

**TOWN OF JAFFREY**  
**Jaffrey, New Hampshire**  
**Select Board Meeting Minutes**  
**April 24, 2023**

**Chairman:** Franklin W. Sterling, Jr.

**Selectmen:** Kevin Chamberlain, Charles Turcotte

**Town Manager:** Jon Frederick

**Staff:** Administrative Assistant Zola

**Others:** Dan Weeks, ReVision Energy

**A. Call to Order-** 6:00 pm

**B. Non-Public** - None

**C. Appointments** – Dan Weeks – ReVision Energy – Community Solar

Dan came before the Board to describe the community solar project planned for the capped landfill property. The other potential area would be the lagoons by the WWTP after the lagoons are drained. Using this community solar would allow residents who cannot have solar installed at their homes, the ability to use solar power. Jaffrey residents will have the first chances to buy shares in the project and will benefit from bill credits which can be cashed out in March every year. If sign up numbers are low, the possibility to reaching out to small business is a possibility. The average resident would use 8,000 kw and pricing based on that would cost approximately \$23,000 before the federal tax credit is applied. This is less expensive than having solar on a private home, which would be approximately \$30,000. There was much discussion about payback and exit strategies, end of the solar panel's useful life and the ability to extend the payback up to 25 years. The current plan is not up to the maximum potential, but more KW can be added up to the present cap of 1 megawatt. The Town would deal with the lease of the land itself, the residents would deal with Community Power about buying into the solar farm and associated billing questions. Upgrades to the Transfer Station road are being planned, which would aid in construction and maintenance access. The next steps would be marketing toward the end of the summer with public information sessions and enrollment in the Fall.

**D. Public Hearings** - Acceptance of \$303,569.16 in FEMA Funds

Chairman Sterling opened the Public Hearing at 6:50pm.

These funds are to reimburse the Town for expenditures of cleaning up the damage of the July 2021 flooding. These will be deposited into the General Fund, they are not ear-marked and will not cover the bridge damages.

It's a requirement that they have to be accepted at a public hearing.

Hearing no comments/concerns from the public, Chairman Sterling closed the Public Hearing at 6:53pm.

#### **E. Approval of Meeting Minutes**

On a motion by Chamberlain, seconded by Turcotte, the Public Minutes of April 10, 2023 were approved as amended (3-0).

On a motion by Chamberlain, seconded by Turcotte, the Non-Public Minutes of April 10, 2023 were approved as amended and sealed (3-0).

#### **F. Consent Agenda**

1. Payroll and Vendor Manifests
2. Abatements
  - a) #2023-7 - Edward Merrell - 100 Main Street - \$582.27 - Sewer
  - b) #2023-8 - Robert Jalbert - 68 North Street - \$317.80 - Sewer
3. Elderly Exemptions
  - a) Juliet Bell - 36 Peabody Hill Road
  - b) William Boyce - 7 White Road
  - c) Gerald & Deborah Elliott - 232 North Street
  - d) Suzanne Fettes - 7 Andres Avenue
4. Solar Exemptions
  - a) Barbara & Arthur Kahian - 95 Nutting Road
5. Veteran Exemptions
  - a) Dustin Duggar - 56 Crestview Drive - Veteran Tax Credit - \$500
6. Land Use Change Tax
  - a) Stephen H. Krause Rev. Trust 2021 - Map #237/Lot 2 - Main Street - \$2,000
7. Acceptance of Donations
  - a) \$5 - Zumba Gold - Playground Fund - Recreation Department
  - b) \$400 - Monadnock Monthly Meeting - General Fund
8. Tax Collector's Fourth Cycle 2023 Septic Haulers Commitment Warrant - \$4,120
9. Tax Collector's Fourth Cycle 2023 Water & Sewer Commitment Warrant
  - a) \$118,003.55 - Water
  - b) \$141,474.09 - Sewer

On a motion by Chamberlain, seconded by Turcotte, the Consent Agenda was approved as presented with # 3-B being denied (3-0).

## **G. Old Business**

### Statewide Public Transportation Coalition Discussion

After the presentation from Terry Johnson (SWRPC) at the April 10<sup>th</sup> meeting, the BOS was asked to support the initiative. Jaffrey would be on the outer boundaries of the plan, but the Board felt it worthy of their support. This is a vote to support the initiative, no money is involved at this time.

On a motion by Chamberlain, seconded by Turcotte, Resolution #2023-15 to support the Transportation Coalition Initiative was approved (3-0).

## **H. New Business**

RFP Selection for Professional Appraisal Services - TM Frederick, Selectman Chamberlain and Superintendent of Utilities Cavaliere reviewed the proposals that were received. It was decided to choose Raftelis. They were the 2<sup>nd</sup> lowest bid (\$38,680) and were the only company to come out for a tour and site walk. They also have a solid reputation.

