

TOWN OF JAFFREY
Jaffrey, New Hampshire
Select Board Meeting Minutes
March 11, 2019

Chairman: Franklin W. Sterling, Jr.

Selectmen: James Weimann, Bonnie Mitchell

Town Manager: Jon Frederick

Staff: David Chamberlain, Fire Chief; Judy Zola, Administrative Assistant

Others: Cub Scout Pack 33- Nathan, Jacob, Tate, Sam and their parents. Moderator Marc Tieger, Budget Committee Chair Norman Langevin, Michael Kauffman, CSP Senior EHS Engineer Integrated Supply Chain Operations, Life Science MilliporeSigma

A. Call to Order/Pledge of Allegiance – 6:00pm

B. Non-Public – None

C. Appointments – 6:00pm -Cub Scout Pack 33- Arrow of Light

A brief description of a Selectman was given by Chairman Sterling. The Board then told of their own background in civic service and how they came to serve on the Select Board. The scouts had questions regarding the most important responsibility, which Sterling said was managing the taxpayer's money in a responsible fashion. When asked about education to become a selectman, Weimann and Mitchell both commented on the many workshops and booklets that are available. Preparation for meetings is key, and all meetings are public, so the scouts were encouraged to either come in person or view meetings on Livestream. It was noted that being a scout now and continuing to Eagle Scout is a great way to be active in town politics. Other questions were: What's the biggest challenge facing the community- Sterling said money. The tax rates are high and the Town is looking for more industry growth in town, this would help with property values. Can BOS members vote – Yes, they are Jaffrey residents and can vote in elections, etc... The BOS encourage the scouts to get the word out about voting, Town Meeting has very low attendance and these few people attending are deciding the fate of the whole town. One parent asked about the progress on the 5-way and it was conveyed that there are still meetings happening and another public meeting will be held.

Volunteer pins were given to the scouts and they were thanked for their participation.

D. Public Hearings -None

E. Approval of Meeting Minutes

- On a motion by Weimann, seconded by Mitchell, the Public Minutes of 2/25/19 were approved (3-0).
- On a motion by Weimann, seconded by Mitchell, the Non-Public Minutes of 2/25/19 were approved (3-0).

F. Consent Agenda

1. Payroll and Vendor Manifests
2. Abatements
 - a) #19-17 – Timothy & Tania Rose- 58 Prospect Street - \$223.50 Water/\$291.03 Sewer
 - b) #19-18 – Jaffrey Recreation Dept. – 31 Howard Hill Road - \$234.97 – Sewer
 - c) #19-19- Belletete & Shea – 440 Squantum Road - \$91.87 – Water
 - d) #19-20- River Street Market – 62 River Street - \$ 359.67 – Sewer
 - e) #19-22 – Bjorn Langoren – 21 River Street- \$1,100.00 - Sewer
3. Veteran's Exemptions
 - a) Richard Worthing – 15 Kevin Lane – Veteran's Tax Credit - \$500.00
4. Yield Tax Levy
 - a) #18-233-07-T – Society for the Protection of NH Forests- Map 213/Lot 3.1 and Map 201/Lot 2 - \$ 11,411.09
5. Authorization to Expend from Water Capital Reserve Fund
 - a) \$21,909.21 – Tighe & Bond – Water Capital Reserve Fund
6. Tax Collector's Supplemental Water Commitment Warrant
 - a) Patricia Weber – 48 Blakeville Road, Rindge - \$ 187.10
7. Trustees of the Trust Fund Appointments
 - a) Bruce Edwards – Alternate Trustee – Term expires 2020
 - b) Robert Stephenson – Alternate Trustee – Term Expires 2020
8. Acceptance of Donations
 - a) Millipore Sigma - \$5,000 – Fire Department Gas Meters
These meters will help in early detection of Carbon Monoxide and Low Oxygen levels.
The Town and Fire Department appreciate this generous donation from Millipore.
9. Lot Line Adjustment Proposal Public Hearing – Dublin – Notice to Abutting Town
10. Notice of Road Weight Limits

On a motion by Weimann, seconded by Mitchell, the Consent Agenda was approved as presented (3-0).

