

**TOWN OF JAFFREY**  
**Jaffrey, New Hampshire**  
**Select Board Meeting Minutes**  
**February 5, 2020**

**Chairman:** Franklin W. Sterling, Jr.  
**Selectmen:** John E. Belletete, Kevin Chamberlain  
**Town Manager:** Jon Frederick  
**Staff:** Administrative Assistant- Judy Zola

**A. Call to Order – 9:00am**

**B. Warrant Review -**

**Art. 3.** To see if the Town will vote to raise and appropriate the sum of up to \$12,300,000 (Twelve Million, Three Hundred Thousand Dollars) for the purpose of developing a new water source known as Cold Stone Springs, in collaboration with the Town of Peterborough, to include acquisition of land, the installation of water mains to connect the new source to the water system, and to construct any related treatment facilities for the new water source, and any other costs related thereto. With total costs of the project to be shared, Jaffrey's share of the new water source is \$5,500,000 (Five Million, Five Hundred Thousand Dollars) and Peterborough's share is \$6,800,000 (Six Million, Eight Hundred Thousand Dollars). And further, to authorize the issuance of not more than \$3,000,000 (Three Million Dollars) of bonds and notes in accordance with the provisions of the Municipal Finance Act (RSA 33 et.seq.), as amended, and to authorize the Board of Selectmen to issue, negotiate, sell and deliver such bonds or notes, and to determine the rate of interest thereon and the maturity and other terms thereof, and to take any other action the Board deems appropriate to effectuate the sale and/or issuance of said bonds. And further, with the balance of \$2,500,000 (Two Million, Five Hundred Thousand Dollars) to come from grants, donations and water fund balance, authorize the Selectmen to apply for, obtain and accept federal, state or other aid, if any, which may become available for said project, and to comply with all laws applicable to this project. Should this article be approved but the grants, donations or water fund balance not be awarded or received, this article shall be considered null and void. And further, without impairing the status of this bond as a general obligation of the Town, it is the intention and expectation of the Selectmen that debt service on this bond will be supported 100% by Water User fees. 2/3 Ballot Vote Required

*Timelines of other funding applications was discussed.*

On a motion by Belletete, seconded by Chamberlain, Article 3 was recommended (3-0)

(Frank will present Article 3.)

**Art. 4.** To see if the Town will vote to raise and appropriate the sum of up to \$1,000,000 (One Million Dollars) for the purpose of constructing improvements to various Town roads and any other costs related thereto, and to authorize the issuance of not more than \$1,000,000 (One Million Dollars) of bonds and notes in accordance with the provisions of the Municipal Finance Act (RSA 33 et.seq.), as amended, and to authorize the Board of Selectmen to issue, negotiate, sell and deliver such bonds or notes, and to determine the rate of interest thereon and the maturity and other terms thereof, and to take any other action the Board deems appropriate to effectuate the sale and/or issuance of said bonds. It is the intention and expectation of the Selectmen that debt service on this bond will be supported by general taxation. 2/3 Ballot Vote Required

*Discussion- If this article fails, another article to raise funds through taxation would be presented. If that fails, there would be no road improvements. Loans offer more flexibility than bonds.*

On a motion by Belletete, seconded by Chamberlain, Article 4 was recommended (3-0).

(Jack will present Article #4)

**Art. 5.** That all reports submitted by Town Officers be accepted as read and as printed in the Town Report.

(Kevin will present Article 5)

**Art. 6.** To see if the Town will vote to approve the cost items in the collective bargaining agreement reached between the Select Board and AFSCME Local 3657, Police Department employees, which calls for the following increases in salaries and benefits at the current staffing level:

Fiscal Year	Estimated Increase
2020	\$ 30,616
2021	\$ 5,739

And further to raise and appropriate the total sum of \$30,616 (Thirty Thousand, Six Hundred and Sixteen Dollars) for the current fiscal year, such total sum representing the additional costs attributable to the increase in salaries and benefits required by the new agreement over those that would be paid at current staffing levels.

On a motion by Belletete, seconded by Chamberlain, Article 6 was recommended (3-0)

(Kevin will present Article 6)

**Art. 7.** Shall the Town, if Article 6 is defeated, authorize the governing body to call one special meeting, at its option, to address Article 6 cost items only?

