

TOWN OF JAFFREY
Jaffrey, New Hampshire
Select Board Meeting Minutes
October 24, 2022

Chairman: Franklin W. Sterling, Jr.

Selectmen: John E. Belletete (Via Zoom), Kevin Chamberlain

Town Manager: Jon Frederick

Staff: Chief Muilenberg, Officer LaBrecque, Administrative Assistant Zola

Others: None

A. - Call to Order - 5:00pm Non-Public/ 6:10pm Public

B. Non-Public -

On a motion by Belletete, seconded by Chamberlain, In Accordance with RSA 91-A:3, II (J) Roll Call Vote to Enter Non-Public Session at 5:00pm (Sterling-yay, Belletete-yay, Chamberlain-yay)

On a motion by Belletete, seconded by Chamberlain to exit non-public at 6:08pm (Sterling-yay, Belletete-yay, Chamberlain-yay)

C. Public Hearing - None

D. Approval of Meeting Minutes

On a motion by Belletete, seconded by Chamberlain, the Public Minutes of October 10, 2022 were approved (3-0).

On a motion by Belletete, seconded by Chamberlain, the Non-Public Minutes of October 10, 2022 were approved and sealed (3-0).

E. Consent Agenda

1. Payroll and Vendor Manifests
2. Abatements
 - a) #2022-34 - Mark & Jennifer Stone - 31 Ridgecrest Road - \$62.67 - Sewer
 - b) #2022-35 - Tim Russett - 40 Bryant Road - \$95.14 - Water
3. 2023 Boat Permit Fee Agent - Pelletier's Sport Shop
4. Raffle Requests
 - a) Monadnock Kitty Rescue - Rec. Dept. Christmas Fair - 12/10/2022
 - b) Jaffrey-Rindge Parent Teacher Student Assoc. - Rec. Dept. Christmas Fair - 12/10/2022
5. Acceptance of Donations
 - a) \$15,450 - Jaffrey 250th- Millipore Sigma

6. Board/Committee Appointments
 - a) Eleanor Ahborn-Hsu - Conservation Commission Alternate Member - Term Expires 2025
7. Meetinghouse Request
 - a) #2022-10 - Amanda Bartlett & Tim Manwaring - Wedding - August 5, 2023
8. Tax Collector's 10th Cycle 2022 Water & Sewer Commitment Warrant
 - a) Water - \$119,439.12
 - b) Sewer - \$142,714.65
9. Authorization to Expend Funds - Capital Reserve Fund
 - a) \$1,175.80 - Quantum Construction - Bridges CRF- Letourneau Bridge Project

On a motion by Belletete, seconded by Chamberlain, the Consent Agenda was approved as presented (3-0).

F. Old Business

- o Resolution #2022-34 – Authorize Withdrawal of up to \$50,000 from the Police Cruiser CRF. Chief Muilenberg was present to explain that there will be 2 hybrid cruisers being purchased. They are in the queue for ordering and one should arrive in early 2023, the other one late in 2023. This has changed the vehicle rotation schedule. There is one on the lot now and only has to be outfitted. Belletete noted that he is not a fan of the hybrid version, and wondered if Tim, our town mechanic, has experience working on hybrid engines. TM Frederick stated that Tim is familiar with the engines and finds the more recent hybrids are better than older models. Chamberlain prefers this plan over previously submitted ones.

On a motion by Belletete, seconded by Chamberlain, Resolution #2022-34 was approved (3-0).

G. New Business

Resolution #2022- 35 - Jaffrey Ice Racing Season 2023 - 12/31-4/30

It was agreed to open up the parking lot to non-residents for the Ice Racing Season.

On a motion by Belletete, seconded by Chamberlain, Resolution #2022-35 was approved (3-0).

Resolution #2022-38 - Annual Tree Lighting - Jaffrey Rec. - 12/2/2022

There were no concerns with this annual event.

On a motion by Belletete, seconded by Chamberlain, Resolution #2022-35 was approved (3-0).

Stratton Road Sewer Project Update -

Bids were opened on October 19th. The low bid was from Granese for \$797,701.50. The ARPA funds will be used for this project and our funds will be diverted to the water project in the Wheeler Street area. The project is “shovel” ready and paving will not be included. Belletete was not impressed with Granese’s work on the last job done in Jaffrey, but understands that we are obligated to accept the lowest bid when using State funds. TM Frederick assured the BOS that there will be a higher degree of oversight from Town staff with this project.

2023 Select Board Budget Guidance-

TM Frederick has asked department heads to present budgets with what they need for their departments. The BOS understands that there are many increases across the budget with utilities, insurance and the education tax portion with the exodus of Rindge students. Last year the request was 3%. It was suggested to try for between 3% and 5% with an effort to be below 5%. Road funds should not be used, but other CRF's may be used for funding. The consensus for budget recommendation was 3-5%.

H. Reports to the Select Board

Selectmen's Reports

Sterling - HDC will be holding a public hearing for an addition application in the Historic District. Budcom met and the budget is 5% ahead of the curve as of now.

Belletete - EDC was last week. Regulations for Air B & B's was discussed. There was a discussion on town ordinances/regulations and he will address this with them at the next meeting and report back to the BOS. Downtown Revitalization public meetings are tomorrow and November 10th. WW Cross final analysis results are not in yet. Planning Board approved a subdivision on Cutter Hill Road and the King Manufacturing site got ZBA approval for condos. Master Plan was also worked on.

Chamberlain - Concom- Eleanor Alborn-Hsu has been attending meetings. Nutting Road Bridge oversight was questioned whether it was the contractor's responsibility, TM Frederick stated it would be Todd Croteau or the engineer. They did a walk-through of Cheshire Pond to observe all the work that's been done. They will be coordinating with the Jaffrey 250th celebration and Earth Day for 2023. They noted that the King Manufacturing site was approved for 13 units. There was a DES meeting at Carey Park regarding the grant application with many State workers in attendance. Cemetery - Had their annual meeting with good attendance by the entire committee. They will be presenting level requests for the Trees and Gravestones request at Town Meeting.

Town Manager's Report

- Heath Road - There were 2 quotes for 14 feet wide (\$40,000) and 23 feet wide (\$155,000). 23 feet would restore the road/bridge to its original width. Bridge funds are available to cover the cost. The BOS advised to go ahead with the 23-foot width.

I. Other Business - None

J. Non-Public - None

K. Adjournment -

On a motion by Belletete, seconded by Chamberlain to adjourn at 7:04pm (3-0).

Submitted:

Attest:

Judith A. Zola
Administrative Assistant

Franklin W. Sterling, Jr.
Chairman

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