

TOWN OF JAFFREY
Jaffrey, New Hampshire
Select Board Meeting Minutes
April 3, 2017

Chairman: James Moore

Selectmen: Frank Sterling, Jim Weimann

Town Manager: Jon Frederick

Administrative Assistant: Judith Zola

A. Call to Order 8:30am

B. 2017 Goals and Objectives Discussion

Chairman Moore

1. Webster Street: The Board would like to take a more aggressive approach to getting this property sold and collecting back taxes. Because of the hazardous waste on site, there are some testing/monitoring that needs to be done. The Board will reach out to property owner to get things moving.

2. St. Patrick's School: The Board discussed the current state of the property and thought that involving Town Boards in discussions about a possible community center should take place. Linden Street was also discussed. There will be discussions with Town Atty. Kelly Dowd regarding the title issues and hopefully it can put it up for public auction again.

3. Water: At the end of Maria Drive, the water lines end. This causes the water to be emptied and costs the Town approximately \$ 47,000 a year in water expense. Options were discussed of continuing the line to make it a continuous loop and not have to waste the water. There was also discussion of Water/Sewer and Town Impact Fees. It was noted that these fees are high and the Town should have discussions about re-evaluating them.

4. Transfer Station: Chairman Moore is concerned that there is \$ 400,000 budget, with \$ 200,000 spent on salaries. There was discussion of no longer accepting bulky waste (40%) and Re-evaluating current staffing and their responsibilities.

Selectman Weimann

5. Daily Log Sheet: This would be for DPW, Highway and Water/Sewer employees. He would like to see a daily log sheet with manager's objectives. It was suggested to contact Randy Heglin and Doug Starr to design and implement this log.

Selectman Sterling

6. Reduce Debt: Sterling would like to see more loans paid off.

7. Video Taping of meetings: Would like this to occur. TM Frederick will tape the next scheduled meeting (ZBA on 4/4) as a test one and record BOS meeting on 4/10.

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Town Manager Jon Frederick

8. Social Media: Agrees that website needs improvement and is working with the Library and School District toward improvements.

9. GIS Systems: Jo Anne Carr and Randy Heglin will be involved in coordinating/integrating the GIS systems throughout the different departments in town.

10. Tax Bill Awareness: Increase residential awareness.

There was general discussion by the Board about the following:

- Building Inspector Attire: As a Town employee, it was discussed that a jacket or hat identifying Rob as a Town Employee on a job site would increase professionalism.
- Per the 2009 Town Report, the Capital Reserve Fund should be used on major project funding, recently it has been used for items that should be expended from departmental budgets.
- Sterling added that monies should be spent on repairing the existing Town Office (i.e. heating and air quality.)
- Sterling would like to see the Route 202 Project vision from Jo Anne Carr.

C. Adjournment

Meeting adjourned at 9:36 am on a motion by Sterling, seconded by Moore (3-0).

Submitted:

Judith A. Zola
Administrative Assistant

Attest:

James C. Moore
Chairman