On a motion by Chamberlain, seconded by Turcotte, Rafetelis's bid of \$38,680 was accepted and TM Frederick is authorized to sign documents on the Board's behalf (3-0).

Resolution #2023-12 - Jaffrey 250<sup>th</sup> Salute to Veterans - Meetinghouse/Common - June 17, 2023  
This is for all the Veterans in Jaffrey with a chicken BBQ on the common after the ceremony.

On a motion by Chamberlain, seconded by Turcotte, Resolution #2023-12 was approved (3-0).

Resolution #2023-13 - Town of Jaffrey 250<sup>th</sup> Anniversary Parade - August 19, 2023  
There have been extensive staff meetings regarding the parade. It will be a reverse pattern than usual parades, starting at Conant High School and ending at St. Patrick's School. There will be a review stand at the Chamber Office.

On a motion by Chamberlain, seconded by Turcotte, Resolution #2023-13 was approved (3-0).

Resolution #2023-14 – Acceptance of \$303,569.16 in Unanticipated Revenue from FEMA

On a motion by Chamberlain, seconded by Turcotte, Resolution #2023-14 Accepting \$303,569.16 in FEMA Funds was approved (3-0).

Resolution #2023-16 – Extension of the Community Power Committee

The original Committee terms end when the PUC approves our application. It was decided to extend the terms to cover more time to investigate renewable energy options and our Broker model is for 24 months and it would be helpful to have the committee gathering data on surrounding coalition models and reporting back. The current members have expressed their desire to continue.

On a motion by Chamberlain, seconded by Turcotte, Resolution #2023-16 was approved (3-0).

Resolution #2023-17 – Authorize Use of \$6,823.50 from the Jaffrey Water Department CRF  
This would fund analyzer replacement.

On a motion by Chamberlain, seconded by Turcotte, Resolution #2023-17 was approved (3-0).

Resolution #2023-18 – Wheeler Neighborhood NH DES ARPA Grant Agreement  
These funds along with Senator Shaheen’s funding, the project should be fully funded.

On a motion by Chamberlain, seconded by Turcotte, Resolution # 2023-18 to enter into NH DES Grant Agreement accepting the grant for \$250,000 as well as authorizing Town Manager Jon Frederick as the designated signor on behalf of the Select Board was passed (3-0).

291 Squantum Road Administrative Decision - There has been an independent review of the case by legal and Peterborough Building Inspection, which indicates that the plans need to go back to the ZBA with the removal of the garage building to bring the plans back in line with what was originally approved.

On a motion by Chamberlain, seconded by Turcotte, The BOS is voting to upholding the administrative decision (3-0).

## **I. Reports to the Select Board**

### Selectmen’s Reports

Sterling- Planning Board had some preliminary reviews. 2 Additions to the Master Plan were accepted. Next meeting is the 2<sup>nd</sup> Tuesday of the month.

Chamberlain - Concom has had a lot of events in April. This evening there is a presentation this Thursday at the Jaffrey Civic Center on Conserving Mt. Monadnock. On the 28<sup>th</sup> at 11am there’s a tree planting for the 250<sup>th</sup> at the Meetinghouse Common. In the evening at the Jaffrey Civic Center is a presentation by Bob Allen about the trees and forestry of New Hampshire. Thank you to the FPU football team for clearing up of Carey Park and Children’s Woods of storm debris, which allowed the public hike to take place. The Committee decided to move forward with the NRI process. It will take over a year to document the natural resources inventory and put together documentation, plans and story boards that will assist Zoning, Planning, Master plan and all the other groups that will now have a solid reference. \$50,000 is the cost and the board feel its money well spent. It hasn’t been done in 15 years.

Cheshire Pond- Still trying to clean up from the last snow storm and may ask the Boy Scouts for assistance.

EDC - Discussion of the roundabout with the DOT regarding phasing of the downtown area. They would like to see both demo sites are being cleaned up.

Turcotte - Cemetery Committee met and toured Conant Cemetery. There were 2 stones that were dislodged and/or broken. Todd Croteau will upright one and they will add the broken one to the list of ones needing repair. There are 19 stones on the repair list from last year. Repairs will start shortly.

HDC should meet on May 4<sup>th</sup>.

Town Manager's Report

- Budcom met on April 13<sup>th</sup> and budget is on target. The committee agreed to keep the same budget process for next year.
- Thanks to the FPU Football team for all their help cleaning up the woods, trailhead etc....there was a lot of erosion, they used chippings from the transfer station. They also worked with Gary from DPW to work on a ramp system at the Humiston bathrooms.

**J. Other Business - None**

**K. Non-Public- None**

**L. Adjournment**

On a motion by Chamberlain, seconded by Turcotte to adjourn at 7:28pm (3-0).

Submitted:

Attest:

Judith A. Zola  
Administrative Assistant

Franklin W. Sterling, Jr.  
Chairman

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