On a motion by Belletete, seconded by Chamberlain, Article 7 was recommended (3-0)

(Kevin will present Article 7)

**Art. 8.** To see if the Town will vote to raise and appropriate the following sums for the operation of the water and sewer systems, to be funded entirely through user fees and other non-property tax resources:

Water Department	\$ 1,043,428
Sewer Department	<u>\$ 2,248,129</u>
	\$ 3,291,557

On a motion by Belletete, seconded by Chamberlain, Article 8 was recommended (3-0)

(Jack will present Article 8)

**Art. 9.** To see if the Town will vote to raise and appropriate the sum of \$6,591,884 (Six Million, Five Hundred Ninety-One Thousand, Eight Hundred Eighty-Four Dollars) for general municipal operations.

On a motion by Belletete, seconded by Chamberlain, Article 9 was recommended (3-0)

(Norman will present Article 9)

**Art. 10.** To see if the Town, if Article 4 is defeated, will vote to raise and appropriate the sum of \$600,000 (Six Hundred Thousand Dollars) for the purpose of constructing improvements to various town roads, including paving and gravel road rehabilitation.  
(If Article 4 passes, pass over this article.)

On a motion by Belletete, seconded by Chamberlain, Article 10 was recommended (3-0)

(Jack will present Article 10)

**Art. 11.** To see if the Town will vote to raise and appropriate the sum of \$160,000 (One Hundred Sixty Thousand Dollars) to be deposited into the Highway Equipment Capital Reserve Fund established in 1997 for the purpose of purchasing new, or the refurbishment of existing highway equipment.

On a motion by Belletete, seconded by Chamberlain, Article 9 was recommended (3-0)

(Frank will present Article 11)

**Art. 12.** To see if the Town will vote to raise and appropriate the sum of up to \$225,000 (Two Hundred Twenty-Five Thousand Dollars) to purchase a new Highway 10-wheel dump truck, plow and sander, and authorize the withdrawal of up to \$225,000 (Two Hundred Twenty-Five Thousand Dollars) from the Highway Equipment Capital Reserve Fund created for that purpose.

*There was discussion regarding if this had to be on this year's warrant. TM Frederick will check with DPW and report back to BOS.*

On a motion by Belletete, seconded by Chamberlain, Article 12 was recommended (3-0)

**Art. 13.** To see if the Town will vote to raise and appropriate the sum of \$50,000 (Fifty Thousand Dollars) to be deposited into the Town Office Capital Reserve Fund established in 2017 for the purpose of acquiring land, completing design and engineering and constructing a Town Office building.

On a motion by Belletete, seconded by Chamberlain, Article 13 was recommended (3-0)

(Kevin will present Article 13)

**Art. 14.** To see if the Town will raise and appropriate \$60,000 (Sixty Thousand Dollars) to be deposited into the Fire Department Capital Reserve Fund established in 1996 for the purpose of purchasing new or refurbishing existing firefighting and/or rescue equipment.

On a motion by Belletete, seconded by Chamberlain, Article 14 was recommended (3-0)

(Jack will present Article 14)

**Art. 15.** To see if the Town will vote to raise and appropriate the sum of up to \$90,000 (Ninety Thousand Dollars) to purchase 30 (Thirty) portable personal radios to be outfitted in six emergency vehicles and to authorize the withdrawal of up to \$90,000 (Ninety Thousand Dollars) from the Fire Department Equipment Capital Reserve Fund created for that purpose.

*Discussion- The BOS felt that the request for 30 was high. They thought of phasing in the replacement radios or requesting a lesser amount may be a better way to present this article. TM Frederick will discuss with Fire Chief Chamberlain. Article is on HOLD – No vote taken.*

**Art. 16.** To see if the Town will vote to raise and appropriate the sum of up to \$35,000 (Thirty-Five Thousand Dollars) to purchase 7 (Seven) mobile radios to be mounted in six emergency vehicles and the fire station and to authorize the withdrawal of up to \$35,000 (Thirty-Five Thousand Dollars) from the Fire Department Equipment Capital Reserve Fund created for that purpose. *The BOS would like more information from the Fire Chief. TM Frederick will discuss with Fire Chief Chamberlain. Article is on HOLD – No vote taken.*

**Art. 17.** To see if the Town will vote to raise and appropriate the sum of up to \$25,000 (Twenty-Five Thousand Dollars) for the purchase of two portable trailer mounted electronic message boards. Said funds to come from the Homeland Security and Emergency Management (HSEM) Emergency Management Performance Grant (EMPG) in the amount of \$12,500 with the balance of \$12,500 from general taxation. Should this article be approved but grants not awarded or received, this article shall be considered null and void.

