

**TOWN OF JAFFREY**  
**Jaffrey, New Hampshire**  
**Select Board Meeting Minutes**  
**July 22, 2019**

**Chairman:** Franklin W. Sterling, Jr.

**Selectmen:** John E. Belletete, Kevin Chamberlain

**Town Manager:** Jon Frederick

**Staff:** Administrative Assistant Zola

**Others:** Julius Peel, Intern, Carolyn Garretson, Lou Casagrande, Mike Shea, Derek Shea, Ann Marie Furnival, Eric Fleck

**A. Call to Order – 6:00pm**

**B. Pledge of Allegiance**

**C. Appointments –**

Jaffrey Library Trustees – Library Chimney- Eric Fleck and Ann Marie Furnival came before the Board to explain about the Library's chimney issues. During their Summer Reading Kickoff event it was noticed that some of the bricks were missing from their East Chimney. Mike Given was called and upon inspection, the West Chimney is in need of much more repair. It is presently leaning northward and would be a danger in high winds due to its location right above the staff parking lot and driveway. Since there is a plan in place to have the driveway repaved, it would be in their best interest to have this repaired prior to the driveway, so that there is no danger to the pavers and no damage to the new driveway from falling bricks. The estimate for taking the chimney down to roof line and capping it is \$4,000. It has been verified by Sorby & Sons that this is not a working chimney and not used. It was suggested by Belletete to see if the replacement chimney could be made smaller to be cost effective and they will take that under advisement. Sterling also mentioned looking into a LCHIP grant for the remaining maintenance that is required for the building. Cost effectiveness is the goal, but repairs need to be in line with the historical requirements of the building.

Earth Day 2020- Carolyn Garretson and Lou Casagrande came before the Board to request their acknowledgement and support of their ideas for Earth Day 2020, the 50<sup>th</sup> anniversary of the first Earth Day. Presently the Conservation Commission, Jaffrey Chamber of Commerce, Jaffrey Public Library, TEAM Jaffrey and Project Shakespeare have collectively joined in the Earth Day 2020 celebration.

They asked the following of the Board:

1. Support a proclamation from the Governor to recognize a State-wide Earth Day 2020.
2. Support a Planning Committee that would identify the unifying themes, issues and programs that would guide and mobilize all regions of the State in a coordinated celebration.
3. Support a Jaffrey Town proclamation to recognize and support Earth Day 2020.
4. Support activities to recognize Earth Day 2020 including speakers and intergenerational educational events.

5. Request that the BOS support any special projects that could be promoted during a community-wide celebration as examples of the town's efforts to make Jaffrey a healthier, more sustainable community.
6. Support the Jaffrey Conservation Commission in encouraging every Conservation Commission in the State to take a leadership role in organizing local planning efforts to bring together town government, schools, civic organizations, and businesses in an inter-generational alliance to celebrate Earth Day 2020 with local events and local projects.

Casagrande noted that all the highway sections in Jaffrey are sponsored and that the Chamber will be expanding the roadside cleanup efforts by working with the school district.

They are looking for the Board's endorsement and encouragement and plan to return in the fall with specific ideas and plans.

Chairman Sterling noted that this is a great idea and will look forward to seeing the finalized plans and approval for April of 2020.

#### **D. Public Hearings – None**

#### **E. Approval of Meeting Minutes**

- On a motion by Belletete, seconded by Chamberlain, the Public Minutes of 7/08/19 were approved (3-0).
- On a motion by Belletete, seconded by Chamberlain, the Non-Public Minutes of 7/08/19 were approved and sealed.
- On a motion by Belletete, seconded by Chamberlain, the Public Minutes of 7/15/19 were approved.

#### **F. Consent Agenda**

1. Payroll and Vendor Manifests
2. Abatements
  - a) #19-54 – April Joslyn– 37 Pinecrest Road - \$3,126.94 – Sewer
  - b) #19- 55 – Rivermill Association –8 Main Street - \$594.43- Water/ \$501.89 – Sewer
  - c) #19-56 – Lyn Frederick – 24 Carey Road - \$51.23 - Sewer
3. Yield Tax Levy
  - a) #18-233-18-T– Michael & Cathy George – 78 Colman Road - \$51.21
4. Tax Collector's 7<sup>th</sup> Cycle 2019 Water & Sewer Commitment Warrant
  - a) Water - \$117,192.20
  - b) Sewer - \$101,051.45

5. Tax Collector's 7<sup>th</sup> Cycle 2019 Septic Hauler's Warrant
  - a) \$11,956.72
6. Tax Collector's Excavated Earth Tax Warrant
  - a) DPD Properties LLC – Operation #18-233-01-E - \$772.22
7. Authorization to Expend from Reserve Funds
  - a) Bridges Fund - \$9,633.76 - Quantum Construction – Nutting Road Bridge
  - b) Jaffrey Water Department Fund - \$3,292.56 Tighe & Bond – Generators

On a motion by Belletete, seconded by Chamberlain, the Consent Agenda was approved as presented. (3-0).

