

TOWN OF JAFFREY
Jaffrey, New Hampshire
Select Board Meeting Minutes
January 27, 2020

Chairman: Franklin W. Sterling, Jr.

Selectmen: John E. Belletete, Kevin Chamberlain

Town Manager: Jon Frederick

Staff: Finance Director – Elisa FitzGerald, Director of Planning & Economic Development – Jo Anne Carr; Administrative Assistant- Judy Zola

Others: Peter Chamberlain, Cush Moore, Ashley Saari (Monadnock Ledger)

A. Call to Order – 6:00pm

B. Non-Public – None

C. Public Hearings –

1. Bond Hearing – Cold Stone Springs - Chairman Sterling opened the hearing at 6:01pm and read the meeting notice. This is regarding the purchase of wells in Jaffrey and Sharon to be shared by Jaffrey and Peterborough to address the increasing demand for water in both towns. TM Frederick explained that a warrant article will be drafted and that the wording has to be stated to include the entire project cost (\$12.3 million) however the Jaffrey share would be \$5.5 million and \$6.8 million for Peterborough. The Town of Jaffrey would like to not incur more than \$3 million in debt and is pursuing grant money from the Ground Water Trust Fund, Northern Borders and USDA. There is a MOU that was signed with Peterborough last May, stating that all costs would be shared (50/50) for acquisition and building of the treatment plant. Funding from the treatment plant to each town would that town's responsibility. The operations and management will be done jointly. The wording of the warrant article will explain to voters that if funding is not secured, the project is considered null & void. The bond should pay for itself with the water users and rates would not have to be raised. TM Frederick mentioned that rates haven't been increased for 3 years. Peter Chamberlain asked if any other NH towns have a similar agreement and Chairman Sterling said there were some seacoast towns. Chamberlain also asked if the Town had any agreement with Millipore to remain in town due to this huge investment for their benefit. Sterling stated that this plant is the only medical one they have that there's very little chance of them closing this plant. TM Frederick will speak to Millipore about their commitment to water usage. The town would still consider wells due to the inability to provide water in drought situations or if a well goes down like Squantum Well did this year. The possibility of continuing the pipes down Witt Hill Road to close the loop was also stated as a positive move to save thousands of gallons being flushed out every day. Seeing that there were no other questions/comments from the public, the hearing was closed at 6:51pm.

2. Bond Hearing – Road Bond- Chairman Sterling opened the Hearing at 6:51pm. It was explained that the paved and gravel roads in Jaffrey are terrible due in part to regular maintenance not being done. \$500,000 was the suggested yearly amount to invest in roads, but this amount is not enough and now is the time to “catch up”. The Street Scan Study done has the road index at 60 and the BOS would rather see it in the 80’s. By getting a bond for \$1 million, this would jump start the process of fixing the roads. Sterling stated this would be the year to get things started. With careful selection in the hiring process at the DPW, a more expansive road program can be developed with consistent follow up so maintenance won’t fall behind. Stratton Road and Aetna Street are definitely on the list of repairs. Ingalls Road, however, would be too costly to pave in its entirety. The suggestion is to build it back up to gravel road standards and to keep current on its maintenance. Ashley Saari asked if there were any update regarding the Route 202 project. Sterling state that the Executive Council won’t vote on it until the Commission has made its report.
Seeing that there were no other questions/comments from the public, the hearing was closed at 7:05pm.

D. Appointments – Jo Anne Carr – Chapter 79E Warrant Article Discussion – Ms. Carr explained that 79-E is a tax credit for improving buildings in certain designated areas while the renovation is happening. This was approved by the BOS about 9 months’ ago, however, with different Board members serving, so Ms. Carr is here to further explain the program. Structures must be determined to be a qualifying structure and would go through a public hearing process to determine their eligibility. The application document can be fluid and the BOS can make changes/restrictions/modifications regarding eligibility, amounts of tax credit as well as the length of the tax credit. Presently there are 5 buildings downtown that could use renovations. There is also an incentive for workforce housing. Including both historic districts may be too restrictive. Sterling and Chamberlain thought Jaffrey Center shouldn’t be included at this time and staying in the downtown area to include St. Pat’s as well as WW Cross. There was a suggestion of making a special TIFD district just for this area, Ms. Carr will modify her map and share the modified one with TM Frederick and the Board. The Board was in favor of this, once it was understood that they have control over the many variables involved, they were receptive.

E. Approval of Meeting Minutes

On a motion by Belletete, seconded by Chamberlain, the Public Minutes of 1/13/2020 were approved (3-0).

