

**TOWN OF JAFFREY**  
**Jaffrey, New Hampshire**  
**Select Board Meeting Minutes**  
**November 28, 2022**

**Chairman:** Franklin W. Sterling, Jr.

**Selectmen:** John E. Belletete (via Zoom), Kevin Chamberlain

**Town Manager:** Jon Frederick

**Staff:** Becky Newton

**Others:** Mike Kowalczyk, Tony Cavaliere, Bob Meissner, Henry Underwood SWRPC, Ed Madigan, Timothy Coll

**A. Call to Order - 6:00pm**

**B. Appointments - Mike Kowalczyk - Monadnock Region Rail Trail**

Mike Kowalczyk gave a status and maintenance update of all the rail trails around the Monadnock Region. A committee is being formed to assess the trails in the Jaffrey area for expansion and connection to existing trails.

All BOS members expressed support for the program.

**C. Non-Public - None**

**D. Public Hearing - None**

**E. Approval of Meeting Minutes**

On a motion by Belletete, seconded by Chamberlain, the Public Minutes of November 14, 2022 were approved (3-0).

**F. Consent Agenda**

1. Payroll and Vendor Manifests

2. Abatements

- a) #2022-36 - Monadnock Properties, LLC - 21 Blake Street - \$428.81 - Sewer
- b) #2022-37 - RIMA Gilmore, LLC - 3 Peabody Hill Road - \$4,030 - Taxes
- c) #2022-38 - Daniel & Rebekah Quimby - 13 Wheeler Street - \$6,589 - Taxes

3. Acceptance of Donations

- a) Apollo Steel - Swing Gate - Sherwin Hill Road - Approximate value \$2,000

4. Yield Tax Levy

- a) #22-233-05-T - James B. Draper - Map 250/Lot 3 - \$538.20

5. Authorize Withdrawal of \$1,625 from the Meetinghouse Trust Fund to General Fund for Meetinghouse Events User Fees
6. Tax Collector's 11<sup>th</sup> Cycle 2022 Water & Sewer Commitment Warrant
  - a) Water - \$141,051.67
  - b) Sewer - \$164,440.46

Chamberlain – expressed thanks to Apollo Steel for the donation of the swing gate on Sherwin Hill Rd.

On a motion by Belletete, seconded by Chamberlain, the Consent Agenda was approved as presented (3-0).

## **G. Old Business**

## **H. New Business**

2023 Water & Sewer Rates – Annual reassessment of water and sewer rates. A 5% increase on water and sewer is projected to maintain an adequate fund balance. The 2023 water rate would be \$1.46/100 gallons, a .7 increase. The sewer rate would be \$2.16/100 gallon. The total estimated impact per household is roughly \$6/month for both.

On a motion by Belletete, seconded by Chamberlain to approve the 2023 water rate of \$1.46/100 gallon and the 2023 sewer rate of \$2.16/100 gallon.

Sewer Debt Payoff - \$150,000 was allocated in the 2022 budget that has not been utilized, these funds could be used to pay off two sewer debts early. Sterling suggested paying off Debt 2: River Street/Nelson Circle and leave Debt 1: Sewer Facility Upgrade in place.

On a motion by Belletete, seconded by Chamberlain to pay off sewer Debt 2: River Street/Nelson Circle was approved (3-0).

Resolution #2022-1 - Special Event Permit - Wreaths Across America -American Legion - Dec. 12, 2022 – no objections from Town staff.

On a motion by Belletete, seconded by Chamberlain, Resolution #2022-1 was approved (3-0).

Meetinghouse Tower Project Funds Transfer – The project is complete, only \$13,000 was received in donations. Requesting \$6,500 from Meeting House Fund, \$2,000, from Town Clock Fund and \$90,941.29 from the Municipal Building Maintenance CRF.

On a motion by Belletete, seconded by Chamberlain to withdraw \$6,500 from Meeting House Fund, \$2,000, from Town Clock Fund and \$90,941.29 from the Municipal Building Maintenance CRF was approved (3-0).

**I. Reports to the Select Board**

Selectmen's Reports

Sterling – Budget committee meets on December 8<sup>th</sup>. Budget presentation by the TM on December 20<sup>th</sup>.

Chamberlain – Concom subcommittee meeting in December, Cemetery committee will meet in the spring.

Town Manager's Report

- Working on the budget.

**J. Other Business**

Appointment of Peter Davis to ENRAC.

On a motion by Belletete, seconded by Chamberlain to appoint Peter Davis to ENRAC was approved (3-0).

**K. Non-Public** - On a motion by Belletete, seconded by Chamberlain, In Accordance with RSA 91-A:3, II (J) Roll Call Vote to Enter Non-Public Session at 7:10pm (Sterling-yay, Belletete-yay, Chamberlain-yay)

On a motion by Belletete, seconded by Chamberlain to exit non-public session at 8:07pm (3-0).

**L. Adjournment** -On a motion by Belletete, seconded by Chamberlain to adjourn at 8:07pm (3-0).

Submitted:

Attest:

Becky Newton  
Property Records Clerk

Franklin W. Sterling, Jr.  
Chairman

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