

TOWN OF JAFFREY
Jaffrey, New Hampshire
Select Board Meeting Minutes
May 16, 2022

Chairman: Franklin W. Sterling, Jr.

Selectmen: Kevin Chamberlain

Excused: John E. Belletete

Town Manager: Jon Frederick (Excused)

Staff: Administrative Assistant Zola

A. Call to Order - 5:45pm

B. Non-Public- On a motion by Chamberlain, seconded by Sterling, In Accordance with RSA 91-A:3, II (C) Roll Call Vote to Enter Non-Public Session at 5:45pm (2-0) (Chamberlain-yay, Sterling-yay).

On a motion by Chamberlain, seconded by Sterling to exit non-public session and seal the minutes at 6:03pm (2-0).

C. Public Hearing- None

D. Appointments- None

E. Approval of Meeting Minutes

On a motion by Chamberlain, seconded by Sterling, the Public Minutes of April 25, 2022 were approved (2-0).

On a motion by Chamberlain, seconded by Sterling, the Non-Public Minutes of April 25, 2022 were approved and sealed (2-0).

F. Consent Agenda

1. Payroll and Vendor Manifests

2. Abatements

a) #2022-15 - Antone Desouza - 16 Cheshire Road Rindge - \$40.00 - Duplicate Fee

3. Notice of Intent to Cut Wood or Timber

a) #22-233-04-T - Reuben Duncan (SAU 47)- Map 240/Lot15 & 14.1 - NH Rte. 202

b) #22-233-05-T - James Draper, III Trustees - Map 250/Lot 3 - Parker Road

4. Yield Tax Levy

a) Gerrit & Elizabeth Bradley - Map 227/Lot 19 - Gilmore Pond Road - \$7,502.70

5. Acceptance of Donations -

Jaffrey 250th

Ronnie's Small Engine - \$500

Jaffrey Recreation

Misc. Donors - Playground Fund - \$10

Other Donations

LCHIP - 2021 Annual Monitoring Incentive Award - \$250

Jonah Ketola - Batting Cage Improvements - \$1,500

6. Cemetery Deeds

a) Jeanne Bacon - Cutter Hill Extension - Lot 100A - \$450

b) David & Kathryn Bacon - Cutter Hill Extension - Lot 97A - \$450

c) Nolan Sasner - Cutter Hill Extension - Lot 32A - \$350

d) George & Donna Lee Tignor - Cutter Hill Extension - Lots 13 & 16A - \$900

7. Cemetery Committee Appointments

a) Dick Boutwell - Member - Term Expires 2023

b) Bruce Hill - Member - Term Expires 2023

8. Tax Collector's 5th Cycle Septage Hauler's Warrant

a) \$16,828.80

On a motion by Chamberlain, seconded by Sterling, the Consent Agenda was approved as presented (2-0).

G. Old Business - None

H. New Business

Resolution #2022-14 - Special Event Permit - Farmer's Market (TEAM Jaffrey) June 24 - September 30 - Fridays 3pm

On a motion by Chamberlain, seconded by Sterling, Resolution #2022-14 was approved (2-0)

Resolution #2022-15 - Special Event Permit - Concerts on the Common (TEAM Jaffrey)
July 6 - August 31- Wednesdays 7pm

Police Department will keep an eye on the crowd size and TEAM Jaffrey needs to talk with the Building Inspector regarding signage as they didn't mention that in their application and there is no signage allowed on the Common. Concerns will be emailed along with the approved application to TEAM Jaffrey.

On a motion by Chamberlain, seconded by Sterling, Resolution #2022-15 was approved (2-0).

Resolution #2022-16 - Special Event Permit - Memorial Day Parade - May 30, 2022
Of note: This year they will be starting the parade on Blake Street not from the American Legion.

On a motion by Chamberlain, seconded by Sterling, Resolution #2022-16 was approved (2-0).

I. Reports to the Select Board

Selectmen's Reports

Sterling- Budcom met and the budget is in good shape along with expenditures and revenues. Meetinghouse Committee met on 5/13. Painting is going well and the Tower work is commencing.

Chamberlain- Cemetery Committee met on 5/19 at Conant Cemetery. They reviewed that cemetery. They discussed the budgets for gravestone and tree trust funds and there will be an effort from the committee to do as much as they can do with those funds to try to improve the cemeteries due to impending activities of the Jaffrey 250th celebration. They will be scheduling a cemetery tour. This year they will be touring St. Patrick's Cemetery, which is not a town owned cemetery, but it has a lot of history. They walked through Conant Cemetery and identified items that need to be addressed in the near future. There is a plan in place for cleaning headstones and repairing ones that they are unable to locate any family members to maintain. They will be having their upcoming meetings at the various town cemeteries in the summer months and will also have a couple work sessions.

Concom will be coming up this month.

Town Manager's Report - None

J. Other Business - None

K. Non-Public- On a motion by Chamberlain, seconded by Sterling, in Accordance with RSA 91-A:3, II (C) Roll Call Vote to Enter Non-Public Session at 6:13pm. (2-0) (Chamberlain-yay, Sterling-yay)

On a motion by Chamberlain, seconded by Sterling to exit non-public session and seal the minutes at 6:20pm (2-0).

L. Adjournment

On a motion by Chamberlain, seconded by Sterling to adjourn at 6:20pm (2-0).

Submitted:

Attest:

Judith A. Zola
Administrative Assistant

Franklin W. Sterling, Jr.
Chairman

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The Town of Jaffrey is an equal opportunity employer.