

**TOWN OF JAFFREY**  
**Jaffrey, New Hampshire**  
**Select Board Meeting Minutes**  
**August 28, 2023**

**Chairman:** Franklin W. Sterling, Jr.

**Selectmen:** Charles Turcotte, Kevin Chamberlain (excused)

**Town Manager:** Jon Frederick

**Staff:** Administrative Assistant Zola

**Others:** Rob Stephenson, Chris Bean, Bethanne Tatro, Carolyn Garretson

**A. Call to Order** – 6:00 pm

**B. Non-Public** - None

**C. Public Hearings** - None

**D. Appointments** – 6:00pm – Jaffrey Betterment Trust – Rob Stephenson and Chris Bean were present to explain to the Board their plans. The Terra Nova Trust was established by Rob and Chris in 1989 as a Private Operating Trust. Grants from this fund are to support non-profit organization's projects and initiatives that relate to history, historic preservation, architecture, landscape architecture within Jaffrey and the surrounding region. In 2000, the assets of the foundation were transferred to the New Hampshire Charitable Foundation and a donor-advised fund was created with the same name. They have decided that it is time for them to transfer the trust to the Jaffrey Trustees of the Trust Funds. Benefits would include the ability to limit funds to Jaffrey Only organizations and the committee members would be nominated by the Moderator with lifetime appointments as the agents to expend. The BOS would have veto abilities on any projects they expressed concerns about. The fund balance would be approximately \$63,000 when it's transferred after quarter 3 is complete. Rob will send out press releases after BOS approval.

On a motion by Turcotte, seconded by Sterling, the BOS accepts the Jaffrey Betterment Trust, as presented in the trust documents, on behalf of the Town of Jaffrey (2-0).

**E. Approval of Meeting Minutes**

On a motion by Turcotte, seconded by Sterling, the Public Minutes of August 14, 2023 were approved (2-0).

On a motion by Turcotte, seconded by Sterling, the Non-Public Minutes of August 14, 2023 were approved and sealed (2-0).

**F. Consent Agenda**

1. Payroll and Vendor Manifests
2. Tax Collector's 8<sup>th</sup> Cycle 2023 Water & Sewer Commitment Warrant
  - a) Water - \$160,434.90
  - b) Sewer - \$184,808.87

3. Yield Tax Levy

- a) #22-233-06-T – Cody & Alexa Gordon – Map #237/Lots 33,32,21,11.1,13 - \$3,437.75

On a motion by Turcotte, seconded by Sterling, the Consent Agenda was approved as presented (2-0).

**G. Old Business - None**

**H. New Business**

Resolution #2023-31 - Acceptance of The Jaffrey Betterment Trust

On a motion by Turcotte, seconded by Sterling, Resolution #2023-31 was approved (2-0)

New England Forestry Tax Exemption Denial - The Assessor recommended a denial for this tax exemption due to the fact that the Town requested several times for supporting paperwork from the organization without a response.

On a motion by Turcotte, seconded by Sterling, the NE Forestry Tax Exemption was denied (2-0).

Reverse Tax Deed Waiver – 39 Webster Street - The deed waiver was signed in May, so the property would not be taken by the Town. The State advises to proceed with the impending tax deed process and then funding will become available as a municipally owned property for cleanup and rehabilitation.

On a motion by Turcotte, seconded by Sterling, the Tax Deed Waiver for 39 Webster Street is reversed (2-0).

Conservation Easement Approval Request – Children’s Woods & Carey Park- Carolyn Garretson was present to explain that there are a few parcels of Town-owned land surrounding Children’s Woods and Carey Park that would be great to include them into an easement to expand the Woods and Park. This was advised by the New England Wilderness Trust that has been working with the Concom and has walked the property. By doing this, there will be increase shoreline of the Contoocook that will be protected. The added areas will be good for educational areas, keeping the trails open and there will be a marshland viewing point. In a 2022 approved warrant article, the Concom can place easements on Town owned land, with the BOS’ approval.

On a motion by Turcotte, seconded by Sterling, the request to place the additional parcels in the easement of Children’s Woods and Carey Park was approved (2-0).

Monadnock Café Outside Liquor License Request – Bethanne Tatro from Monadnock Café was present to ask for their current liquor license to be expanded to include outside dining. After reviewing staff comments/concerns, the BOS had no issues with the request.

On a motion by Turcotte, seconded by Sterling, the Monadnock Café’s request to add outside dining to their current liquor license was approved (2-0).

2023 MS-1 Certification – This is the first step for setting the tax rate. There is a .72% change from last year. We will most likely be waiting on the school budget numbers to set our rate.

On a motion by Turcotte, seconded by Sterling, the MS-1 was approved and certified as presented (2-0).

**I. Reports to the Select Board**

Selectmen's Reports

Sterling – Planning Board meets next week.

Turcotte- Bucom will meet on September 7<sup>th</sup> at the same time as HDC, it was decided that Turcotte will attend the Budcom meeting at the Town Office and Sterling will attend the HDC meeting at the Meetinghouse.

Town Manager's Report

- Jaffrey 250<sup>th</sup> is done!! There will be a yearbook forthcoming with the documentary airing in December.
- The Budget Calendar has been sent out.
- The Social Services letters with applications have been sent out. The Budget Committee will have to discuss what members will be on the Social Services sub-committee, Bob Schaumann had expressed interest last year.

**J. Other Business - None**

**K. Non-Public - None**

**L. Adjournment**

On a motion by Turcotte, seconded by Sterling to adjourn at 6:47pm (2-0).

Submitted:

Attest:

Judith A. Zola  
Administrative Assistant

Franklin W. Sterling, Jr.  
Chairman

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