

**TOWN OF JAFFREY**  
**Jaffrey, New Hampshire**  
**Select Board Meeting Minutes**  
**November 25, 2019**

**Chairman:** Franklin W. Sterling, Jr.

**Selectmen:** John E. Belletete, Kevin Chamberlain

**Town Manager:** Jon Frederick

**Others:** Theresa Wechsler

**A. Call to Order - 6:08pm**

**B. Non-Public** – In Accordance with RSA 91-A:3, II (J) Roll Call Vote to Enter Non-public at 5:45pm. (Sterling - yay, Belletete- yay, Chamberlain - yay).

On a motion by Chamberlain, seconded by Sterling to exit Non-Public session at 6:07pm and to seal the minutes (3-0).

**C. Public Hearings – None**

**D. Appointments** – Theresa Wechsler - 239-243 Squantum Road - Is present to ask about the Town of Jaffrey's policy about making improvements to fire safety and water/sewer while using easements on private property. Her concern is that she had spent a great deal of money on her garden and wasn't notified by the Town that they would be installing a fire hydrant in the area of her garden. She first contacted the Tax Collector, and was directed to call Randy Heglin, Director of Public Works, who stated that the plants would be replaced. She feels that advanced notice would have been helpful as she would have moved her plants. She is in favor of the Town improvements, she is unhappy about the lack of advanced notification. She then called TM Frederick to voice her concerns about not being notified prior to the work being done. She feels that there should be a policy in place, so this doesn't happen to other property owners. Eversource will be cutting trees in the area and has been in touch with her and she feels was noticed properly by them and they have open communication. Jon explained that it's the contractor's responsibility, not the towns to notify residents, as they are the project manager. Jon said going forward the Town will make sure that a contact with residents is made. Chairman Sterling explained that the Town of Jaffrey contracts out and the contractor assumes all liability, that is why they are responsible for all notifications. Previously, there wasn't a fire hydrant close to her property, Chamberlain explained because of the upgrades, she has one in front of her property. Belletete understands her concerns, but now she's better off having a fire hydrant closer. She clarified with the BOS in going forward, they will make sure contractors are in better contact with residents. The property marker was also destroyed by the excavator and the marker. Jon immediately contacted a surveyor to survey the area and replace the marker with a granite marker. The old marker was left, per the homeowner's request. There is still dirt in the area that hasn't been removed, but that is in the right a way. Jon will look into removing the dirt.

### **E. Approval of Meeting Minutes**

On a motion by Chamberlain, seconded by Sterling, the non-public Minutes of 11/14/19 were approved and sealed (2-0). Belletete abstained as he was not present at the 11/14 meeting.

### **F. Consent Agenda**

1. Payroll and Vendor Manifests
2. Abatements
  - a) #19-69 - David Gentry - 6 Grove Street - \$ 33.66 - Sewer
  - b) #19-79 - Randall & Pamela Morse - 54 Harkness Road - \$68.80 - Sewer
  - c) #19-80 - Town of Jaffrey - 57 Summit Drive - \$964.00 - Taxes
3. Raffle Requests
  - a) Shelter from the Storm - 5/31/20 - Taste of Monadnock & 10/2/20 -Antiques Roadshow
  - b) Jaffrey Chamber of Commerce - 12/20/19-12/31/19 - Dollar Days Raffle
4. Notice of Intent to Cut Wood or Timber
  - a) #19-233-13-T - Broderick Attra- Map 204/Lot 1 - Old Mill Road
  - b) #19-233-14-T - Eileen & Henrich Remold -Map 205/Lots 1,6 &8 - Old County Road
  - c) #19-233-15-T - Eileen Remold - Map 206/Lot 7 - Old County Road
5. Tax Collector's Eleventh Cycle 2019 Water & Sewer Commitment Warrant
  - a) \$109,501.11 Water
  - b) \$102,848.59 Sewer
6. Tax Collector's Eleventh Cycle 2019 Septic Hauler's Warrant
  - a) \$20,384.53
7. Acceptance of Donation
  - a) Recreation Dept. The Keith M. Sullivan Foundation - \$500.00 (Safe Sitter Program)

On a motion by Belletete, seconded by Chamberlain, the Consent Agenda was approved as presented (3-0).

### **G. Old Business – None**

### **H. New Business**

- Resolution #2019-33 - Ratification of Proposed Collective Bargaining Agreement for the Department of Public Works. There is a 0% increase and they are staying on the Green Plan, agreed to bi-weekly payroll. Contract is not signed, but it is the agreement the town will be operating under for the next year. There will be a committee formed to look into health insurance options.

On a motion by Belletete, seconded by Chamberlain, Resolution #2019-33 was approved (3-0).

## **I. Reports to the Select Board**

### Selectmen's Reports

Sterling - Budcom meets on Wednesday 12/4. Meetinghouse Committee didn't meet. HDC met while he was at the Budcom meeting.

Belletete- Planning Board hasn't met. School Separation Committee voted 6-0 not to recommend any changes to the district.

Chamberlain- No committee meetings.

### Town Manager's Report

Cub Scout request to attend December 9<sup>th</sup> Select Board meeting - BOS approved this request.

## **J. Other Business -**

- School District Request - Withdraw \$15,000 from the School Impact Fee Account.  
On a motion by Belletete, seconded by Chamberlain, the School District's request was approved (3-0).

**K. Non-Public** - In Accordance with RSA 91-A:3, II (B) Roll Call Vote to Enter Non-public at 6:35pm. (Sterling -yay, Belletete- yay, Chamberlain - yay).

On a motion by Chamberlain, seconded by Sterling to exit Non-Public session at 7:03pm and to seal the minutes (3-0).

## **L. Adjournment**

The meeting adjourned at 7:04pm on a motion by Chamberlain, seconded by Sterling (3-0).

Submitted:

Attest:

Judith A. Zola  
Administrative Assistant

Franklin W. Sterling, Jr.  
Chairman

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