

TOWN OF JAFFREY
Jaffrey, New Hampshire
Select Board Meeting Minutes
May 11, 2020

Chairman: Franklin W. Sterling, Jr.

Selectmen: Kevin Chamberlain, John E. Belletete

Town Manager: Jon Frederick

Staff: Administrative Assistant Judy Zola

Others: John Stone

A. Call to Order – 6:01pm (Sterling -yay; Belletete -yay; Chamberlain-yay)

Chairman Sterling explained the “Right-to-Know” meeting checklist that is required by the Governor’s Executive order 202-04 authorizing the Board to meet electronically. The public can attend via Zoom or Livestream. Instructions on how to access both of these were explained prior to the meeting and now during the meeting. If there are any problems, they can contact TM Frederick during the meeting.

B. Non-Public – None

C. Appointments - None

D. Public Hearings – None

E. Approval of Meeting Minutes - None

F. Consent Agenda

1. Payroll and Vendor Manifests
2. Abatements
 - a) #2020-21 – Ruta King – 17 First Tavern Road - \$1,146.74 – Water **Denied**
 - b) #2020-22 – Gordon & Catherine Farnum – 44 Squantum Road - \$120.00 Billing Error
 - c) #2020-23 – Katrina Yurenka – 7 Darcie Drive - \$25.00 NSF Fee
3. Solar Exemption
 - a) Mark Duffield/Kathryn Lunetta – 443 Mountain Road
4. Disabled Exemption
 - a) George & Jean Steicher – 7 Winding Brook Road **Denied**
5. Yield Tax Levy
 - a) #19-233-03-T – Robert & Susan Cutchin – Map 242/Lot 54 - \$ 345.85
6. Local River Management Advisory Committee Appointments
 - a) Carolyn Garretson – Member - Reappointment
 - b) William Graf – Member – New Member

7. Cemetery Deed

- a) Melba Ruth Loudin – Double Lot Conant Cemetery - \$700.00

On a motion by Belletete, seconded by Chamberlain, the Consent Agenda was approved as presented with items #2-A and 4-A being denied. (3-0) (Sterling-yay; Belletete-yay; Chamberlain-yay)

G. Old Business

Letter from Library Board of Trustees- The Library Trustees sent a letter to the BOS requesting that the Library employees be allowed to keep the Green Plan for their insurance benefit. Chairman Sterling wanted to acknowledge the receipt of the letter and the Board would need to discuss this matter. TM Frederick will contact Mr. Stone with the Board's decision.

Contoocook Beach Plan for 2020- Per previous discussion, current restrictions prohibit gatherings of more than 10 people. We have no indication when that number will be lifted or what it will be lifted to. Contoocook Beach is typically packed on weekends with several hundred beach goers, many of whom are coming from out of state. Full opening of our Town beaches would promote irresponsible gatherings that exceed current, and potentially future, State restrictions. Staffing these beaches with seasonal employees would put them in the untenable position of enforcing gathering numbers, social distancing, masks, etc.

The following setup for Contoocook Beach will help alleviate large gatherings and staffing concerns, while not displacing people to the private beach areas in town:

The recommendation is that the following setup for Contoocook Beach will help alleviate large gatherings and staffing concerns, while not displacing people to the private beach areas in town:

- No lifeguards on duty. Signs will be posted.
 - Squantum Road will remain open.
 - Jersey barriers will be placed along the road on the beach to separate vehicle traffic from the beach.
 - A crosswalk will be painted from the parking lot to the beach and pedestrian crossing signs posted.
 - A porta potty and trash cans will be placed in their usual locations.
 - Social distancing signs have been ordered and will be placed.
 - Any parking on Squantum Road will be enforced by the Police Department.
- Shattuck Park will be opened in its usual capacity: no lifeguards on duty, porta potty in place, and no trash cans on site.

Belletete questions if leaving Squantum Road open is a good idea with the traffic levels and beach goers crossing the road. TM Frederick explained that the Jersey barriers would be on the beach to limit the size of the beach and to be a barrier to keep patrons safe from traffic. Belletete feels it's a big danger. Chamberlain agrees that leaving the road open is too dangerous. He's in favor of minimizing the beach, but by leaving the road open, he feels that it's going to be a very unsafe situation by leaving the road open. He agrees with not putting the sand across the road. He asked if the parking lot would be open or just street parking. Presently, it's illegal to park on a sidewalk or on the road there, so the Police will need to enforce. The consensus was to block the road as usual and not put the sand up over the road.

