's Report -

- FEMA walk through should result in expected funding.
- ARPA Funds can be used for Stratton Road sewer project. The unanticipated funds will be accepted at the next BOS Meeting.
- Infrastructure Money is in its second round. We should expect ½ now which is approximately \$276,000.
- Letourneau is not paved yet, but should be in 2-3 weeks.
- Nutting Road bridge is moving along.

## **J. Other Business -None**

## **K. Non-Public –**

On a motion by Belletete, seconded by Chamberlain to enter Non-Public Session pursuant to RSA 91-A:3, II (J) at 7:03pm (3-0) (Sterling-yay, Belletete-yay, Chamberlain-yay)

On a motion by Belletete, seconded by Chamberlain to exit Non-Public session at 7:16pm and to seal the minutes (3-0). (Sterling-yay, Belletete-yay, Chamberlain-yay)

**L. Adjournment**

On a motion by Belletete, seconded by Chamberlain, the meeting was adjourned at 7:16pm.

Submitted:

Attest:

Judith A. Zola  
Administrative Assistant

Franklin W. Sterling, Jr.  
Chairman

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