#### **G. Old Business –**

Review and comment from Planning Board on Class VI Red Gate Road- Mike and Derek Shea were present to review the recommendation from the Planning Board. The Planning Board reviewed the case and voted that Red Gate Road should be built to the current Town standard to accommodate building on the road. Since acquiring the property, Mr. Shea has spent approximately \$63,000 in lot improvements, road improvements and installation of a stone culvert. His intention is to only build 2 houses on the lots and feels that the “Ken Saunders” standard, which has been the recommended in the past, should remain the road standard. This standard is acceptable if only 2 houses were built, if any addition houses are built, the road would need upgrading. Shea's intention is to merge the 2 lots and build one house, he has no plans for more development. The Board agreed to allow the Red Gate Road to be upgraded to the “Ken Saunders” standard for +/- 750 feet from Ingalls Road to the Shea's property with the waiver of Town Liability along with the contingency that the road would need further upgrades to comply with current Town road standards at the time of building, if more development were to occur. This must also be conveyed if the ownership of the land changes.

On a motion by Chamberlain, seconded by Sterling, The BOS voted to allow Mike Shea permission to upgrade Red Gate Road +/- 750 feet to the “Ken Saunders” standard with a waiver of liability and contingencies regarding further development was approved (2-0) Belletete abstained.

#### **H. New Business-**

- Resolution #2019-22 – VFW/Jaffrey Ice Racing Pig Roast – Jaffrey VFW – 8/24/19  
On a motion by Belletete, seconded by Chamberlain, Resolution #2019-22 was approved (3-0). Letter to NH Liquor Commission was also signed.
- Resolution #2019-24 – Request to use Municipal Building Capital Reserve Funds - \$4,000 for removal of Library chimney  
On a motion by Belletete, seconded by Chamberlain, Resolution #2019-24 was approved (3-0).

- Directive to Land Use Boards on Use of Alternates- TM Frederick received word from the Atty. General that contradicted what Town Atty Dowd had reported. The alternates must be removed until Town Meeting in March. They can still attend meetings but cannot be involved in the voting process. In March it is the Board's intention to do a warrant article to allow up to 5 Alternate board members for both the Planning Board and ZBA. The present potential alternates once appointed will be used in the order they were nominated.
- Execution of Bond Documents for the Septage Receiving Station- All documents were signed and notarized. These will be mailed out tomorrow by the Finance Director.

## **I. Reports to the Select Board**

Sterling – Nothing to Report.

Belletete- Planning Board met- Approvals were voted on for Keith Dupuis; Antiques Storage units on Maria Drive, Ice Cream Stand at Pelletier's Sports Shop. The Vision Workshop update report was in and there will be a memo sent to the BOS.

He passed along the BOS decision to not pursue St. Patrick's School property as a possible Town Office location.

Has been attending School Separation Committee meetings. Rindge is not happy with the formula because of the State Aid that Jaffrey receives. The Committee is looking into the outcome for Jaffrey educationally and financially if Rindge decides to withdraw from the district. Rindge students would then have to be tuitioned out to other districts. Chamberlain asked if information on other districts that have experienced this issue, could be gathered. Belletete would like to get a historical perspective on the subject, so that he will up to date for the next meeting.

Chamberlain- ConCom discussed Earth Day 2020, vandalism at Howard Park and the Rail Trail. The Jaffrey Police will be looking into enhanced patrols in these areas.

Goodnow Street plantings are awaiting the DPW's completion of the project.

Cemetery Committee met last week, and cemeteries are in good shape. There is some tree work that remains to be done but will need a crane. The August meeting will be held at the Small Pox Cemetery.

## Town Manager's Report

- Brightfields Solar meeting is tomorrow. Solar fields on the landfill as well as other locations were discussed. Because of distribution charges, it would be best to place the field near a large electrical user, i.e. the Water Treatment plant to decrease the distribution charges. The agreements are usually 20 years and it would be good to negotiate rates, it doesn't make sense to pay over market rate. It would good to get paperwork going and get into the Que. TM will look into usage of the Water Treatment Plant.

**J. Other Business - None**

**K. Non-Public** – In Accordance with RSA 91-A:3(II) (D) Roll Call Vote to Enter Non-public at 7:32 pm (Sterling-yay, Belletete-Yay, Chamberlain – Yay).

On a motion by Belletete seconded by Chamberlain to exit Non-Public session at 7:49pm and to seal the minutes (3-0).

**L. Adjournment**

The meeting adjourned at 7:50pm on a motion by Belletete, seconded by Chamberlain (3-0).

Submitted:

Attest:

Judith A. Zola  
Administrative Assistant

Franklin W. Sterling, Jr.  
Chairman

*The Town of Jaffrey prohibits discrimination on the basis of race, color, national origin, sex, sexual orientation, religion, age, disability, marital or family status.*

*The Town of Jaffrey is an equal opportunity employer.*