G. Old Business - None

H. New Business

- Building Permit Request Extension on Class VI Red Gate Road – Mike Shea-
Mr. Shea came before the Board to get an extension on his request to build on a Class VI road. The original request was made in 2006 and he has been returning to request an extension every 2 years. This extension allows him to maintain the road. Mr. Shea stated that he has maintained the road to the “Ken Saunders” rule, which may be outdated compared to today’s road standards. The DPW Director, Randy Heglin, has requested that the road be maintained to Town standards. There was much discussion of the proper procedure for Class VI roads. The correct timeline being, applying for a building permit, requesting BOS approval for maintaining the road, then Planning Board recommendation back to the BOS for final decision. Since this order hasn’t been followed in this case, Chairman Sterling suggested that it be followed now. He urged Mr. Shea to apply for a building permit and then return to the BOS. Chairman Sterling also noted his concern of future home owner’s knowing that this road is not maintained by the Town and this should be conveyed in the deed or at the time of sale, etc..
On a motion by Weimann, second by Mitchell, the request to maintain this section of Red Gate Lane, a Class VI road for personal use with a 2-year extension of today’s meeting date was approved (3-0).
- Raffle and Sign Request – Knights of Columbus- The sign request was reviewed with Building Inspector Deschenes and it was determined that the sign cannot be placed on Town property (the common). It would be allowed on private property and it was suggested for them to place it on the front lawn of the Adult Community Center on North Street. On a motion by Weimann, seconded by Mitchell, the raffle request was approved (3-0). The KOC will be notified by phone and mail of the decisions.
- Review of Town Meeting Warrant and Slides – Moderator Marc Tieger/ Budcom Chairman Norman Langevin- The slide presentation was reviewed with notes of Article 8 & 9 needing to be amended. Of note, Weimann mentioned that he would like to see Petitioners show up at Town Meeting to present their articles. Moderator Tieger commented that he agreed and didn’t want the Town to be viewed as a “cash cow”.

I. Reports to the Select Board

Selectmen’s Reports

Sterling – Was in Concord today for the Groundwater Management meeting. There was a motion and it did look favorable.

HDC, Meetinghouse and Budget Committees have not met.

Weimann – This week will be busy with voting, Volunteer Dinner and Town Meeting.

Mitchell – There is a breakfast at Millipore on Wednesday that she and Weimann will be attending. No other meetings have been attended.

Town Manager’s Report

- Sign enforcement was discussed with the Building Inspector regarding special events in town.

J. Other Business- None

K. Non-Public – Per RSA 91-A:3(II)(J) a motion was made to enter non-public at 7:30pm by Weimann, seconded by Mitchell (Sterling-yay, Weimann-yay, Mitchell-yay).

On a motion by Mitchell, seconded by Weimann to exit non-public at 7:53pm (3-0)

L. Adjournment

Meeting adjourned at 7:54pm on a motion by Weimann, seconded by Mitchell (3-0).

Submitted:

Attest:

Judith A. Zola
Administrative Assistant

Franklin W. Sterling, Jr.
Chairman

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Select Board
Non- Public Meeting Minutes
March 11, 2019

Chairman: Franklin W. Sterling, Jr

Selectmen: James Weimann, Bonnie Mitchell

On a motion by Weimann, seconded by Mitchell to enter Non-Public Session pursuant to RSA 91-A:3, II (J) at 7:30pm (Sterling-yay, Weimann-yay, Mitchell – yay).

A. Discussion-

1. The Select Board discussed the Boston Post Cane recipient. The oldest registered voter is Doris Eleanor Stacy, who is resident at Good Shephard. Administrative Assistant Zola will contact the facility to see if any family members live in Jaffrey and will arrange the presentation.
2. Class VI Road Discussion – It was agreed that once a building permit is filed, the BOS will discuss the issue with Mr. Shea.

B. Adjournment

On a motion by Mitchell seconded by Weimann to exit Non-Public session at 7:53 pm and to seal the minutes (3-0).

Submitted:

Attest:

Judith A. Zola
Administrative Assistant

Franklin W. Sterling, Jr.
Chairman

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