H. New Business

- Resolution 2020-07 - Acceptance of GOFERR Coronavirus Relief Fund Grant for \$128,282 – This is the initial installment of these funds that need to be accepted by the Board. Chamberlain asked about unfunded mandate stipends for First Responders. Are these monies available to offset the taxes? These are separate from those stipend funds. The State will be sending our First Responder Stipend funds later this month. These hours have an overtime implication that could be paid by using the funds from this grant. The full-time officers will be getting a \$300 stipend from the State, which will be used to calculate the base pay for overtime purposes. \$300 per week comes out to \$7.50/hour time and half for overtime, which is \$11.25/hour. If an officer works 10 hours, that's \$112.00 in overtime that we would have to pay out of our budget. It must calculate into overtime calculations. The Town will be responsible for the overtime portion of the \$300 stipend plus payroll taxes. All of which should be able to be taken out of this grant. TM Frederick is awaiting clarification from the State. Chamberlain asked if Department Heads were tracking expenses, due to some many resources available, it would be good to have the Town's expenses tracked for reimbursement. TM Frederick stated the Departments are tracking and our Finance Director is compiling the information. Our first submission for reimbursement would be on June 1st. We can also submit for the time involved collecting and organizing the information.

On a motion by Belletete, seconded by Chamberlain, Resolution #2020-07 to Accept the GOFERR Coronavirus Relief Fund Grant for \$128,282 was accepted (3-0) (Sterling-yay; Belletete-yay; Chamberlain-yay).

- Reschedule Town Meeting - The rescheduled date right now is for May 16, 2020. With the State's order on limiting gatherings to 10 people or less, would make that date impossible. Marc Tieger, Moderator has suggested postponement to June 6, 2020. The preferred meeting would take place with the residents in one room; however, the Pratt Auditorium would not supply enough distancing (each person needs 36 sq. feet). The Bow, NH School District did a virtual presentation, deliberative period, answering questions, then drive up voting, which all took a matter of a few weeks until completed. Possible solutions mentioned were to open up other rooms in the high school, including the cafeteria, to spread out residents, but that would need a live stream feed into all

locations. FPU will not be opening up their campus. Chamberlain suggested having a call in from residents, asking how many planned on attending, but with the Bond and SB2 articles, there's no way of tallying potential attendees. Outside options were also discussed, but may not be viable with June weather unpredictability. A cancellation for May 16th will be posted with the new date of June 6th.

I. Reports to the Select Board

Selectmen's Reports

Sterling – Meetinghouse Committee may be possibly meeting the end of this month. The Budget Committee met and is on track with revenues good due new car registrations.

Belletete- Planning Board was cancelled for tomorrow.

Chamberlain –

- Cemetery Committee met at Conant Cemetery. Rob Stephenson will be following up on a couple of issues with the TM or DPW head. There are a number of water spickets that are out of service and will not be replaced and there is piping coming up through graveled surfaces that the Committee would like to see removed. Upon review of the cemetery roads, the committee may decide to put off paving until other roads are evaluated. There's another meeting 5/21.
- Conservation Commission - They were supposed to do Arbor Day. There are 2 trees that have been donated and need to be planted. The Library lawn was suggested. He also has seedlings that need to be distributed. The Library Trustees make a final decision of trees on the property. John Stone will look into the trees and Nora Bryant bench placement.

Town Manager's Report

- Rescheduling Town Meeting –as discussed earlier

J. Other Business – None

K. Non-Public – On a motion by Belletete, seconded by Chamberlain to enter non-public session per RSA 91-A:3(II) (J) Confidential or financial information at 6:48pm (3-0) (Sterling-yay; Belletete-yay; Chamberlain-yay).

On a motion by Belletete, seconded by Chamberlain to come out of non-public at 7:20pm. (3-0) (Sterling-yay; Belletete-yay; Chamberlain-yay).

L. Adjournment

The meeting adjourned at 7:20pm on a motion by Chamberlain, seconded by Belletete (3-0). (Sterling-yay; Chamberlain-yay, Belletete-yay).

Submitted:

Attest:

Judith A. Zola
Administrative Assistant

Franklin W. Sterling, Jr.
Chairman

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