

TOWN OF JAFFREY
Jaffrey, New Hampshire
Select Board Meeting Minutes
January 13, 2020

Chairman: Franklin W. Sterling, Jr.

Selectmen: John E. Belletete, Kevin Chamberlain

Town Manager: Jon Frederick

Staff: Fire Chief- David Chamberlain, Administrative Assistant- Judy Zola

Others: None

A. Call to Order- 6:00pm

B. Non-Public – None

C. Public Hearings – None

D. Appointments – None

E. Approval of Meeting Minutes

On a motion by Belletete, seconded by Chamberlain the Public Minutes of 12/23/19 were approved (3-0).

On a motion by Belletete, seconded by Chamberlain, the Non-Public Minutes of 12/23/19 were approved and sealed (3-0).

F. Consent Agenda

1. Payroll and Vendor Manifests

2. Abatements

a) # 2020-1 – Bruce Larsen – 30 Harkness Road - \$ 63.97 Water

b) # 2020-2 – Elizabeth Drago – 74 Thayer Road - \$11.36 Water/\$11.36 Water

3. Tax Collector's 1st Cycle 2020 Septic Haulers Commitment Warrant

a) \$2,576.25

On a motion by Belletete, seconded by Chamberlain, the Consent Agenda was approved as presented (3-0).

G. Old Business -None

H. New Business –

- Resolution #2020-1 – Authorize to Expend \$7,409.45 from the Municipal Maintenance CRF for Transfer Station toilet and wash sink. This is to upgrade the transfer station toilet and sink. E1 pump will follow the road to the septage receiving station and will use 2,100 feet of piping. This is to pay for what has already been completed. This item was part of the 2019 CIP. Belletete asked for TM Frederick to check with DPW about the possibility of a leach field.

On a motion by Belletete, seconded by Chamberlain, Resolution #2020-1 was approved (3-0).

- Schedule Bond Hearing for 1/27/20 – This hearing would cover the Road Bond and Cold Stone Springs water Bond. TM Frederick would like to hold it at the next BOS meeting on January 27th. The Road Bond is for \$1 million at the cost of \$167,000 per year for 7 years. If we had the bond this year, the leftover funds could be used next year, eliminating a subsequent bond next year. The budget was reviewed with the bond payments included. There was much discussion about if a bond was the right course of action vs. taxation. Chairman Sterling believes a bond to get the project going is the right way to proceed. Chamberlain was concerned about finding money in the budget for years 3-7. Sterling is concerned if the bond fails at Town Meeting, there may not be funding to do any road repairs. It is imperative that the BOS is clear about the bond funding and options if not passed at Town Meeting.

Cold Stone Springs bond would be for the Jaffrey portion of the balance, which is \$5.5 million. Jaffrey and Peterborough will split the costs 50/50 until the treatment phase, then would be solely responsible for each town's own expenses. It was determined that the current revenue can cover the bonds cost. Chamberlain was concerned about repayment of the bond if the largest water user pulled out. The funding does not rely on only one user. Peterborough has already approved the bond.

- Resolution #2020-2 - Ratify the Police Department Collective Bargaining Agreement
This is an 18-month contract. 2% COLA in 2020, 2% COLA for the first 6 months of 2021. The insurance was changed to a consumer driven plan for this year and a Health Insurance Committee will be formed to investigate other plans. This Agreement will be presented at Town Meeting for approval.

On a motion by Belletete, seconded by Chamberlain, Resolution #2020-2 was approved (3-0).

- Waiver of Municipal Liability on a Class VI Road – Red Gate Road –
This is a request to rebuild the road, similar to the request in July that was approved. The same requirements apply to this request.

On a motion by Chamberlain, seconded by Sterling, the Waiver was approved (2-0). Belletete recused himself from the vote.

- Preliminary Review of Special Warrant Articles
 - Jaffrey 250th Celebration – There will be a committee formed to draw up plans and a proposal. There will be a request for \$7,500 for funding.
 - -Community Revitalization Relief Tax – After some discussion, the BOS wanted to get more information from Jo Anne Carr about this to determine if it is an actual need for the Town.
 - Adjusting Planning Board and ZBA Alternates up to 5 members- The BOS did agree to increase the numbers of alternate on the Planning Board and Zoning Board of Adjustment.
- Acceptance of EMPG Grant of \$4,000 for LEOP Update Project – Chief Chamberlain explained that the Town was making an “in-kind” match for this grant and would not involve money. This would provide updates to the Town’s Local Emergency Operations Plan, which is to be updated every 5 years. Updates will happen in the Spring. On a motion by Belletete, seconded by Chamberlain, the Select Board in a majority vote (3-0), accepted the terms of the Emergency Management Performance Grant as presented in the amount of \$4,000.00 to update the community’s Local Emergency Operations Plan (LEOP). Furthermore, the Board acknowledges that the total cost of this project will be \$8,000.00, in which the town will be responsible for a 50% match (\$4,000.00)
- Letter from Bob Aho to request “No Parking” on Route 202- Large trucks have been parking on Route 202 to use MacDonald’s blocking the view of Sunset Lane residents. It was discussed that a “no parking” zone could be created, but since Rte. 202 is a State road, it may be better to make a request to the State. MacDonald’s should also be contacted. The Board would like to bring this issue back as “Old Business” at a future meeting.
- Certificate of Authorization for Household Hazardous Wastes Collections – On a motion by Belletete, seconded by Chamberlain, the Certificate was approved and signed (3-0).

I. Reports to the Select Board

Selectmen’s Reports

Sterling- Budget Committee meetings are about half way through the season and are going well without any contention so far. Hasn’t attended any other meetings.

Belletete – Planning Board meets this week.

Chamberlain – ConCom meets this week.

Town Manager’s Report

- Has a meeting with Peterborough this week regarding Cold Stone Springs.
- 2019 Budget latest figures show \$330,000 left over with \$100,000 encumbered.

J. Other Business - None

K. Non-Public –

On a motion by Belletete, seconded by Chamberlain to enter Non-Public Session pursuant to RSA 91-A:3, II (J) at 7:15pm (Sterling-yay, Belletete - yay, Chamberlain-yay)

On a motion by Belletete, seconded by Chamberlain to exit Non-Public session at 7:45pm and to seal the minutes (3-0).

L. Adjournment

The meeting adjourned at 7:45pm on a motion by Belletete, seconded by Chamberlain (3-0).

Submitted:

Attest:

Judith A. Zola
Administrative Assistant

Franklin W. Sterling, Jr.
Chairman

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