

TOWN OF JAFFREY
Jaffrey, New Hampshire
Select Board Meeting Minutes
April 11, 2022

Chairman: Franklin W. Sterling, Jr.

Selectmen: Kevin Chamberlain, John E. Belletete (via Zoom- Late 6:07pm)

Town Manager: Jon Frederick

Staff: Administrative Assistant Zola

A. Call to Order - 6:00 pm

B. Non-Public

C. Public Hearing

D. Appointments - None

E. Approval of Meeting Minutes

On a motion by Chamberlain, seconded by Sterling, the Public Minutes of March 28, 2022 were approved as amended (2-0).

On a motion by Chamberlain, seconded by Sterling, the Non-Public Minutes of March 28, 2022 were approved and sealed (2-0).

F. Consent Agenda

1. Payroll and Vendor Manifests
2. Abatements
 - a) #2022-14 - Russell Hannagan - 30 Oak Street - \$183.44 - Sewer
3. Exemptions
 - a) Colleen Maack - 27 River Street - Elderly Tax Exemption - \$75,000
 - b) Euan Clements & Precia Harthcock- 23 Squantum Road- Solar Exemption - \$10,000
 - c) Danielle Bosse - 19 Libby Court - Veterans Tax Credit - \$500
 - d) Tracy Despres, Kim Caron, Kari Hunt - 14 Prospect Street - Veterans Tax Credit - \$500
 - e) Sharon Tyler- 23 Pinecrest Road - Veteran's Tax Credit - \$500
4. Current Use Application
 - a) David & Marcia Murphy - Map 250/Lot 6 - 1.875 Acres
5. Notice of Intent to Cut Wood or Timber
 - a) #22-233-01-T - Kathleen VanDyke - Map 229/Lot 33- Mountain Road

6. Tax Collector's Excavated Earth Tax Warrant (2021-2022)
 - a) #22-233-01-E - Jeffrey & Bonnie Cutter, Map 235/Lot 30 - \$330.36
7. Notice of Intent to Excavate (2022-2023)
 - a) #22-233-01-E - Jeffrey & Bonnie Cutter, Map 235/Lot 30.1 Woodbury Hill Road
 - b) #22-233-02-E - Keith Dupuis, Map 255/Lot 8.5 (1-8), 8.6, & 8.4 - Maria Drive
8. Yield Tax Levy
 - a) #21-233-06-T - Ann Sawyer - 365 Turnpike Road - \$1,104.12
9. Raffle Request
 - a) Jaffrey Woman's Club - Yearly Raffles May 1, 2022 to April 30, 2023
10. Authorize withdrawal of \$198.00 from the Town Clock ETF for Payment of Town Clocks Bi-Annual Service
11. Tax Collector's 4th Cycle 2022 Septic Hauler Commitment Warrant
 - a) \$13,620.00
12. Acceptance of Donations - Jaffrey 250th
 - Upton & Hatfield LLP - \$3,500
 - Mountainshade, LLC - \$1,500
 - Jaffrey Historical Society - \$1,500
 - First Church in Jaffrey - \$500
 - Gordon Services Property Maintenance LLC - \$500
 - Apollo Steel - \$500
13. Trustee of the Trust Fund Appointments
 - a) Robert Stephenson - Alternate - Term to Expire 2023
 - b) Shari Fish – Alternate - Term to Expire 2023

On a motion by Chamberlain, seconded by Sterling, the Consent Agenda was approved as presented (2-0).

G. Old Business - None

H. New Business

Resolution #2022-8- JaffJam- Harvest Christian Fellowship - August 13, 2022

On a motion by Chamberlain, seconded by Sterling, Resolution#2022-8 was approved (2-0).

Resolution #2022-10 - Authorize Withdrawal of \$8,614.79 from the Bridges CRF

On a motion by Chamberlain, seconded by Sterling, Resolution #2022-10 was approved (2-0).

Finance Policy Amendment – Accounts Payable and Payroll Procedure

This amendment would allow the processing of payments prior to Select Board Meeting dates. The Town Manager is approved to sign on the board's behalf for supplies and materials. This change will allow faster payments to avoid late fees.

On a motion by Belletete, seconded by Chamberlain, the Finance Policy Update was approved (3-0).

I. Reports to the Select Board

Selectmen's Reports

Sterling- Budcom met last week and the budget is in good shape.
Meetinghouse and Historic District have not met.

Belletete- There is a Planning Board meeting tomorrow to review the Athens Pizza site plan.

Chamberlain- No meetings have taken place.

Town Manager's Report

- Jaffrey 250th- There has been a lot of banners and sponsorships coming in. License plate logo has been approved for the year (2023).
- Earth Day cleanup in Children's Woods, Carey Park and Cheshire Woods will be happening on April 22nd. The Concom will be having events on the Common on April 23rd.

J. Other Business

K. Non-Public-

On a motion by Belletete, seconded by Chamberlain, in Accordance with RSA 91-A:3, II (A, C & J) Roll Call Vote to Enter Non-Public Session at 6:18pm (3-0) (Belletete-yay, Chamberlain-yay, Sterling-yay).

On a motion by Belletete, seconded by Chamberlain to exit Non-public and seal the minutes at 8:19pm (3-0).

L. Adjournment

On a motion by Chamberlain, seconded by Sterling, the meeting was adjourned at 8:19pm.

Submitted:

Attest:

Judith A. Zola
Administrative Assistant

Franklin W. Sterling, Jr.
Chairman

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The Town of Jaffrey is an equal opportunity employer.