*Discussion – BOS would rather rent the signs when needed, not to purchase them.*

On a motion by Belletete, seconded by Chamberlain, Article 17 was voted (0-3) The article was not recommended.

**Art. 18.** To see if the Town will vote to raise and appropriate the sum of \$40,000 (Forty Thousand Dollars) to be deposited into the TIF District Capital Reserve Fund established in 2017 for the purpose of funding infrastructure enhancements to the Downtown area. Funds are to come from the Downtown Tax Increment Finance District.

On a motion by Belletete, seconded by Chamberlain, Article 18 was recommended (3-0)

(Frank will present Article 18)

**Art. 19.** To see if the Town will vote to raise and appropriate the sum of \$5,000 (Five Thousand Dollars) to be deposited into the Land Acquisition Capital Reserve Fund established in 2008 under the provisions of RSA 35:1.

On a motion by Belletete, seconded by Chamberlain, Article 19 was recommended (3-0)

(Kevin will present Article 19)

**Art. 20.** To see if the Town will vote to raise and appropriate the sum of \$3,000 (Three Thousand Dollars) to be deposited into the Cemetery Trees Trust Fund established in 2007. *Rec*

On a motion by Belletete, seconded by Chamberlain, Article 20 was recommended (3-0)

(Kevin will present Article 20)

**Art. 21.** To see if the Town will vote to raise and appropriate the sum of \$1,000 (One Thousand Dollars) to be deposited into the Gravestone Restoration Trust Fund established in 2000.

On a motion by Belletete, seconded by Chamberlain, Article 21 was recommended (3-0)

(Kevin will present Article 21)

**Art. 22.** To see if the Town will vote to raise and appropriate the sum of \$3,000 (Three Thousand Dollars) to be deposited into the Meetinghouse Trust Fund established in 1991.

On a motion by Belletete, seconded by Chamberlain, Article 22 was recommended (3-0)

(Frank will present Article 22)

**Art. 23.** To see if the Town will vote to raise and appropriate the sum of \$200,000 dollars (Two Hundred Thousand Dollars) to be deposited into the Municipal Building Maintenance Capital Reserve Fund established in 2010 pursuant to RSA 35:1.

*Discussion – Projects addressed from this fund, are fire & security and 2 chimneys at the Library, HVAC system in the Town Office, retaining wall at the Rec. dept. & Police Station building issues.*

On a motion by Belletete, seconded by Chamberlain, Article 23 was recommended (3-0)

(Frank will present Article 23)

**Art. 24.** To see if the Town will vote to raise and appropriate the sum of \$120,000 (One Hundred Twenty Thousand Dollars) to be deposited into the Bridge Rehabilitation Capital Reserve Fund established in 2017 to design, engineer and rehabilitate bridges throughout Jaffrey.

On a motion by Belletete, seconded by Chamberlain, Article 24 was recommended (3-0)

(Jack will present Article 24)

**Art. 25.** To see if the Town will vote to raise and appropriate the sum of \$50,000 (Fifty Thousand Dollars) to be deposited into the Police Cruiser Replacement Capital Reserve Fund established in 2019 pursuant to RSA 35:1.

On a motion by Belletete, seconded by Chamberlain, Article 25 was recommended (3-0)

(Frank will present Article 25)

**Art. 26.** Shall the Town of Jaffrey adopt the provisions of RSA 40:13 (SB-2), to allow official ballot voting on all issues before the Town on the second Tuesday of March? (Submitted by petition). 3/5 Ballot Vote Required This will require 1 hour for voting.

**Art. 27.** To see if the Town will raise and appropriate the sum of Seventeen Thousand Dollars (\$17,000) for the support of Home Healthcare, Hospice and Community Services, a non-profit agency, for visiting nurse, hospice services, and meals on wheels being provided to the residents of Jaffrey. (Submitted by petition).

