

TOWN OF JAFFREY
Jaffrey, New Hampshire
Select Board Meeting Minutes
September 26, 2022

Chairman: Franklin W. Sterling, Jr.
Selectmen: John E. Belletete, Kevin Chamberlain
Town Manager: Jon Frederick
Staff: Administrative Assistant Lyons
Others: Nate Parks (Camp Berea), Ann Royce

A. Call to Order - 6:00pm

B. Appointments

Camp Berea - Old Keene Road Discussion -

Nate Parks, CEO of Camp Berea Inc., (a.k.a. Berea Ministries). They have been having discussions with their neighbors, specifically Monadnock State Park, Forestry Protection and their abutters regarding Old Keene Road. This is a Class VI road that they would like have made private. There are a number of people being turned away at the mountain for hiking etc. that are looking to park and climb. Camp Berea have been approached asking to park on their land, which they do not allow. They are concerned for the safety of the kids on their property.

One abutter, Ann Royce has voiced her opinion that she is opposed to the proposal of closing this class VI road or any class VI roads in Jaffrey. She stated they are the access to non-property owners. The issue of placing a fence at the Dublin Road entrance of Old Keene Road was discussed. If there were to be one placed there it is not allowed to be locked.

The Selectmen must approve the installation of the gate for a class VI road. This will be addressed at the next meeting.

Owen Houghton - Amos Fortune Historic Marker

Owen Houghton of the Historical Society Committee proposed putting a marker in honor of Amos Fortune at the Old Burial Ground Cemetery on Town land. This was started in Portsmouth for the Black Heritage Trail. Peter Cutter is donating the rock the and Peterborough Marble and Granit will do the inscribing. The committee is hoping to an unveiling, ceremony and reception during the Town 2023 Celebration.

Jon Frederick read a letter of support in favor of the marker.

Belletete moved to approve the letter of support for the marker for Amos Fortune, seconded by Chamberlain, approved (3-0).

C. Non-Public - None

D. Public Hearing - None

E. Approval of Meeting Minutes

On a motion by Belletete, seconded by Chamberlain, the Public Minutes of August 22, 2022 were approved (3-0)

On a motion by Belletete, seconded by Chamberlain, the Non-Public Minutes of August 22, 2022 were approved and sealed (3-0)

F. Consent Agenda

1. Payroll and Vendor Manifests
2. Abatements
 - a) #2022-29 - Bruce Coll - 25 Lake Drive, Rindge - \$40.00 - Turn on Fee
 - b) #2022-30 - Vonn So - 88 Prospect Street - \$730.43 - Sewer
 - c) #2022-31 - Hayley Guyette - 75 Highland Avenue - \$102.50 - Sewer
 - d) #2022-32 - John Esposito - 11 Jennifer Lane - \$76.47 - Sewer
 - e) #2022-33 - Von So - 88 Prospect Street - \$282.58 - Sewer
3. Appointments
 - Trustees of the Trust Fund
 - a) Shari Fish - Full Trustee - Term to Expire March 31, 2024
 - Local River Management Advisory Committee
 - a) Gail Berardino-Lang - Member
4. Acceptance of Donations
 - a) Clock valued at approximately \$400 from Mike Mika
 - b) Jaffrey 250th - Teleflex - \$500
5. Yield Tax Levy
 - a) #22-233-02-T - Paula Geraghty - Map 222/Lot 24 - \$ 3,664.66
6. Authorization to Expend Funds - Reclamation Fund
 - a) \$3,400.00 -Wright Easement - Bridges CRF- Letourneau Bridge Project
7. Tax Collector's 9th Cycle 2022 Septic Hauler's Commitment Warrant
 - a) \$15,678.56
8. Tax Collector's Excavated Earth Tax Warrant
 - a) # 22-233-01-E - Jeffrey & Bonnie Cutter - Map 235/Lot 30.1 - \$538.56
9. Tax Collector's 9th Cycle 2022 Water & Sewer Commitment Warrant
 - a) \$156,134.64 - Water
 - b) \$181,409.45 - Sewer
10. Raffle Request
 - a) Jaffrey Chamber of Commerce - Dozen Days of Raffles - December 1-12, 2022

On a motion by Belletete, seconded by Chamberlain, the Consent Agenda items 1-10 were approved as presented (3-0)

G. Old Business - None

H. New Business

Resolution #2022-31 - Scarecrows on the Common -TEAM Jaffrey - 10/8/2022

On a motion by Belletete, seconded by Chamberlain, Resolution #2022-31 was approved (3-0)

Resolution #2022-33 - Connect Fest - Camp Monadnock - 10/7/2023

On a motion by Belletete, seconded by Chamberlain, Resolution #2022-33 was approved (3-0)

Class VI Road Waiver Request - Turner Road - Susan Coates

The requestor is asking to not bring the road up to standards to build on the road. Todd Croteau, Superintendent of Highways and Facilities, stated the road would be near impossible to bring up to standards. In order to bring this road up to standard there would need to be a retaining wall or be on private property to attain enough width.

