

TOWN OF JAFFREY
Jaffrey, New Hampshire
Select Board Meeting Minutes
June 26, 2023

Chairman: Franklin W. Sterling, Jr.

Selectmen: Kevin Chamberlain, Charles Turcotte (Via Zoom)

Town Manager: Jon Frederick

Staff: Fire Chief Chamberlain, Police Chief Muilenberg, Administrative Assistant Zola

Others: Cynthia Hamilton, Peter Lambert, Bruce Hill, Steve Pelkey, Ben Gradert (SWRPC)

A. Call to Order - 5:59pm

B. Non-Public - None

C. Public Hearings - 6:00pm - Community Development Block Grant - Cold Stone Springs Project

Chairman Sterling opened the public hearing for the Cold Stone Springs/Millipore Community Development Block Grant project at 6:01pm

Chairman Sterling reads public notice as published.

Chairman Sterling recognizes Ben Gradert, Associate Planner at SWRPC to address the Cold Stone Springs/Millipore project.

Grant Administrator Gradert explains that in the Fall of 2022, bids were solicited from local construction firms. Due to the rising cost of construction in New England and Nationwide, all bids received were over the project budget. The Town selected the lowest reasonable bid of \$12,236,519 from Defelice corporation per CDFA requirement. Due to challenges related to securing additional funding and meeting other requirements, the Town requested and received an extension of the project's deadline from June 30th, 2023 to December 31, 2024. This extension is in line with end date for other funding sources, and represents the best estimate of when construction will be completed.

TM Jon Fredrick provided additional details that the project is underway with tree trimming, prepping the ground and constructing the roadway. Jaffrey will be in charge of the road. All funding is doing well.

Chairman Sterling opened the floor to comment from the Select Board and public. There were no questions/comments from the public or Board.

Chairman Sterling closed the public hearing on the Cold Stone Springs/Millipore Project at 6:05pm.

D. Appointments - None

E. Approval of Meeting Minutes

On a motion by Chamberlain, seconded by Turcotte, the Public Minutes of June 12, 2023 were approved (3-0).

F. Consent Agenda

1. Payroll and Vendor Manifests
2. Abatements
 - a) #2023-12 - Hodges Management Corp. FPTA - 23 Sierra Drive - \$1,922.66 - Sewer
 - b) #2023-13 - Daniel Pento - 12 Prospect Street - \$228.96 - Sewer
 - c) #2023-14 - Lori MacDonald - 24 Prospect Street - \$175.83 - Sewer
3. Tax Collector's 6th Cycle 2023 Septic Haulers Commitment Warrant
 - a) \$15,553.20
4. Tax Exempt Property - Application Approvals
 - a) First Church in Jaffrey
 - b) Heart of New England Council (Boy Scouts)
 - c) Jaffrey Bible Church
 - d) Jaffrey Historical Society, Inc.
 - e) Jaffrey-Rindge Memorial Ambulance
 - f) Jaffrey Square Masonic Corp.
 - g) Monadnock Developmental Services, Inc.
 - h) United Church of Jaffrey
5. Tax Exempt Property Denial - 70 Main Street – Map 238 Lot 154-1 and Lot 154-2
6. Bridge Fund withdrawal of \$5,671.20 - Quantum Construction Consultants, LLC - Nutting Road
7. Gravestone Restoration Fund withdrawal of \$3,705 - Gravestone Services of New England, LLC
8. Yield Tax Levy
 - a) #23-233-02-T - Hopkington Forestry & Land Clearing - Map 254/Lot 20 - \$524.08

On a motion by Chamberlain, seconded by Turcotte, the Consent Agenda was approved as presented with #5 being denied. (3-0).

G. Old Business

Resolution #2023-26 - 250th Concert and Fireworks- August 18, 2023

Chamberlain is much happier with this plan. Having this event on Friday, not on the same day as the parade, will help with staffing concerns. Chief Muilenberg feels this plan will work with the busses transporting people instead of pedestrians walking. Since the number of attendees will be limited by button sales, the smaller crowds will be manageable. Per Steve Pelkey, 2,500 buttons will be sold with the Jaffrey residents having 30 days to purchase before being open to others.

The gates will open at 6pm with the concert happening 7pm to 8:45pm with fireworks to follow from the MDS property on Plantation Drive. Police and Fire will have enough staffing in place and JRMA will be contacted for ambulance coverage. Volunteers will be needed for gates. The BOS thanked all involved for their time and effort.

On a motion by Chamberlain, seconded by Turcotte, Resolution #2023-26 was approved (3-0).

H. New Business

Resolution #2023-24 - Authorization to use \$648,851 from Road Paving CRF for Summer Paving

This is to keep on schedule with the 10-year paving plan. Stratton Road will be picked up on next year's schedule.

On a motion by Chamberlain, seconded by Turcotte, Resolution #2023-24 was approved (3-0).

Resolution #2023-25 - Designation of Authority for Cold Stone Springs DWGT Fund Grant Agreement Amendment No. 2

On a motion by Chamberlain, seconded by Turcotte, Resolution #2023-25 was approved (3-0).

Review of the Draft Cold Stone Springs Operations and Management Agreement

TM provided a copy of the agreement to the Board to review now and they will discuss it at the next meeting on July 10th.

I. Reports to the Select Board

Selectmen's Reports

Sterling- No meetings.

Chamberlain - EDC met last Wednesday and discussed the Toole Phase 2 design for downtown. Jo Anne Carr gave updates on the project. They voted in favor of reclassifying the section of Main Street between the 4-way and 5-way. Jo Anne also discussed the sidewalk project from Ridgecrest to the High School on to the Recreation Department. Downtown Revitalization Committee will be meeting on July 19th. The next EDC meeting will be September 20th.

Conservation Commission met last week. They reviewed conservation land easement at Grey Goose farm. Thank you to all that helped with the Cheshire Pond area cleanup. They approved the Carey Park sign request. They also signed the contract for the Natural Resources Inventory.

Turcotte - Cemetery Committee met on June 15th at Phillips-Heil and worked on gravestones. They were able to straighten 6 tablets.

HDC didn't meet in June, but will meet in July. He will have a conflict in the Fall with Budget and HDC meeting on the same day and time.

Turcotte exited the meeting at 6:38pm

Town Manager's Report –

- Letourneau Drive FEMA Funding Update - There is new personnel working on the case and they stated that they will not recognize what has been done, so funding will be an issue. They will only cover the washout repair, but not the bridge. What is in place now is acceptable for the time being. Additional funding sources will need to be found.
- Heath Road Bridge - Estimates came in higher than expected.
- Nutting and Stratton Road roadwork will be starting on July 5th.

J. Other Business

Community Power Plan- The town has made the modification to exhibit #2 regarding the ability to exit the program with reasonable notice.

K. Non-Public-

On a motion by Chamberlain, seconded by Sterling to enter Non-Public Session pursuant to RSA 91-A:3, II 9 (L) at 6:45 pm (2-0) (Sterling-yay, Chamberlain-yay)

On a motion by Chamberlain, seconded by Sterling to exit Non-Public session at 7:10pm and to seal the minutes (2-0). (Sterling-yay, Chamberlain-yay)

L. Adjournment

On a motion by Chamberlain, seconded by Sterling to adjourn at 7:10pm (2-0).

Submitted:

Attest:

Judith A. Zola
Administrative Assistant

Franklin W. Sterling, Jr.
Chairman

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