On a motion by Belletete, seconded by Chamberlain, Article 27 was recommended (3-0)

**Art. 28.** To see if the Town will vote to raise and appropriate the sum of \$8,000 for the support of the Monadnock Community Early Learning Center, a non-profit agency, or take any other action relating thereto. (Submitted by petition).

On a motion by Belletete, seconded by Chamberlain, Article 28 was recommended (3-0)

**Art. 29.** To request the Town of Jaffrey to raise and appropriate the sum of \$9,750 to support The Community Kitchen, Inc. located in Keene, NH for services provided to Jaffrey residents. (Submitted by petition).

On a motion by Belletete, seconded by Chamberlain, Article 29 was recommended (3-0)

**Art. 30.** To see if the Town will raise and appropriate the sum of \$6,821 for the support of Monadnock Family Services, a non-profit agency providing services to the Town, or take any other action relating thereto. (Submitted by petition). *Recommended by the Select Board (3-0)*

On a motion by Belletete, seconded by Chamberlain, Article 30 was recommended (3-0)

**Art. 31.** To see if the town will vote to raise and appropriate the sum of \$5,196 for support of Southwestern Community Services, a non-profit agency for housing, energy, educational, nutritional, as well as other human and social services. (Submitted by petition).

On a motion by Belletete, seconded by Chamberlain, Article 31 was recommended (3-0)

**Art. 32.** To see if the Town will raise and appropriate the sum of \$4,000 for support of the Jaffrey Civic Center, a non-profit agency, or take any action relating thereto. (Submitted by petition).

On a motion by Belletete, seconded by Chamberlain, Article 32 was recommended (3-0)

**Art. 33.** To see if the Town of Jaffrey will vote to raise and appropriate the sum of Two Thousand dollars (\$2,000) for the purpose of funding the Community Volunteer Transportation Company programs and services for the people of greater Contoocook Valley area. This amount represents the Town of Jaffrey's portion of the funds needed to support Community Volunteer Transportation Company, a nonprofit service organization; or take any other action relating thereto. (Submitted by petition).

On a motion by Belletete, seconded by Chamberlain, Article 33 was recommended (3-0)

**Art. 34.** To see if the Town of Jaffrey will raise and appropriate the sum of \$1,500 for support of The River Center, a nonprofit agency for Early home support, Parent and Child programming, Information and Referrals, as well as the Money Matters program, which includes our free tax program for low and moderate income households and money coaching. (Submitted by petition).

On a motion by Belletete, seconded by Chamberlain, Article 34 was recommended (3-0)

**Art. 35.** To request the Town of Jaffrey to raise and appropriate the sum of \$5,000 to support Hundred Nights, Inc. located in Keene, New Hampshire for shelter and resource center services provided to Jaffrey residents. (Submitted by petition).

On a motion by Belletete, seconded by Chamberlain, Article 35 was recommended (3-0)

**Art. 36.** To see if the town will vote to raise and appropriate the sum of \$10,914, a level funding request, to help support Reality Check, a non-profit agency providing drug and alcohol prevention activities to schools, and addiction treatment, recovery, and educational services to residents. (Submitted by petition).

On a motion by Belletete, seconded by Chamberlain, Article 36 was recommended (3-0)

**Art. 37.** To see if the Town will vote to establish a reserve fund under RSA 35 for the purpose of funding the Jaffrey 250<sup>th</sup> Celebration, to raise and appropriate the sum of \$7,500 (Seven Thousand Five Hundred Dollars) to be deposited into this fund (to be known as the Jaffrey 250<sup>th</sup> Celebration Reserve Fund), and to designate the Select Board as agent to expend.

On a motion by Belletete, seconded by Chamberlain, Article 25 was recommended (3-0)

(Kevin will present Article 37)

**Art. 38.** To see if the town will vote to authorize and direct the Selectmen, within three months, to appoint a Jaffrey 250<sup>th</sup> Celebration Committee to draw plans and proposals for a 2023 250<sup>th</sup> Celebration and report the same to the 2021 Town Meeting; the size of the same to be at the discretion of the Selectmen.

On a motion by Belletete, seconded by Chamberlain, Article 38 was recommended (3-0)

(Kevin will present Article 38)

**Art. 39.** To see if the Town will vote to authorize the Board of Selectmen to appoint up to 5 alternate members to the Zoning Board of Adjustment and up to 5 alternate members to the Planning Board in accordance with RSA 673:6.

