

**TOWN OF JAFFREY**  
**Jaffrey, New Hampshire**  
**Select Board Meeting Minutes**  
**December 9, 2019**

**Chairman:** Franklin W. Sterling, Jr.

**Selectmen:** John E. Belletete, Kevin Chamberlain

**Town Manager:** Jon Frederick

**Staff:** Administrative Assistant- Judy Zola

**Others:** Jaffrey Cub Scout Pack #33, parents, Maureen Covell

**A. Call to Order – 6:00pm**

**B. Non-Public –** In Accordance with RSA 91-A:3, II (B) Roll Call Vote (Sterling-yay, Belletete-yay, Chamberlain-yay) to Enter Non-public at 5:45pm.

On a motion by Belletete, seconded by Chamberlain to exit Non-Public session at 6:00pm and to seal the minutes (3-0).

**C. Public Hearings – None**

**D. Appointments –**

Jaffrey Cub Scouts, Den# 33 came to visit the Select Board to work towards earning their Citizen's Patch. The scouts had very good questions for the Board and Chairman Sterling explained to them the following to answer their questions: The Selectmen are the Executive Branch of government in the town and they carry out what is voted on at Town Meeting in March. They are usually elected for a three-year term, but the current Board is made up of 2 appointed members, after 2 elected members had to step down. They meet twice a month. There is a great deal of paperwork that needs to be signed every week, like payroll and accounts payable. Taxes did go up this year, but that was due to items approved by the residents at Town Meeting, along with the County and School taxes increases. The Library Trustees run the Library, but the Town is responsible for the building and grounds. The Police Department does report to the Town Manager, the court cases go thru the Prosecutor. The Board is working to keep the budget flat Budget. Petitioners, who gather 25 signatures can bring articles to a Town Meeting vote. The Scouts will have their cross-over in March. Chairman Sterling encouraged them to become Eagle Scouts.

Town of Jaffrey Volunteer pins were given to the Scouts.

## **E. Approval of Meeting Minutes**

On a motion by Belletete, seconded by Chamberlain, the Public Minutes of 11/14/19 were approved (3-0).

On a motion by Belletete, seconded by Chamberlain, the Public Minutes of 11/25/19 were approved (3-0).

On a motion by Belletete, seconded by Chamberlain, the Non-Public Minutes of 11/25/19 were approved and sealed (3-0).

## **F. Consent Agenda**

1. Payroll and Vendor Manifests
2. Abatements
  - a) #19-81 - Robert Dimartino - 4 Nault Road - \$11.36 - Water
  - b) #19-82 - Charles Trimble- 55 Thorndike Road - \$30.89 - Water
  - c) #19-83 - Terry Miller - 55 Prospect Street - \$13.42 Water/\$17.47 Sewer
3. Notice of Intent to Cut Wood or Timber
  - a) #19-233-16-T - Greylock Properties - Map 237/ Lot 12 Route 124
4. Authorization to Expend from the Town Clocks Fund
  - a) D'Avanza Clock Repair, LLC - Service of Town Clocks - \$ 192.00
5. Raffle Requests
  - a) JPRD - Bring the Boom Raffle - Community Tree Burn on 1/3/20.
  - b) Jaffrey Senior Girl Scout Troop - Blanket Raffle - Craft Fair 12/14/19
6. Meetinghouse Request
  - a) #19-11 - Monadnock Garden Club - Meeting - September 15, 2020
7. Town of Jaffrey 2020 Holiday Schedule

On a motion by Belletete, seconded by Chamberlain, the Consent Agenda was approved as presented (3-0).

## **G. Old Business – None**

## **H. New Business- None**

## **I. Reports to the Select Board**

### Selectmen's Reports

Sterling- Budget Committee met last week and budget is at 8.3% remaining for December.

Belletete- Nothing new from last School meeting. Planning Board will be meeting tomorrow 12/10.

Chamberlain- Conservation Commission will be meeting on Wednesday 12/11.

### Town Manager's Report

- Budget is in process
- Needs a non-public to discuss employee matter.

## **J. Other Business - None**

**K. Non-Public** – On a motion by Belletete, seconded by Chamberlain, In Accordance with RSA 91-A:3, II (A) Roll Call Vote (Sterling -yay, Belletete- yay, Chamberlain – yay) to Enter Non-public at 6:32pm

On a motion by Belletete, seconded by Chamberlain to exit Non-Public session at 7:45pm and to seal the minutes (3-0).

## **L. Adjournment**

The meeting adjourned at 7:45pm on a motion by Belletete, seconded by Chamberlain (3-0).

Submitted:

Attest:

Judith A. Zola  
Administrative Assistant

Franklin W. Sterling, Jr.  
Chairman

*The Town of Jaffrey prohibits discrimination on the basis of race, color, national origin, sex, sexual orientation, religion, age, disability, marital or family status.*

*The Town of Jaffrey is an equal opportunity employer.*