On a motion by Belletete, seconded by Chamberlain, the Non-Public Minutes of 1/13/2020 were approved and sealed (3-0).

F. Consent Agenda

1. Payroll and Vendor Manifests
2. Abatements
 - a) #2020-3 – Carol Riddle – 149 Dean Farm Road - \$13.08 Interest
 - b) #2020-4 – Rita Archambault – 8 Cross Street - \$2,886.46 – Water/Sewer **-DENIED**
3. Veteran Exemptions
 - a) Glenn Donovan – 32 River Street – Veterans Tax Credit - \$500.00
 - b) Jaimi Landry – 47 Letourneau Drive – Disabled Veteran Tax Credit - \$1,800.00
 - c) Don Lawler – 27 Sierra Drive - Veterans Tax Credit - \$500.00
 - d) James Lawn – 34 Pinecrest Road – All Veterans Credit - \$500.00
 - e) James Sullivan – 18 Peterborough Street - Veterans Tax Credit - \$500.00
 - f) Rodney Sisk – 5 Prospect Street – All Veterans Tax Credit - \$500.00
4. Yield Tax Levy
 - a) Robert Deschenes – Map 247/Lot1.7-\$ 3,552.82
5. Land Use Change Tax Memo
 - a) Miken Realty Trust – 255 Ingalls Road - \$4,250
6. Meetinghouse Request
 - a) #20-1- Electric Earth Concerts – Concert - August 23, 2020
7. Tax Collector's 1st Cycle 2020 Water & Sewer Commitment Warrant
 - a) Water - \$118,273.21
 - b) Sewer - \$121,816.21
8. Notice of Intent to Cut Wood or Timber
 - a) #19-233-18-T – Birgit Johanson – Map 248/Lot 21 – Johanson Drive
 - b) #19-233-19-T – Christopher Marcotte – Map 225/Lot 16 &17 – Chadwick Road
 - c) #19-233-20-T – Douglas Clayton – Map 204/Lot 9 – Mountain Road

On a motion by Belletete, seconded by Chamberlain, the Consent Agenda items all except #2-B were approved (3-0).

#2-B discussion – There was a running toilet that caused the high bill. It has been the policy of the Board, in past cases to not approve abatements if the water runs and goes out thru the sewer. Because of past policy...On a motion by Belletete, seconded by Chamberlain, #2-B was denied (3-0).

G. Old Business

No Parking Request on Peterborough Street – After some discussion, Chairman Sterling suggested the same no parking request be made for the opposite side of Route 202 from the Plaza down to Ridgecrest Road because of poor site lines due to truck parking. A letter will be crafted and sent to the State.

H. New Business –

Earth Day Proclamation – Selectman Chamberlain read the proclamation from the Conservation Commission. On a motion by Belletete, seconded by Chamberlain, The Earth Day Proclamation was approved (3-0).

Resolution #2019-32 – St. Patrick's Day Parade – March 15, 2020 – After discussion regarding the responsibilities of the applicant (Kevin Hampsey) regarding advertising and safety of participants, on a motion by Belletete, seconded by Chamberlain, Resolution #2019-32 was approved (3-0).

I. Reports to the Select Board

Selectmen's Reports

Sterling - Budcom tentatively accepted the budget as presented, which is \$96,000 below last year's budget. TM Frederick will update the budget coversheet for the next meeting. There are 2 less petitioners this year, CLAPA didn't apply and JRMA is now a budget item. The Budget Public Hearing is Sat. Feb. 8th @ 9am at the Fire Station.

Belletete- Planning Board met and the addition to the Vet Clinic was approved. There was a work session about some clerical changes to zoning.

Chamberlain – Concom wrote up the Earth Day Proclamation. They are looking for labor to fix the foot bridges near Cheshire Pond. Earth Day 2020 discussions continue.

Town Manager's Report

- Schedule a meeting for Warrant Review- The meeting will be held on Wednesday, February 5th at 9:00am. The conference room will be reserved and a meeting notice will be posted on the website, at the Town Office and the Library.

J. Other Business - None

K. Non-Public – On a motion by Belletete, seconded by Chamberlain, In Accordance with RSA 91-A:3, II (D)(J) Roll Call Vote (Sterling -yay, Belletete- yay, Chamberlain – yay) to Enter Non-public at 7:59 pm

On a motion by Belletete, seconded by Chamberlain to exit Non-Public session at 8:22 pm and to seal the minutes (3-0).

L. Adjournment

The meeting adjourned at 8:23pm on a motion by Belletete, seconded by Chamberlain (3-0).

Submitted:

Attest:

Judith A. Zola
Administrative Assistant

Franklin W. Sterling, Jr.
Chairman

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