

**TOWN OF JAFFREY**  
**Jaffrey, New Hampshire**  
**Select Board Meeting Minutes**  
**August 8, 2022**

**Chairman:** Franklin W. Sterling, Jr.

**Selectmen:** John E. Belletete, Kevin Chamberlain

**Town Manager:** Jon Frederick

**Staff:** Administrative Assistant Zola

**Others:** Andy & Ruth Webber

**A. Call to Order:** 6:00pm

**B. Appointments** - None

**C. Non-Public-** None

**D. Public Hearing** - None

**E. Approval of Meeting Minutes**

On a motion by Chamberlain, seconded by Sterling, the Public Minutes of July 25, 2022 were approved (2-0). Belletete abstained as he didn't attend 7/25 meeting.

On a motion by Chamberlain, seconded by Sterling, the Non-Public Minutes of July 25, 2022 were approved and sealed (2-0). Belletete abstained as he didn't attend 7/25 meeting.

**F. Consent Agenda**

1. Payroll and Vendor Manifests

2. Abatements

a) #2022-28- Estate of Steven Derousi - 7 Sharon Place, Rindge - \$237.84 - Water

3. Yield Tax Levy

a) #21-233-09-T - Jessica Bradley & Thomas Durkin - Map 227/Lot 20.1(Sandy Lane) - \$4,082.32

4. Current Use Change Tax

a) Abigail Robinson - Lot 206/Map 7 (Gap Mountain Road)- \$1,080

5. Tax Collector's 8<sup>th</sup> Cycle 2022 Septic Hauler's Commitment Warrant

a) \$14,116.32

6. Notice of Intent to Cut Wood or Timber

a) #22-233-06-T - Cody & Alexa Gordon- Map 237/Lots 33,32,21,11.1,13 - Harkness Road/Main Street

On a motion by Belletete, seconded by Chamberlain, The Consent Agenda was approved as presented (3-0).

## **G. Old Business**

Resolution #2022-30 - Stony Brook Sewer Special Assessment District

Public Hearing was held on July 25<sup>th</sup> without issues. Calculations will not be set until closer to completion date.

On a motion by Chamberlain, seconded by Sterling, Resolution #2022-30 was approved (2-0) with Belletete recusing himself.

Jaffrey 250<sup>th</sup> Proclamation - Sterling read the proclamation.

On a motion by Belletete, seconded by Chamberlain, the Jaffrey 250<sup>th</sup> Proclamation was approved (3-0)

Land Use Board Appointment Process - The memo to the Land Use boards was read by Chairman Sterling. This process will bring the BOS back into the process of making appointments. Nathan Flowers has expressed interest in being a member of the Planning Board. Belletete will mention this to the Planning Board members and invite Flowers to tomorrow night's meeting. Currently there are 1 opening for Planning Board and 2 openings for ZBA remaining.

On a motion by Belletete, second by Chamberlain, the Land Use Board Appointment Process was approved (3-0). Copies of the process will be distributed to both boards.

Social Service Agency Requests- The Budcom was notified of the BOS' intention of doing this plan. The committee will consist of TM, Sterling (BOS), Turcotte (Budcom) and Ben Wheeler (Resident at large). The Agencies will meet individually with the Committee on Nov. 9 & 10. Belletete believes there will be some pushback with the new procedure at Town Meeting, but there is still time for discussion. Chamberlain is in favor of the formalized review process and would like to make sure that agencies don't do petitions to circumvent the new process. TM Frederick stated that the Budcom will be briefed on the new procedure and their new schedule would consist of one full day (Saturday) for all Department Heads and one day for Social Service's follow up. This procedure is done in other towns in the area.

On a motion by Belletete, seconded by Chamberlain, the Social Service Agency Request procedure was approved (3-0).

## **H. New Business**

Reopen Squantum Road at Contoocook Beach - With the Hunt Road repair and paving that needs to be done, Squantum Road will need to be used as an alternate route. It was suggested opening Squantum early (August 15<sup>th</sup>) instead of after Labor Day. The BOS agreed with this plan.

On a motion by Belletete, seconded by Chamberlain, the Squantum Road reopening on August 15<sup>th</sup> was approved (3-0).

Resolution #2022-28 - Authorize withdrawal of \$2,318.40 from the Bridges CRF for Letourneau Drive Bridge.

On a motion by Belletete, seconded by Chamberlain, Resolution #2022-28 was approved (3-0).

Resolution #2022-29 - Authorize withdrawal of \$3,000 from the Road Paving CRF for Street Scan annual license fee. The Street Scan Program is dedicated to the road paving program, but in the future, it will be paid out of the IT budget.

On a motion by Belletete, seconded by Chamberlain, Resolution #2022-29 was approved (3-0).

Annual Fishing Derby - Belletete expressed concern regarding the resident only parking restriction for the fishing derby. TM Frederick stated that when the organizers complete their Special Event Permit, they may ask the BOS for a parking waiver for that day. Belletete will inform the organizers.

## **I. Reports to the Select Board**

### Selectmen's Reports

Sterling - None of his committees have met. Revenues are a bit behind due to the Meals & Rooms tax that isn't distributed until December.

Belletete - Planning Board accepted Millipore's Prescott Street parking lot improvement plan. It had a 3<sup>rd</sup> party review. There is no increase in paved area. The Board would like to see a plan for mitigation of water via drainage or impervious paving. The Stony Brook development agreement was changes to allow sewer hookup.

Chamberlain - No regularly scheduled meetings were attended. There was a Concom Special meeting on July 26th to discuss working together to get the ARM grant.

### Town Manager's Report

- Highland Avenue Paving and Intersection Concerns - The Town would like to change the intersection of Highland and Main (Rte. 124) from a "Y" intersection to a "T" for safety reasons. The removal and relocation of the telephone can be done by the utility company, but the new location needs to be determined and hopefully it would be on Town property vs. private property. A site meeting will have to occur with Eversource and Consolidated first, then with other vendors using the pole to look into alternative sites for relocation near the intersections. Ruth & Andy Webber, Highland Avenue residents were present, asking who is requesting the move and an approximate timeline. TM Frederick explained this is just in the research phase presently, but the Town would like to see the pole moved and intersection altered before paving in the area is done in July-September of 2023. By making this change, there will be less paving at that area. The Webbers would like to be informed of any updates.
- Jaffrey 250<sup>th</sup> - The committee met today and plans are moving along.
- Jeanne Shaheen will be visiting Jaffrey on Wednesday to meet about the EDA Grant that was awarded to the Town.
- TM Frederick will be out of the office on Thursday and Friday this week.

**J. Other Business**

- Fire Truck - The Fire Dept. got their bid reduced to \$712,000 for the engine contract and leasing. This will be coming before the BOS at the next meeting on August 22<sup>nd</sup>.

**K. Non-Public - None**

**L. Adjournment**

On a motion by Belletete, seconded by Chamberlain to adjourn at 7:00pm (3-0).

Submitted:

Attest:

Judith A. Zola  
Administrative Assistant

Franklin W. Sterling, Jr.  
Chairman

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