On a motion by Belletete, seconded by Chamberlain, Class VI Road Waiver Request for Turner Road was denied (3-0)

Certification of 2022 MS-1- TM Frederick recommended certify the 2022 MS-1 as presented by the Auditors.

On a motion by Belletete, seconded by Chamberlain, the 2022 MS-1 was approved (3-0).

Amos Fortune Marker Letter of Support

On a motion by Belletete, seconded by Chamberlain, Amos Fortune Marker Letter of Support was approved (3-0)

- Resolution #2022-34 – Authorize Withdrawal of up to \$54,000 from the Police Cruiser CRF Authorization is requested to proceed with the cruiser’s replacement in 2023. Chief Muilenberg, stated Ford is very backed up on production. The cruiser that was slated for this year has just been ordered. They only open up their allocation time once a year. Production and delivery time are a minimum of 6 months. We are now looking at receiving the cruiser for 2022 to arrive approximately March of 2023. He would like to order the cruiser slated for 2023 now, it would be a 2023 model and would avoid the cost increase of over \$8,000. This would enable the Town to receive the cruiser without having to wait another year cycle.

TM Frederick stated this would keep the Town on cycle for replacements.

Chamberlain raised the concern of placing 2 new cruisers on at the same time, which would cause the life of existing 2021 cruiser out. He also had concerns regarding the fact these 2 cruisers would be Hybrid models and not knowing the reliability of these vehicles.

The issue of training for the Town mechanic was raised. Todd Croteau will look into what this would require.

Chief Muilenberg was asked to check with other Town’s regarding the reliability of the Hybrid models and report back to the Selectmen.

The discussion was tabled until next meeting, October 10, 2022.

I. Reports to the Select Board

Selectmen's Reports

ARM Fund Report for Children's Woods and Carey Park - Chamberlain presented a letter of support for the ARM Fund for the Selectmen to sign in favor of the Aquatic Resource Mitigation Fund. (3-0).

Sterling-

Chairman Sterling reported the pleasure of having the Governor and the Governor's Council of New Hampshire here, Wednesday, September 21, 2022.

Special thanks to the Fire Department for providing the breakfast as well as Harvey Sawyer for allowing the Town to use the hanger at the Silver Ranch Airpark for the meeting.

A few individuals received accommodations from the Governor for their work enhancing our community. Harvey Sawyer received one for his work at the Airport. Carolyn Garrettson received one for her work for the Supervisor of the Checklist.

Historic commission met this month, a resident would like to add a garage which they approved. However, has since changed the location, Sterling is unsure if they will need to re-address the issue.

Budget committee met and are on track and currently approximately 4% below on what the Town should be spending.

Belletete- Belletete was unable to attend the last meeting for the Planning Board. He will check with the board and report at next meeting.

Chamberlain - The Cemetery Committee had their last meeting which was a working session. There were several monuments repaired. They had hired a vendor to repair the monuments, however is now unable to do repairs until the spring of 2023.

Conservation commission is still working on work at Cheshire Pond Conservation area, they are hoping to have the work completed before winter. DES is visiting Children's Woods and Carey Park on October 6, 2022. All are welcome to attend. Conservation Committee will not be able to participate in the Scarecrow's on the Common due to lack of volunteers.

Town Manager's Report

- TM Frederick was appointed to the New Hampshire Retirement Board of Trustees. He will have orientation with the Executive Director on Friday and his first meeting will be October 11, 2022.
- Jaffrey 250th Parade is moving forward. TM Frederick has a request into the Governor to participate in the parade or the official ceremony of the Anniversary, which would be the Thursday of the week.

J. Other Business - None

K. Non-Public - On a motion by Belletete, seconded by Chamberlain to enter Non-Public Session pursuant to RSA 91-A:3, II 9 (A) at 7:13pm (3-0) (Sterling-yay, Belletete -yay, Chamberlain-yay)

On a motion by Belletete, seconded by Chamberlain to exit Non-Public session at 8:00pm and to seal the minutes (3-0). (Sterling-yay, Belletete-yay, Chamberlain-yay)

L. Adjournment

On a motion by Belletete, seconded by Chamberlain to adjourn at 8:00pm (3-0).

Submitted:

Attest:

Katy Lyons
Administrative Assistant

Franklin W. Sterling, Jr.
Chairman

The Town of Jaffrey prohibits discrimination on the basis of race, color, national origin, sex, sexual orientation, religion, age, disability, marital or family status.

The Town of Jaffrey is an equal opportunity employer.