

TOWN OF JAFFREY
Jaffrey, New Hampshire
Select Board Meeting Minutes
November 22, 2021

Chairman: Franklin W. Sterling, Jr.

Selectmen: Kevin Chamberlain

Excused: John E. Belletete,

Town Manager: Jon Frederick (via Zoom)

Staff: Planning & Economic Development Director Carr, Administrative Assistant Zola

Others: David Paragallo

A. Call to Order - 6:22pm

- B. Non-Public** - On a motion by Chamberlain, seconded by Sterling, In Accordance with RSA 91-A:3, II (J) Roll Call Vote to Enter Non-Public Session at 5:30pm (2-0) (Sterling-yay, Chamberlain yay).

On a motion by Chamberlain, seconded by Sterling to exit Non-Public session at 6:20pm and to seal the minutes (2-0). (Sterling-yay, Chamberlain-yay)

C. Appointments

D. Public Hearings - None

E. Approval of Meeting Minutes

On a motion by Chamberlain, seconded by Sterling, the Public Minutes of October 25, 2021 were approved as amended (2-0).

On a motion by Chamberlain, seconded by Sterling, the Public Minutes of November 1, 2021 were approved (2-0).

F. Consent Agenda

1. Payroll and Vendor Manifests
2. Abatements
 - a) #2021-39 - Barbara Kahian - 95 Nutting Road - \$840.16 - Sewer (Refund)
 - b) #2021-40- Hodges Development Corp - 62 Scenic Drive - \$1,756.93 - Sewer
 - c) #2021-41 - Cheryl Adams - 5 Ellison Street - \$1,390.00 Water/\$1,900 Sewer
 - d) #2021-42 - Hodges Development Corp. - \$832.96 - Sewer (Refund)

3. Notice of Intent to Cut Wood or Timber
 - a) #21-233-06-T - Ann Sawyer - Map 256/Lot 12 - Turnpike Road
 - b) #21-233-07-T - Paula Geraghty - Map 222/Lot 10 - Great Road/Ingalls Road
 - c) #21-233-08-T - Gerrit & Elizabeth Bradley - Map 227/Lot 19 - Sandy Lane
 - d) #21-233-09-T - Jessica Bradley & Thomas Durkin - Map 227/Lot 20.1 - Sandy Lane
4. Tax Collector's 11th Cycle 2021 Water & Sewer Commitment Warrant
 - a) \$110,943.25 - Water
 - b) \$119,914.58 - Sewer
5. Tax Collector's 10th Cycle 2021 Septic Haulers Commitment Warrant
 - a) \$18,364.08
6. Tax Collector's Second Issue 2021 Stone Bridge Industrial District
 - a) \$273,372
7. Tax Collector's Second Issue 2021 Downtown Development District
 - a) \$389,510
8. Tax Collector's Second Issue Property Tax
 - a) 6,985,226
9. Authorization to Expend Funds: Town Clocks Fund
 - a) \$198 - D'Avanza Clock Repair, LLC - Town Clocks Annual Maintenance
10. Cemetery Deeds
 - a) Julia Bartlett- Cutter Extension Lot #40 & #34 B - \$900
 - b) Kenneth and Susan Campbell - Cutter Extension - Lot #44 B - \$350
 - c) Ann and William McKenzie - Cutter Extension - Lot#14 A - \$350
 - d) Linda Jean Carlson - Cutter Extension - Lot#15 A - \$350
 - e) Charles Turcotte and Laurel McKenzie - Cutter Extension - Lot#17 & 18 B - \$700
11. Board/Committee Appointments- Conservation Commission
 - a) Fran McBride - Change to Alternate Member
 - b) David Peragallo- Full Member - Term Expires 2024
12. Raffle Request - Annual Holiday Craft Fair Raffle - Jaffrey Parks & Recreation Dept.
13. Jaffrey-Rindge Cooperative School District - Impact Fees Withdrawal \$291
14. 2022 Boat Permit Fee Agent - Pelletier's Sport Shop

15. Acceptance of Donations

- a) \$55 for the Playground Fund from various Recreation Program Participants
- b) \$300 for Jaffrey Fire Department from National Center for Appropriate Technology

On a motion by Chamberlain, seconded by Sterling, the Consent Agenda was approved as presented (2-0).

G. Old Business - None

H. New Business

- Resolution #2021- 45- Special Event Permit - BSA Festival of Lights - December 11, 2021
On a motion by Chamberlain, seconded by Sterling, Resolution #2021-45 was approved (2-0).
- Resolution #2021-46 - Authorize withdrawal of \$2,190 from the Bridges CRF for payment of the subject easements.
On a motion by Chamberlain, seconded by Sterling, Resolution #2021-46 was approved (2-0).
- Resolution #2021-47 - Authorize withdrawal of \$19,891.76 from the Bridges CRF for payment of the subject permit and mitigation fees.
On a motion by Chamberlain, seconded by Sterling, Resolution #2021-46 was approved (2-0).
- DRA Sales Ratio Survey- Jaffrey is at 70% due to the current market. 2025 will be the next re-evaluation.
On a motion by Chamberlain, seconded by Sterling, the move to certify was approved (2-0).

I. Reports to the Select Board

Selectmen's Reports

Sterling- Meetinghouse Committee met for their Fall meeting. There is no pending work except for the tower project. They have raised \$101,000 so far. The bids came in a bit higher than expected, so Rob Stephenson will do more fundraising and to see if LCHIP would have more funds available.

Budget Committee met and the budget is on track and running 5-6% under.

Chamberlain - Concom met last week and there was a concern from a previous member regarding the re-opening of the Monadnock Rod N Gun. There appears to be a direction change in the shooting range, having it facing the Jaffrey line. A letter is being drafted with the Concom's concerns and will be sent to the Peterborough Planning Board.

David Peragallo was nominated as a new member.

CPCA has had lots of work done, including bridges and directional signs/markers.
The monies for the Nutting Bridge Road project will be coming out of the ARM fund.
Carey Park remediation update is that a report was filed with the commissions displeasure of how the situation was handled.

Town Manager's Report

- The budget process is ongoing.
- He will be back into the office on Tuesday 11/30.

J. Other Business - None

K. Non-Public – None

L. Adjournment

On a motion by Chamberlain, seconded by Sterling, the meeting was adjourned at 6:43pm.

Submitted:

Attest:

Judith A. Zola
Administrative Assistant

Franklin W. Sterling, Jr.
Chairman

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The Town of Jaffrey is an equal opportunity employer.