

TOWN OF JAFFREY
Jaffrey, New Hampshire
Select Board Meeting Minutes
July 25, 2022

Chairman: Franklin W. Sterling, Jr.

Selectmen: Kevin Chamberlain

Excused: John E. Belletete

Town Manager: Jon Frederick

Staff: Police Department Personnel, Assistant Fire Chief Dupuis, Administrative Assistant Zola

Others: Janet Grant, John McCarthy, Ann & Cascais Webb, Ken Campbell, Ann Royce

A. Call to Order -6:01pm

B. Appointment - Joe Golinski Promotion

Police Chief Muilenberg and members of the Jaffrey Police Department were in attendance to acknowledge the promotion of Joe Golinski to Sargent. The Chief explained that this was a promotion from within the department that actually took place earlier in June. Chairman Sterling noted that the police department has many officers with longevity, with Golinski being a member for 16 years. All in attendance agreed that Jaffrey is proud of its police force and the residents in attendance thanked the department for their hard work and dedication.

C. Non-Public -None

D. Public Hearing - 6:00pm - Stony Brook Special Sewer Assessment

Chairman Sterling opened the public hearing at 6:07pm and read the Public Hearing Notice. The petitioners, Kathy and Jameson Van Dyke were not in attendance.

TM Frederick explained that this development has gone through the Planning Board process and was approved. They came back for a change in design plans to hook up to town sewer as opposed to separate septic tanks. This plan is much more environmentally sound. All costs will be the responsibility of the developer. The building of the pump station, the construction and maintenance of the sewer lines for the life of the development. These costs would be only for the residents in this new development, not for all sewer users. Chairman Sterling noted that Tony Cavaliere, Superintendent of Utilities, ran the numbers and came up with a figure, using current prices, that would be an estimate for a sewer betterment that would be charged to Stony Brook development residents only. This amount can be reviewed annually and adjusted when needed. Janet Grant asked if there was any bonding for this project in case the house sales fall short. It was stated that the Main is bonded and the pump station will be the developer's property until 24 units are online. Ann Royce commented that there is one property in the area that already has drainage issues and she wondered who would be responsible for further issues. It was stated that the NH DOT and the Van Dykes would be responsible for correcting any drainage issues. There was also a concern of the construction timing conflicting with the Jaffrey 250th events. John McCarthy was concerned with the age of the present sewer lines in the development, which are from the mid 1980's. It was stated that these lines would be tested before construction and lines beyond the 28-house limit would be capped off. Any changes in density would have to go before the Planning Board.

It was explained that the developer would be responsible for all costs until 24 houses are built, then the sewer betterment would take over the costs, the town would not have any liability to takeover, even if there's bankruptcy, the homeowners would bear the costs. There was concern regarding the times of construction on Route 124, which would be under the direction of the NH DOT as well as the storing of the construction vehicles, which would be preferred to be up at the development and not at the Meetinghouse/Common area. Of note, the spreadsheet that outlined costs will be updated with correct addition of the numbers.

Seeing no further public comments/input...

Chairman Sterling closed the Public Hearing at 7:05pm.

E. Approval of Meeting Minutes

On a motion by Chamberlain, seconded by Sterling, the Public Minutes of July 11, 2022 were approved (2-0).

On a motion by Chamberlain, seconded by Sterling, the Non-Public Minutes of July 11, 2022 were approved and sealed (2-0).

F. Consent Agenda

1. Payroll and Vendor Manifests

2. Abatements

- a) #2022-26 - Vonn So - 88 Prospect Street - \$161.83 - Sewer
- b) #2022-27 - Justin Grandy - 29 Nutting Road - \$24.13 - Sewer

3. Acceptance of Donations

- a) \$15 - Various Donors - Recreation Department - Playground Fund
- b) \$500 - Demo-Core, LLC - Jaffrey 250th
- c) \$579 (Approximate value) Refrigerator - Jaffrey Women's Club - Recreation Dept.

4. Cemetery Deeds

- a) Cathy Burgoyne - Conant Cemetery - Lot 1354-B - \$450
- b) Alexander Bird - Cutter Extension Cemetery - Lot 38-B - \$350

5. Meetinghouse Request

- a) #2022-8 -First Church in Jaffrey - Installation of New Minister - September 11, 2022

6. Raffle Request

- a) Daughters of the Revolution - Scholarship Raffle - Riverfest - July 30th

7. Tax Collector's 7th Cycle 2022 Water & Sewer Commitment Warrant

- a) Water - \$130,545.97
- b) Sewer - \$137,591.43

On a motion by Chamberlain, seconded by Sterling, the Consent Agenda was approved as presented (2-0).

