

**TOWN OF JAFFREY**  
**Jaffrey, New Hampshire**  
**Select Board Meeting Minutes**  
**January 22, 2024**

**Chairman:** Franklin W. Sterling, Jr.

**Selectmen:** Kevin Chamberlain, Charles Turcotte

**Town Manager:** Jon Frederick

**Staff:** Administrative Assistant Zola

**Others:** None

**A. Call to Order** – 6:00pm

**B. Public Hearings-** None

**C. Appointments** – None

**D. Approval of Meeting Minutes**

On a motion by Chamberlain, seconded by Turcotte, the Public Minutes of January 8, 2024 were approved (3-0).

On a motion by Chamberlain, seconded by Turcotte, the Non-Public Minutes of January 8, 2024 were approved and not sealed (3-0).

**E. Consent Agenda**

1. Payroll and Vendor Manifest
2. Abatements
  - a) #2024-1 – Wren Fournier – 182 Nutting Road - \$6.81 Water/\$19.46 Sewer
3. Solar Exemptions
  - a) Gary M. Penfield Trust – 262 Nutting Road
4. Tax Collectors 1<sup>st</sup> Cycle 2024 Water & Sewer Commitment Warrant
  - a) Water – \$122,888.98
  - b) Sewer - \$136,173.17
5. Tax Collectors 1<sup>st</sup> Cycle 2024 Septic Haulers Commitment Warrant
  - a) \$6,144.00

On a motion by Chamberlain, seconded by Turcotte, the Consent Agenda was approved as presented (3-0).

**F. Old Business-** None

## **G. New Business**

Waiver of Municipal Liability for Class VI Road - Peabody Hill Road – Superintendent Croteau explained that this is a pretty standard upgrade and there is only one house lot being developed. The abutters have first right of refusal on the timber rights. The owner has also spoken with the abutters and is accepting the soil rights. This waiver expires 2 years from the waiver date. By signing this waiver, the owner is stating that the Town isn't liable for upkeep of the road, but it should remain passable for Fire/Police/EMS vehicles and the owner has been notified of this. It was also suggested when lot is sold again, the Realtor should notify the new owners of the waiver and the homeowner's responsibilities.

On a motion by Chamberlain, seconded by Turcotte, the Peabody Hill Road waiver of Municipal Liability was approved (3-0).

Resolution #2024-3 – Plunge for New England Fallen – 3/23/24 1pm – Contoocook Beach Honor and Remember New England Chapter  
THIS REQUEST WAS WITHDRAWN BY THE REQUESTOR. EVENT HAS BEEN POSTPONED.

Resolution #2024-4 – Annual Ice Fishing Derby – 2/18/2024 7am– Contoocook Beach – Pelletier's Sport Shop

On a motion by Chamberlain, seconded by Turcotte, Resolution #2024-4 was approved with staff suggestions (3-0).

Resolution #2024-5 – Ratification of Public Works proposed Collective Bargaining Agreement  
This reflects the Select Board's wishes and would be a 1-year deal. Once ratified by the Board, it will be a warrant at Town Meeting. Cost increase is \$18,112, which includes salaries.  
On a motion by Chamberlain, seconded by Turcotte, Resolution #2024-5 was approved (3-0).

## **H. Reports to the Select Board**

### Selectmen's Reports

Sterling- Planning Board approved the mini-golf proposal at the Shattuck. They also did some clarification of language in some of the local ordinances.

Chamberlain – ConCom – He missed last week's meeting, but they did discuss letters going out from NRI to landowner's for permission to assess their properties. It is a 10-year cycle for inventory at a cost of \$60,000 which is funded by Land Use and Timber taxes. It should take 1.5 years to complete and the findings will be shared with all town boards at a joint meeting. NEWT has asked for some debris to be removed from the easement area in Carey Park. A management plan will need to be made within 12 months of signing the documents. 371 Mountain Road driveway permits were granted by the NH DOT.

Community Power – There's a meeting this Thursday (1/25) @ the Fire Station at 7pm. Second meeting will be Saturday (2/10) following the public Budget Hearing, also at the Fire Station. letters and postcard mailings have been sent. Any questions should be directed to Standard Power, not the Town Office staff. Roll out will be in March.

Revision has been on social media with information regarding the Solar Farm at the Transfer Station. Sign ups are until April 2024. The lease fees per year were proposed to be a reinvestment for purchasing power for either the Transfer Station or the Library.

Turcotte – Cemetery Committee hasn't met, but he's working on the annual report. Bruce Hill and Peter Lambert will be renewing their appointments, Dick Boutwell has retired from the committee. Wreaths Across America would be acceptable if there was no cost to the Town and no obligation to recover wreaths.

Town Manager's Report

- Budcom – Warrant articles were approved. Letourneau Drive, Design of lagoon closure and Squantum Road project were included. There are 14 articles as of now and there will be a meeting to vote on them tentatively scheduled for 2/7 @10am.
- Reception for Nutting Road Bridge ribbon cutting was discussed.

**I. Other Business - None**

- J. Non- Public** – On a motion by Chamberlain, seconded by Turcotte, In Accordance with RSA 91-A:3, II (J) Roll Call Vote to enter Non-Public Session at 6:50pm (Sterling-yay, Chamberlain-yay, Turcotte-yay).

On a motion by Chamberlain, seconded by Turcotte, to exit non-public session at 6:55pm (3-0).

**K. Adjournment**

On a motion by Chamberlain, seconded by Turcotte to adjourn at 6:55pm (3-0).

Submitted:

Attest:

Judith A. Zola  
Administrative Assistant

Franklin W. Sterling, Jr.  
Chairman

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