On a motion by Belletete, seconded by Chamberlain, Article 39 was recommended (3-0)

(Jack will present Article 39)

**Art. 40.** To see if the Town will adopt the Community Revitalization Tax Relief Incentive outlined in Chapter 79-E of state law giving the Board of Selectmen authority to grant Community Revitalization Tax Relief and to designate the Jaffrey 79-E District, including East Jaffrey Historic District, General Business and General Business “A” as meeting the standards for an eligible district as set forth in RSA 79-E:2 (A map of the Jaffrey 79-E District is available on the Town’s website and Town Clerk’s Office).



On a motion by Belletete, seconded by Chamberlain, Article 40 was recommended (3-0)

(Frank will present Article 40)

**Art. 41.** To see if the town will urge that the New Hampshire General Court, which is obliged to redraw the maps of the political districts with the state following the 2020 census, will do so in a manner that ensures fair and effective representation of New Hampshire voters. That in order to fulfill this obligation the New Hampshire General Court shall appoint an independent redistricting commission that draws the new district maps in a way that does not rely on partisan data such as election results or party registration or favor particular political parties or candidates. The record of the vote approving this article shall be transmitted by written notice from the selectmen of the town of Jaffrey's state legislators and to the Governor of New Hampshire informing them of the instructions from their constituents within 30 days of the vote. (Submitted by petition).

**Art. 42.** In celebration of the 50<sup>th</sup> anniversary of Earth Day, we, the Citizens of Jaffrey, home of Mount Monadnock and historic center of manufacturing and technology, set forward this vision for our town: That we will protect our natural environment, prioritizing the health of its soil, water, and air, and, in doing so, insuring the well-being of the plan, animal and human communities. That we will assert and protect our inalienable democratic and environmental rights. That we will build upon our history of innovation by welcoming technologies and manufacturing that will transform Jaffrey into a 100% renewable, zero-waste community, a model of economic health

Earth Day was established on April 22, 1970 to awaken us to the ever-accumulating impact of civilization upon the natural world. Today Jaffrey commits to investment in changes made necessary by our long dependence upon improvident technologies.

Jaffrey's active fostering of a healthy and vibrant economy through the promotion of sound environmental practices and safer technologies will allow us to face our future with hope. (Submitted by petition).

**Art. 43.** We the Town of Jaffrey hereby call upon our State and Federal elected representatives to enact carbon-pricing legislation to protect New Hampshire from the costs and environmental risks of continued climate inaction. To protect households, we support a Carbon Fee and Dividend approach that charges fossil fuel producers for their carbon pollution and rebates the money collected to all residents on an equal basis. Enacting a Carbon Cash-Back program decreases long-term fossil-fuel dependence, aids in the economic transition for energy consumers, and keeps local energy dollars in New Hampshire's economy. Carbon Cash-Back has been championed by the US economists (Jan 17, 2019 WSJ) as the most effective and fair way to deliver rapid reductions in harmful carbon emissions at the scale required for our safety. We expect our representatives to lead in this critical moment for the health and well-being of our citizens and for the protection of New Hampshire's natural resources upon which we all rely.

The record of the vote approving this article shall be transmitted by written notice to our town's State Legislators, to the Governor of New Hampshire, to our town's Congressional Delegation, and to the President of the United States, informing them of the instructions from their constituents, by our town's Select Board, within 30 days of this vote. (Submitted by petition).

**C. Discussion** - Stratton Road sewer will cost approximately \$499,641, which cannot be funded without State money. The plan would be to finish Aetna Street and do an overlay for Stratton Road (funded from the Road Bond) and address final paving later. Hummiston to Ellison needs to have piping replaced. The BOS doesn't want to raise sewer rates to cover the improvements, but the replacements need to be made. TM Frederick will run the numbers and report back to the BOS.

#### **D. Adjournment**

The meeting adjourned at 10:52am on a motion by Belletete, seconded by Chamberlain (3-0).

Submitted:

Attest:

Judith A. Zola  
Administrative Assistant

Franklin W. Sterling, Jr.  
Chairman

*The Town of Jaffrey prohibits discrimination on the basis of race, color, national origin, sex, sexual orientation, religion, age, disability, marital or family status.*

*The Town of Jaffrey is an equal opportunity employer.*