

TOWN OF JAFFREY
Jaffrey, New Hampshire
Select Board Meeting Minutes
November 26, 2018

Chairman: Franklin W. Sterling, Jr.

Selectmen: James Weimann, Bonnie Mitchell

Town Manager: Jon Frederick

Staff: Judith Zola, Administrative Assistant

Others: Ellen Clarke, Forest Park Tenants Association

A. Call to Order/Pledge of Allegiance: 6:00pm

B. Non-Public – None

C. Appointments – None

D. Public Hearings – None

E. Approval of Meeting Minutes

- On a motion by Mitchell, seconded by Sterling, the public minutes of 10/08/18 were approved (2-0).
- On a motion by Mitchell, seconded by Sterling, the non-public minutes of 10/08/18 were approved and sealed (2-0).
- On a motion by Weimann, seconded by Mitchell, the public minutes of 11/05/18 were approved (2-0).

F. Consent Agenda

1. Payroll and Vendor Manifests
2. Abatements
 - a) #18-54– Richard Pedott- 27 Thorndike Pond Road - \$542.31 – Sewer
(Further abatements will not be approved unless a deduct meter is installed, a note will be sent).
 - b) #18-55- Randall & Pamela Morse – 54 Harkness Road - \$78.72- Sewer
 - c) #18-56 – Town of Jaffrey – 38 Darcie Drive - \$4,792.00 – Taxes
 - d) #18-57 – James Kelly – 21 Windy Fields - \$1,800.00 – Taxes
 - e) #18-58 – Mark & Jennifer Stone – 31 Ridgecrest Road - \$36.31 - Sewer
3. Raffle Request
 - a) Jaffrey Chamber of Commerce – Raffle tickets to be sold by Chamber Members with drawings at Chamber Office or Holiday After Hours between December 20-31.
Proceeds to help serve their mission “In the Betterment of the Community.
4. Conservation Commission Appointment
 - a) Charles Koch – Full Member – Term Expires 2021

5. Tax Collector's Eleventh Cycle 2018 Water & Sewer Commitment Warrant
 - a) \$115,305.96 Water
 - b) \$114,643.66 Sewer

On a motion by Weimann, seconded by Mitchell, the Consent Agenda was approved (3-0).

G. Old Business -

- Mountain Road Safety Audit- Data from the Jaffrey Police Department was sent to the DOT. After review, the DOT stated that the crash data indicated that after the curve signs were installed in 2014, traffic incidents decreased in the area. Because of this data, the project would not qualify for a road audit. Staff will monitor the area and track data.

H. New Business

- USDA-RD Funding Application Approval – Ellen Clarke from Forest Park Tenants Association came before the Board to get their support for the application and acting as fiscal agent for the grant. This grant would be used to update the water and sewer infrastructure. Presently, the Park is paying \$50,000 a year in water leaks, which is troublesome for their budget.
On a motion by Weimann, seconded by Mitchell, the Board supported the application, and the Town will act as fiscal agent (3-0).
- Resolution #2018-44 – Special Event Permit – Jaffrey Parks & Recreation Dept. – Community Christmas Tree Burn – January 5, 2019 Community Park
On a motion by Weimann, seconded by Mitchell, Resolution #2018-44 was approved (3-0).
- Resolution #2018-45 – Special Event Permit – Jaffrey Parks & Recreation Dept.- Annual Town Tree Lighting – December 7, 2018 Town Common/Gazebo –
On a motion by Weimann, seconded by Mitchell, Resolution #2018-45 was approved (3-0).
- Resolution #2018-46 – Authorize TM to expend \$51,000 from the Water Dept Capital Reserve Fund for Bullet Tank Repairs.
On a motion by Weimann, seconded by Mitchell, Resolution #2018-46 was approved (3-0).
- Resolution #2018-47 – Authorize TM to expend \$9,170 from Police Special Detail Revolving Fund to replace 2 Police Cruiser Radios.
On a motion by Weimann, seconded by Mitchell, Resolution #2018-47 was approved (3-0).
- Resolution #2018-48 – Authorize TM to expend \$700 from Municipal Building Maintenance Capital Reserve Fund for repair of the Library staff entrance lights.
On a motion by Weimann, seconded by Mitchell, Resolution #2018-48 was approved (3-0).

I. Reports to the Select Board

Selectmen's Reports

Sterling-HDC did not meet.

Meetinghouse Committee held their fall inspection meeting last week. There was some painting done on the south wall and the ceiling. The sump pump has been running regularly. The building is in good shape. There is currently only one wedding booked for 2019.

DOT Roundabout meeting on 11-15-18 was well attended with 60-70 residents attending. No decisions were made, they are still gathering information. There will be one more Advisory Committee meeting and then the Public Hearing. There were many pedestrian questions raised, however, the traffic flow should be slowed with the second roundabout on River Street.

On a very sad note, Martha Bradford, the Boston Post Cane holder for Jaffrey has passed away. A search will be conducted by the Supervisors of the Checklist to find the eldest registered voter in Jaffrey.

Weimann- Planning Board met on 11/13. The Belletete's project was discussed.

Conservation Commission had raised some concerns. There will be a walk-thru of the site on 12/8/18 at 10am. Changes to the Mountain Zone regarding duplex buildings were discussed and will be continued. CIP discussion will also be continued. The next Planning Board meeting is tomorrow night (11/27) at 7pm.

Mitchell-Nothing new to report.

Town Manager's Report

- Mary Drew, Welfare Coordinator, has submitted her resignation. Her last day will be 1/23/19.
- A letter from DPW to Coll's was provided.
- Recreation Department's letter to Little League provided.
- Memo from DPW on water permits & thresholds that are being monitored in regard to moving forward with an alternate water supply and Millipore's demands. The Town hasn't heard anything back yet from the Drinking Water/ Ground Water Trust Fund. TM had reached out to them before Thanksgiving, but Rodney had family health issues that he was dealing with.
- School Budget Advisory Member – TM was asked if the BOS would be interested in appointing a member. Selectman Mitchell volunteered. TM will provide her with the schedule and notify School Board.
- Town Office Holiday Schedule- Lockdown will be moved to 12/21/18, with office closing at noon. December 24th the office will close at noon also. Martin Luther King Day, the office will be open. Staff chose not to give up a floating holiday in exchange for this day.
- CIP findings were reviewed with the Board and will be presented to the Planning Board at tomorrow night's meeting.

J. Other Business –

- Tax Collector's Supplemental Water Commitment Warrant
 - a) Patricia Webber- 48 Blakeville Road, Rindge - \$24.76
- On a motion by Weimann, seconded by Mitchell, the abatement was approved for \$ 24.76 (3-0).

K. Non-Public-

On a motion by Weimann, seconded by Mitchell to enter Non-Public Session pursuant to RSA 91-A:3, II (A) (D) and (J) at 6:58pm (Sterling-yay, Weimann-yay, Mitchell – yay).

On a motion by Weimann seconded by Mitchell to exit Non-Public session at 7:29 pm and to seal the minutes (3-0).

L. Adjournment

Meeting adjourned at 7:30pm on a motion by Weimann, seconded by Sterling (3-0).

Submitted:

Attest:

Judith A. Zola
Administrative Assistant

Franklin W. Sterling, Jr.
Chairman

The Town of Jaffrey prohibits discrimination on the basis of race, color, national origin, sex, sexual orientation, religion, age, disability, marital or family status.

The Town of Jaffrey is an equal opportunity employer.