

**TOWN OF JAFFREY**  
**Jaffrey, New Hampshire**  
**Select Board Meeting Minutes**  
**July 9, 2018**

**Chairman:** Franklin W. Sterling, Jr.

**Selectmen:** James Weimann, Bonnie Mitchell

**Town Manager:** Jon Frederick

**Staff:** Rebecca Newton, Recording Secretary

**Others:** Deb Sumner

**A. Call to Order/Pledge of Allegiance-6:00pm**

**B. Non-Public –**

On a motion by Weimann, seconded by Mitchell to enter Non-Public Session pursuant to RSA 91-A:3, II(c)(d) at 5:24pm (3-0).

On a motion by Weimann, seconded by Mitchell to exit Non-Public Session at 6:00pm (3-0).

**C. Appointments – None**

**D. Public Hearings - None**

**E. Approval of Meeting Minutes**

On a motion by Weimann, seconded by Mitchell, the public minutes of 06/25/18 were approved (3-0).

**F. Consent Agenda**

1. Payroll and Vendor Manifests
2. Abatements
  - a) #18-36 – Dayton Duncan – 17 Spruce Avenue - \$ 11.36 – Water
3. Acceptance of Donations
  - a) \$ 400.00 from American Legion – Humiston Park Monument
  - b) Hockey Equipment- Boston Parks & Recreation
4. Approval and Execution of PA-28 Form

On a motion by Mitchell, seconded by Weimann, the Consent Agenda was approved (3-0).

## **G. Old Business**

- **Keith Dupuis – Waiver to Build on Class VI Road – Highland Avenue**  
Keith met with the BOS on 6/25/18 and the Planning Board on 6/26/18. He agreed with both boards decisions and will build accordingly.

On a motion by Mitchell, seconded by Weimann, granting Keith Dupuis a waiver to build on a Class VI road was approved (3-0).

## **H. New Business**

- **Waste Water Capital Reserve Account – Septage Upgrade Project**  
On a motion by Mitchell, seconded by Weimann, the transfer in the amount of \$ 106,000 from the Sewer Surplus Fund to the Waste Water Capital Reserve Fund was approved (3-0).
- **Code Enforcement Officer Mutual Aid and Assistance Agreement-**  
This agreement is between Jaffrey and Peterborough Building Departments and will add a level of protection to both towns.

On a motion by Weimann, seconded by Mitchell, TM Jon Frederick was authorized to sign the Code Enforcement Officer Mutual Aid Assistance Agreement (3-0).

- **NHMA Legislative Policy Process Discussion-**  
Subjects that were of interest/concern were discussed.

The BOS decided that Chairman Sterling would be the Town's delegate to the NHMA Legislative Policy Conference in September.

- **Debbie Sumner Request – Elections**  
Ms. Sumner came before the BOS to update new members of her concerns about the ballot process in Jaffrey. She would like to have more checking of the ballot counting process, which will give confidence to the public about local races. It was explained that the ballot machine is checked for accuracy before and after each election by the Town Clerk and there haven't been any discrepancies in any elections nor any requests for recounts from candidates.

The BOS appreciated Ms. Sumner's dedication, but felt the procedures in place confirm the accuracy of the Jaffrey ballots and hand-counting or additional measures are not warranted.

## **I. Reports to the Select Board**

### Selectmen's Reports

Sterling- HDC - met for their annual meeting.

Meetinghouse Committee - met for their bi-annual review of the building.

Budget Committee – No meeting for July.

Route 202 Advisory Workshop is tomorrow 8-10am @ Jaffrey Fire Station.

Weimann- Hasn't attended any meetings.

Planning Board meets tomorrow.

Police Department has been doing a great job handling all the issues down at Sandy Lane.

Mitchell- No updates

### Town Manager's Report

- Town Office HVAC- Working on getting estimates, trying to keep the cost below \$ 100,000.
- Presently reviewing the LED light project.
- Jaffrey's 250<sup>th</sup> committee is meeting on Wednesday. 250<sup>th</sup> is 5 years away.
- POW/MIA 24-hour vigil flyer was distributed and BOS will check their calendars for availability to take 15-minute watches.

## **J. Other Business -None**

## **K. Non-Public –**

On a motion by Weimann, seconded by Mitchell to enter Non-Public Session pursuant to RSA 91-A:3, II at 6:50pm (3-0).

On a motion by Weimann, seconded by Mitchell to exit Non-Public Session at 7:13pm (3-0).

## **L. Adjournment**

Meeting adjourned at 7:13pm on a motion by Weimann, seconded by Mitchell (3-0).

Submitted:

Attest:

Judith A. Zola  
Administrative Assistant

Franklin W. Sterling, Jr.  
Chairman

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