

**TOWN OF JAFFREY**  
**Jaffrey, New Hampshire**  
**Select Board Meeting Minutes**  
**September 27, 2021**

**Chairman:** Franklin W. Sterling, Jr.

**Selectmen:** John E. Belletete(late), Kevin Chamberlain

**Town Manager:** Jon Frederick

**Staff:** Planning & Economic Development Director Carr, Administrative Assistant Zola

**Others:** Carroll and Ali Lefebvre, Marc Tieger, David Belletete

**A. Call to Order - 5:22pm**

**B. Non-Public-** In Accordance with RSA 91-A:3, II (J) Roll Call Vote to Enter Non-Public Session at 5:22pm (Chamberlain-yay, Sterling-yay)

On a motion by Chamberlain, seconded by Sterling to exit Non-Public session at 6:04pm and to seal the minutes (2-0). (Chamberlain -yay, Sterling-yay)

On a motion by Belletete, seconded by Chamberlain to re-enter public session at 6:04pm

**C. Public Hearings - None**

**D. Appointments—None**

**E. Approval of Meeting Minutes**

On a motion by Belletete, seconded by Sterling, the Public Minutes of September 13, 2021 were approved (2-0) Chamberlain abstained.

On a motion by Belletete, seconded by Sterling, the Non-Public Minutes of September 13, 2021 were approved and sealed (2-0) Chamberlain abstained.

**F. Consent Agenda**

1. Payroll and Vendor Manifests

2. Abatements

- a) # 2021-29 - Logan Maxim - 28 Howard Hill Road - \$54.91- Sewer
- b) # 2021-30 - Hodges Development Corp. - Forest Park -\$92.85 - Water/Sewer Refund
- c) # 2021-31 - Hodges Development Corp. - Forest Park - \$4,052.60 - Water/Sewer Refund

3. Acceptance of Donations to the Recreation Department

- a) \$65.00 Playground Fund

4. Board/Committee Appointments -  
Conservation Commission

- a) Pam Armstrong - Alternate Member - Term Expires 2024
- b) Dr. Thomas Alborn-Hsu - Member - Term Expires 2024

Downtown Revitalization Committee

- a) Dominique Caissie - At Large Member - Term Expires 2025
- b) Mike Shea - At Large Member - Term Expires 2025

Trustees of the Trust Fund

- a) Shari Fish - Alternate Member - Term Expires 2022
- b) Robert Stephenson - Alternate Member - Term Expires 2022

5. Yield Tax Levy

- a) # 20-233-02-T - Palache Land Trust LLC - Map 220/Lot 3- \$1,193.34

6. Authorization to Expend Funds

- a) \$125.00 - Peterborough Marble & Granite Works, LLC - Gravestone Restoration Fund

7. Tax Collector's 9<sup>th</sup> Cycle Water & Sewer Commitment Warrant

- a) Water - \$141,448.24
- b) Sewer -\$338,086.12

8. Cemetery Deed

- a) Barry & Cynthia Syrjanen - Cutter Cemetery Lots 4 & 10B - \$900

On a motion by Belletete, seconded by Chamberlain, the Consent Agenda was approved as presented (3-0).

**G. Old Business - None**

**H. New Business**

Resolution #2021-38 - Annual Tree Lighting - Town Common - 12/3/2021 6:30pm

On a motion by Belletete, seconded by Chamberlain, Resolution #2021-38 was approved (3-0).

Cabana Falls Liquor License Request - Carroll and Ali Lefebvre, owners of Cabana Falls were present to explain that they are moving their retail store and manufacturing to the Monadnock Plaza. This would be a transfer of their license from Peterborough. They would like to do wine tastings on the weekends as well as retail during the week. The operation is small with only 4 employees now. The manufacturing is also small.

There were no staff objections, and questions were addressed by the owners.

On a motion by Chamberlain, seconded by Sterling, the liquor license request was approved (2-0). Belletete recused himself as he is the property owner of the mall.

## **I. Reports to the Select Board**

### Selectmen's Reports

Sterling -HDC met and exterior fence and screened porch were approved for Mr. Bracket's property.

Had heard that the Nutting Road bridge and Stratton Road projects were postponed until 2026. TM will look into this.

Belletete- Planning Board- he was excused because it was a compliance hearing for Belletete's store. No abutters attended and all went well. EDC met and the TIFD's were discussed. All is well now and their budgets are subject to Town Meeting.

Chamberlain- Was out of town.

ConCom had some guest who may become members. Anne McBride's Carey Park Easement may be presented at Town Meeting. Dr. Goodby's excavations are underway. There is a dock on Thorndike Pond that they are concerned about the length.

Cemetery - Last 2 meetings were work sessions. They worked on fixing gravestones at the Old Burying Ground. The next meeting in October will be with the TM discussing budgets.

### Town Manager's Report

#### ○ Public Safety Study

Police would be reviewing staffing and looking into a joint venture with surrounding towns. Fire staffing would be on 3 levels: per diem, regular firefighters and long-standing call members. MRI will be asked to do a per diem model and call fire fighters will have to be questioned on their commitment levels regarding time availability. There was discussion regarding Jaffrey being one of the least funded departments in the area. The Study will go ahead and we will see which direction to go.

#### ○ Flood Declaration in July would be able to be used for reimbursement for Letourneau Drive.

#### ○ Ellston Follow up- The driver who swerved at him was a 91-year old woman from Keene. She was contacted and apologized.

#### ○ Kathy Proulx - The policy stands and the BOS, VFW and American Legion agree that if he wasn't drafted from Jaffrey, he should not be included on the monument.

#### ○ Jaffrey 250<sup>th</sup> Committee met.

- Downtown Revitalization Committee will be convening soon.
- 202 Safety audit was done by the State and there will be no changes at the Route 202 & Sharon Road intersection.

**J. Other Business -**

Jaffrey 250th Committee Appointments

- a) Victoria Doyle - Member
- b) John Kohlmorgen - Member

On a motion by Belletete, seconded by Chamberlain, the Jaffrey 250<sup>th</sup> appointments were approved (3-0).

**K. Non-Public** – On a motion by Belletete, seconded by Sterling, In Accordance with RSA 91-A:3, II (L) Roll Call Vote to Enter Non-Public Session at 6:56pm.

On a motion by Belletete, seconded by Chamberlain to exit Non-Public session at 7:04pm and to seal the minutes (3-0). (Belletete - yay, Chamberlain -yay, Sterling-yay)

On a motion by Belletete, seconded by Chamberlain to re-enter public session at 7:04pm

On a motion by Belletete, seconded by Chamberlain, The Town will allow Ms. Babson to move the fence 10 feet back from its current position. She will have until October 15, 2021 to complete this action. If no action is taken, the Town will move ahead with removing the fence. (3-0).

**L. Adjournment**

On a motion by Belletete, seconded by Sterling, the meeting was adjourned at 7:04pm.

Submitted:

Attest:

Judith A. Zola  
Administrative Assistant

Franklin W. Sterling, Jr.  
Chairman

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