G. Old Business - None

H. New Business

Fire Engine One Proposals - Assistant Chief Dupuis was present to discuss the proposals. Two bids were received: 1. Allegiance was \$745,280 and 2. Rosenbauer was \$749,999. The Fire Dept. has scaled back their requests to only include the absolute necessary equipment to be included on the engine. There was some discussion about the order of purchasing the truck and equipment. Chief Chamberlain was then contacted via phone for the remainder of the discussion. He stated that the supplemental equipment prices are locked in per the contract. Kevin Chamberlain expressed concern regarding the equipment still being state of the art at the time of truck arrival. There may be grants available for hoses and radios, which the Chief is pursuing. The Chief recommended that the BOS approve the bid and authorize TM Frederick to sign documents.

On a motion by Chamberlain, seconded by Sterling, the quote from Allegiance for \$745,280 was accepted and TM authority to sign was approved (2-0).

Draft Proclamation for Jaffrey 250th Jubilee Celebration - This was reviewed by the BOS and the only suggested change is in the 4th paragraph to remove "Sestercentennial" and replace it with "250th".

Proposed Land Use Board Appointment Process- This draft was acceptable to the BOS. They will forward the process to the Planning Board and ZBA for review.

Draft Social Service Agency Funding Requests- This was brought up at the last Budget Committee meeting. There will be a committee consisting of a member from the following: 1 BOS, 1 Budcom, 1 Resident at Large and the Town Manager(non-voting) that will review all the petition requests and meet with the petitioners. There will a form that will need to be completed outlining their request reasoning, the number of Jaffrey residents served, their contributions and how they save the town money by providing these services. If they do not submit paperwork or don't attend the required meeting, they will not be recommended by the committee to the BOS or Budcom. This would eliminate the "rubber stamping" of petitions, that may not be serving Jaffrey in the capacity that is assumed and would minimize time at Town Meeting as there would be one budget item, with the subaccounts presented as opposed to individual warrant articles.

TM Frederick will make some changes to the proposed form for BOS further review.

I. Reports to the Select Board

Selectmen's Reports

Sterling - No meetings - nothing to report.

Chamberlain -

ConCom met last week a rep. from the Northeast Wilderness Trust attended. They have given a verbal agreement to partner with the Town in the conservation of Carey Park/Children's Woods. They believe in management in its natural state, no timber harvesting, but if there are falls, they can be cleared if obstructing the trail. Carbon credits would be received for land that is left in its natural state. There is a special meeting being held tomorrow (7/26) to discuss the partnering of Northeast for the ARM grant.

Riverfest is July 30th and they will be set up on the Common and will be doing tours of the Cheshire Pond Conservation area at the conclusion of Riverfest (2pm).

Downtown Revitalization Committee talked about Stony Brook and Millipore.

Cemetery Committee meeting was postponed and he couldn't attend the rescheduled meeting on Friday, but they did discuss 18 gravestone restorations in the Village Cemetery. They are looking at ground maintenance possible damaging the trunks of trees.

Town Manager's Report

- Jaffrey 250th - The Veteran's committee is planning or a parade, reenactment with a helicopter flyover and a chicken BBQ at the Common.
- School Street - Milling will be starting this week.

J. Other Business-

- Gary Arceci - Planning Board Alternate - Term to expire 2025

On a motion by Chamberlain, seconded by Sterling, The Arceci Planning Board Appointment was approved (2-0).

- Governor's Council Meeting - The date will be September 21, 2022 starting with breakfast at the Jaffrey Fire Station from 8am to 10am, followed by the meeting at Silver Ranch Airpark.

K. Non-Public - On a motion by Chamberlain, seconded by Sterling, In Accordance with RSA 91-A:3, II (J) Roll Call Vote to Enter Non-Public Session at 8:19pm (2-0) (Sterling - yay, Chamberlain - yay)

On a motion by Chamberlain, seconded by Sterling to exit non-public session and seal the minutes at 8:35pm (2-0)

L. Adjournment

On a motion by Chamberlain, seconded by Sterling to adjourn at 8:35pm (2-0).

Submitted:

Attest:

Judith A. Zola
Administrative Assistant

Franklin W. Sterling, Jr.
Chairman

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