

TOWN OF JAFFREY
Jaffrey, New Hampshire
Select Board Meeting Minutes
October 9, 2017

Chairman: James Moore

Selectmen: Franklin W. Sterling, Jr., James Weimann

Town Manager: Jon Frederick

Staff: Judy Zola

A. Call to Order – 6:16 pm. Pledge of Allegiance

B. Public Hearings - None

C. Approval of Meeting Minutes

On a motion by Weimann, seconded by Sterling, the Public Minutes of 09/25/17 were approved as written (3-0).

On a motion by Sterling, seconded by Weimann, the Non-Public Minutes of 09/25/17 were approved as written (3-0).

D. Appointments – None

E. Consent Agenda

1. Payroll and Vendor Manifests

2. Abatements

a) #17-59 – Alotek, LLC – 8 Contoocook Ave. - \$ 2,768.91 – Water

****Denied****

3. Notice of Intent to Cut Wood or Timber

a) #17-233-08-T – Judith M. Royce – Map 226/Lot 22

b) #17-233-07-T – Birgit Johanson – Map 248/Lot 21

c) Katherine & Robert Michelle – Map 222/Lot3

4. Cemetery Deeds

a) Peter A. or Margaret P. Rivard – Cutter Extension - \$ 700.00

b) Bruce W. Hill – Cutter Extension - \$ 350.00

c) Amy Coey – Cutter Extension - \$ 350.00

5. Meetinghouse Request

a) #17-11 – Catherine Visen – August 4, 2018 Wedding

6. Cemetery Committee Appointments

a) Bill Driscoll – Member-at-Large – Term Expires March 2020

b) Emily Preston – Member-at-Large – Term Expires March 2020

7. BSA Troop 33 - Request to Sell Fundraising Tickets @ Transfer Station – 10/28/17

8. Fire Prevention Week Proclamation was read by Chairman Moore.

On a motion by Sterling, seconded by Weimann, the consent agenda was approved with the exception of Item 2A, which was denied. (3-0).

F. Old Business –

1. Transfer Station Report and Resolution for Committee Establishment – This will be discussed at the next meeting on 10/30/17.

G. New Business

1. Resolution # 2017-35 – Authorize use of Municipal Building Maintenance Capital Reserve Funds for Police Department oil tank. On a motion by Sterling, seconded by Weimann, Resolution #2017-35 was approved (3-0).
2. Resolution #2017-36 – Acceptance of Grant Funds for NH Division of Historical Resources and Authorize Town Manager to Execute all Documents on the Town's Behalf. On a motion by Sterling, seconded by Weimann, Resolution #2017-36 was approved (3-0)
3. Resolution #2017-37 - Addition of \$ 5.00 charge for Fire Extinguisher disposal at the Transfer Station. On a motion by Sterling, seconded by Weimann, Resolution #2017-36 was approved (3-0)
4. Water and Sewer Connection Fees - Presently there is a \$ 2,264 hook up fee for water and sewer. A home in the water/sewer district it's \$4,528 added to the permit fee. The Bos feel this amount is excessive and is a deterrent to building. Sterling stated he would feel more comfortable waiting for actual costs before changing the rates. After discussion, the BOS agreed to the following: On a motion by Sterling, seconded by Weimann, the reduction to \$500 per water connection was approved (3-0). On a motion by Sterling, seconded by Weimann, the reduction to \$500 per unit for a sewer connection was approved (3-0)
5. MS1 Certification was approved as presented on a motion by Sterling, seconded by Weimann, (3-0).
6. October 23rd BOS Meeting was proposed to be rescheduled to October 30th. On a motion by Weimann, seconded by Sterling was approved (3-0). Notices with the change will be posted.
7. Budget Direction – The Budcom will be meeting on Wednesday 10/11 and will need BOS guidance for budget direction. The Police and DPW contracts increased by 2%. The BOS asked that department heads to look for ways to save money, use resources and be cost conscious.
8. Mike Pimental – Right of Way Request- The BOS is open to discuss this matter with Mr. Pimental. They requested that the property be flagged to indicate where he wants the Right of Way and that Town Staff look at the property. A proposal with restrictions; insurance and maintenance requirements would then be made and Mr. Pimental would meet with the BOS to discuss it.
9. Resolution #2017-38 – Acceptance of Grants from Game Time and Authorize Use of Matching Funds from the Recreation Revolving Fund. Recreation Director Sangermano provided renderings of Phase 1 and Phase 2 of the playground structures. The total cost of the playground would be \$53,500, with 60% funding from the Game Time grant,

leaving a balance due of \$34,701.55. This would not have any tax impact as the funds being used are raised by the Recreation Department program user fees. She is planning additional fundraising for phase 2 and will seek additional grant funding. After discussion of the total cost and grant money available, On a motion by Sterling, seconded by Weimann, he BOS accepted the Game Time Grant of \$18,453.20 and using \$34,701.55 out of the Recreation Revolving Fund was approved (3-0)

10. Resolution #2017-39 – Retirement Recognition – Erlene Brayall - On a motion by Sterling, seconded by Weimann, Resolution #2017-39 was approved (3-0).

H. Reports to the Select Board

Selectmen's Reports

- Weimann: No new meetings. Planning Board will be meeting this week.
- Sterling: 1. Will attend a Budget Committee Meeting on Wednesday.
2. HDC Met last week and is considering having the Horse Shed Roof replaced. An option would be a metal roof that looks like wooden shingles.
- Moore: 1. ConCom met on 9/27/17, they discussed the upcoming ZBA meeting, Cheshire Pond entrance on Jennifer Lane and the upcoming Route 202 meeting on 10/17 at the Jaffrey Fire Station.

Town Manager's Report

- Renee Sangermano was accepted into the Leadership Monadnock Class 2017-2018.
- The EDC will meet on 10/19/17 @ 9am regarding the Brownfield Phase I results from W.R. Cross.
- Waste Water Treatment Plant – Contracted OPS RFP's went out and a committee consisting of Don MacIsaac, Ed Merrell, Randy Heglin and Doug Starr recommended Suez. We will continue with Suez.
- 10/19/17 at 6pm will be the Joint Jaffrey Boards meeting with the School Board contingent regarding the apportionment issue.
- November 6-10th will be the reconstruction of the counters in the Tax Collector/Town Clerks offices.

I. Other Business – None

J. Non-public Session –

K. Adjournment

Meeting adjourned at 7:21pm, on a motion by Sterling, seconded by Weimann (3-0).

Submitted:

Attest:

Judith A. Zola
Administrative Assistant

James C. Moore
Chairman

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