

TOWN OF JAFFREY
Jaffrey, New Hampshire
Select Board Meeting Minutes
October 8, 2018

Chairman: Franklin W. Sterling, Jr.

Selectmen: Bonnie Mitchell, James Weimann (Excused)

Town Manager: Jon Frederick

Staff: Judith Zola, Administrative Assistant

A. Call to Order/Pledge of Allegiance: 6:01pm

B. Non-Public – None

C. Appointments – None

D. Public Hearings – None

E. Approval of Meeting Minutes

- On a motion by Mitchell, seconded by Sterling, the Public Minutes of 09/24/18 were approved (2-0).
- On a motion by Mitchell, seconded by Sterling, Non-Public Minutes of 09/24/18 were approved and sealed (2-0).

F. Consent Agenda

1. Payroll and Vendor Manifests
2. Abatements
 - a) #18-47 – Bruce Larsen- 30 Harkness Road - \$334.85 – Sewer
 - b) #18-49 – Patti Pierce – 126 Squantum Road - \$ 399.85- Sewer
 - c) #18-50 – Joan Pibus – 446 Squantum Road – \$90.69 - Sewer
3. Tax Collector's Ninth Cycle 2018 Septic Haulers Commitment Warrant
 - a) \$20,845.00
4. Tax Collector's 2018 Supplemental Water & Sewer Commitment Warrant
 - a) \$28,446.46 Water
 - b) \$252.16 Sewer
5. Tax Collector's Supplemental Water Commitment Warrant
 - a) \$180.00
6. Acceptance of Donation
 - a) \$1,000 from Jaffrey MacDonald's for Playground Equipment
7. Cemetery Committee Appointment
 - a) Cathy Proulx – Full Member- Term Expires 2022

On a motion by Mitchell, seconded by Sterling, the Consent Agenda was approved (2-0)

G. Old Business -

- Recreation Facility Fees – TM Frederick had requested information from both the Jaffrey Recreation Department and the Little League. In looking at the “in-kind” services, it appears that they are beyond the scope of volunteers. The BOS asked that Recreation Director Sangermano develop a different list of “in-kind” projects. On a motion by Mitchell, seconded by Sterling, the Recreation Facility Usage Application was approved (2-0).

H. New Business

- Town Office HVAC System Bids - One bid was received for \$ 166,000. It should be investigated if there can be any reduction in costs and go out to bid after January 1st. There is not enough funding presently available. Any reduced cost option will not address the fresh air issue.
- Town Funding of Fireworks Festival Details- The Jaffrey Chamber of Commerce is looking to relieve some of the cost of Life Safety Services provided for the Festival of Fireworks. It was decided to table this issue until both the Fire and Police Chiefs, along with Chamber Representatives were able to meet. The next BOS meeting is October 22nd, both Chiefs and Chamber Rep. will be invited to attend.
- Resolution # 2018-39 - Willa Cather Proclamation – Chairman Sterling read the proclamation honoring Willa Cather on the weekend of October 19th & 20th. On a motion by Mitchell, seconded by Sterling, Resolution #2018-39 was approved (2-0).
- Resolution #2018-40 – Authorization to expend \$ 7,480.00 from the Meetinghouse Trust Fund to pay for Meetinghouse Painting. On a motion by Mitchell, seconded by Sterling, Resolution #2018-40 was approved (2-0).
- Certification of the 2018 MS-1- The MS-1 document was explained by TM Frederick. The BOS need to accept and certify the document, then send it along to DRA for the tax rate to be set. On a motion by Mitchell, seconded by Sterling, the 2018 MS-1 was accepted and signed (2-0).
- 2019 Budget Guidance – The budget process was explained for the benefit of Selectman Mitchell’s benefit, this being her first year on the Board. Chairman Sterling suggested staying within CPI-U. TM Frederick explained this would be difficult with the Capital projects that need to be done. He will inform the Budget Committee of the Board’s request at Wednesday’s Budget Committee meeting.

I. Reports to the Select Board

Selectmen’s Reports

Sterling- No HDC meeting.

Budget Committee meets on Wednesday 10/10.

Will attend SWRPC’s Annual meeting on 10/9. They will be giving updates on 3 highway/road projects in Cheshire County, one being the Jaffrey Roundabout.

Mitchell – Attended a Cemetery Committee meeting. They discussed putting extra funds back into the reserve fund.

Town Manager's Report

- Will make a speech at the Woman's Club annual meeting this week.
- CIP Committee met and will be working on prioritizing projects.
- Mountain Road "S" Curve – will be applying for a road safety audit.
- Michelle Plourde-Eddy was hired as the new Municipal Clerk. She will be replacing Judy Roberts, who has done a great job and the Town appreciates her hard work.

J. Other Business –None

K. Non-Public- In Accordance with RSA 91-A:3, II (D)(J) Roll Call Vote to Enter Non-public. On a Motion by Mitchell, seconded by Sterling, motion to enter non-public, (Sterling – yay, Mitchell – yay) at 6:30pm.

On a motion by Mitchell, seconded by Sterling to exit Non-Public session at 6:40pm and to seal the minutes (2-0).

L. Adjournment

Meeting adjourned at 6:40pm on a motion by Mitchell, seconded by Sterling (2-0).

Submitted:

Attest:

Judith A. Zola
Administrative Assistant

Franklin W. Sterling, Jr.
Chairman

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