

TOWN OF JAFFREY
Jaffrey, New Hampshire
Select Board Meeting Minutes
April 24, 2017

Chairman: James Moore
Selectmen: Frank Sterling, Jim Weimann

Town Manager: Jon Frederick
Administrative Assistant: Judith Zola

A. Call to Order 5:40pm

Non-Public –

On a motion by Sterling, seconded by Weimann to enter Non-Public Session pursuant to RSA 91-A:3 II (c) at 5:41pm (3-0)

On a motion by Sterling, seconded by Weimann to exit Non-Public Session at 6:03pm (3-0)

B. Public Hearing- None

C. Approval of Meeting Minutes

On a motion by Sterling, seconded by Weimann, public minutes of 04/10/17 were approved (3-0).

On a motion by Sterling, seconded by Weimann, non-public minutes of 04/10/17 were approved (3-0).

D. Appointments- None

E. Consent Agenda

1. Payroll and Vendor Manifests
2. Abatements
 - a) #17-32 – Kathleen Smith – 51 Howard Hill Road - \$ 1500 – Water/Sewer-
Tabled pending a meeting with homeowner
 - b) #17-33 – US Bank National Assoc. – 42 Webster Street - \$11.96 Water/\$13.01 Sewer
 - c) #17-34 – Chandler Gilbert – 23 Parsons Lane - \$27.99 – Water
 - d) #17-35 – Sharon Tyler – 23 Pinecrest Road - \$18.22 Water/\$21.47 Sewer
 - e) #17-36 – Mark Peterson – 329 Woodbound Road - \$ 128.09 Water
 - f) #17-37 – Albert Leith – 34 Coburn Way - \$ 25.89 – Water
 - g) #17-38 – Bradley Vear – 8 Christian Court - \$27.99 – Water

3. Disability Exemption
 - a) George Streicher – 7 Winding Brook Road - **Denied**
4. Veteran's Exemption
 - a) Andrew Chesney – 58 Heath Road - \$ 500.00
 - b) Donald Cramb Jr. – 18 Forcier Way - \$ 500.00
 - c) Donald Sawtelle – 99 Sawtelle Road - \$ 500.00
 - d) William Driscoll – 16 Heath Road - \$ 500.00
5. Intent to Cut Wood or Timber
 - a) Mark Eber– Map 222/Lot 16
6. Application of Current Use
 - a) Andrew & Christine Pressman – 331 Squantum Road
7. Report of Collector's Execution of Real Estate Tax Lien
8. Tax Collector's 4th Cycle 2017 Septic Haulers Commitment Warrant
 - a) \$5,388.75
9. Tax Collector's 4th Cycle 2017 Water & Sewer Commitment Warrant
 - a) \$ 103,808.80 Water
 - b) \$ 98,566.40 Sewer
10. EDC Appointment
 - a) Max Mitchell – Chamber of Commerce Rep. – Term to Expire 2018
11. ZBA Appointments
 - a) Ken Durand – Alternate Member – Term to Expire 2020
 - b) Phil Tremblay – Alternate Member – Term to Expire 2018
12. Planning Board Appointments
 - a) Laurel McKenzie – Member – Term to Expire 2020
 - b) Tim Gordon - Member – Term to Expire 2020
13. Route 202 Advisory Committee Appointments
 - a) Max Mitchell – Chamber of Commerce Rep.
 - b) Stephanie Niemela – TEAM Jaffrey Rep.
 - c) John Peard – Downtown Business(s) Rep.
 - d) Keith Dupuis – Industrial Business/Trucking Rep.
 - e) Carolyn Garretson – Conservation Commission Rep.
 - f) Don Stewart – Citizen at Large Rep.
 - g) Ed Merrell – Planning Board Rep.
 - h) David Reilly – Jaffrey-Rindge School Dist. Rep.
14. Special Event Request – TEAM Jaffrey – Riverfest – July 29, 2017

On a motion by Sterling, seconded by Weimann the consent agenda was approved with 2-A being tabled and 3-A being denied (3-0)

F. Select Board's Business

Selectmen's Reports

Moore:

1. Attended the Conservation Commission meeting on Wednesday. If Cheshire Pond area is to be used, more parking will have to be created.
2. School Apportionment Committee is currently arranging meeting dates/times.
3. Question about DPW funding going towards roads. TM Frederick stated Randy Heglin is currently putting together a paving package that will be shared with BOS.

Sterling:

1. Attended Budget Committee Meeting. New Members Tom Lambert and Peter Maki were in attendance. There will be no meetings in June, July & August.
2. HDC meeting was the same night but he was unable to attend.
3. House Bill 329 was passed regarding the changing of Town Election. The BOS will have to hold a public hearing to ratify votes.

Weimann:

1. 4/11 attended Planning Board Meeting- Discussed JR School apportionment committee.
2. 4/12 attended the Chamber breakfast.
3. 4/13 attending a conference for newly elected municipal officials.
4. 4/19 attended EDC meeting – elected officers, discussed in length impact fees in Jaffrey, WW Cross and the Route 202 project were also discussed.
5. 4/20 attended the Cemetery Committee meeting – Randy (DPW) has purchased a green product for the cleaning of headstones. Flags for Memorial Day will need to be purchased, TM Frederick will look into the budget for funding for these flags.

Town Manager's Report:

1. Common areas of the Town have been fertilized and signage is posted. Frederick intends to adhere to the current contract and evaluate other options for next year.
2. The Impact Fees and Water & Sewer Connection Fees report was disseminated to the board via email during the previous week for their review.
3. LED Lights- Pilot study will consist of 6 lights around town and public comments will be considered. LED lights will have a potential 50% savings for the Town.
4. Deborah Sumner sent an email regarding hand counting ballots. The board discussed the issue briefly and determined State law did not permit them to utilize other methods than electronic ballot counting.

G. Old Business

- Seasonal Road Closure- Lake Contoocook
Bus company was notified and didn't have any issues with road closure. Public Safety departments will be notified of this closure. On a motion by Sterling, seconded by Weimann, the beach road closure was approved (3-0).
- Abatement # 16-82 – Glen Grier & Tracy Meehan – 93 Fitch Road
Frederick provided the board information regarding assessing of land in current use and waterfront property. Moore requested to table the issue to the next meeting. The board concurred.
- Elderly Exemption – Thomas DeSteph – 1 Dustin Lane
On a motion by Sterling, seconded by Weimann, Elderly Exemption was denied (3-0)

H. New Business

- Jaffrey Town Communication Letter – Planning Board – TM Frederick is meeting with Virtual Towns & Schools tomorrow regarding upgrading the Town website.
- Forest Park Address/Numbering Changes- There has been no communication from the Forest Park Association. A public Hearing will be held on May 8, 2017 at the next BOS meeting.
- Declaration of Utility Easement Deed – DD Bean & Sons, Co.- BOS reviewed document.
- Septage Receiving Station Loan Resolution# 2017-6 On a motion by Sterling, seconded by Weimann, Resolution # 2017-6 was approved (3-0).

I. Non-public Session

J. Adjournment

Meeting adjourned at 7:00pm on a motion by Moore, seconded by Weimann (3-0).

Submitted:

Attest:

Judith A. Zola
Administrative Assistant

James C. Moore
Chairman

The Town of Jaffrey prohibits discrimination on the basis of race, color, national origin, sex, sexual orientation, religion, age, disability, marital or family status.

The Town of Jaffrey is an equal opportunity employer.