

TOWN OF JAFFREY
Jaffrey, New Hampshire
Select Board Meeting Minutes
June 8, 2020

Chairman: Franklin W. Sterling, Jr.

Selectmen: Kevin Chamberlain, John E. Belletete

Town Manager: Jon Frederick

Staff: Administrative Assistant Judy Zola

Others: None

A. Call to Order – 6:00pm

Chairman Sterling & Selectman Chamberlain wanted to thank Jaffrey Town Employees for their collaborative efforts to make Town Meeting successful. A Thank You was also extended to Hope Fellowship Church for allowing use of their grounds and staff participation.

B. Non-Public – None

C. Appointments - None

D. Public Hearings – None

E. Approval of Meeting Minutes

On a motion by Belletete, seconded by Chamberlain, the Public Minutes of 5/26/2020 were approved with corrections (3-0).

F. Consent Agenda

1. Payroll and Vendor Manifests
2. Abatements
 - a) #2020-26- Town of Jaffrey – 57 Summit Drive - \$483.00 - Taxes
 - b) #2020-27- Paul Despres – Hadley Road - \$389.00 – Billing Error (Taxes)
 - c) #2020-28 – Belletete’s Inc. – 77 Peterborough Street - \$616.00 – Billing Error (Taxes)
 - d) #2020-29 – Belletete’s Inc. – 75 Peterborough Street - \$2,419.00 – Billing Error (Taxes)
 - e) #2020-30 – Belletete’s Inc. - 32 Nutting Road - \$665.00 – Billing Error(taxes)
3. Land Use Change Tax
 - a) Jeffrey & Bonnie Cutter – Woodbury Hill Road - \$4,000.00
4. Authorization to expend Funds: Reclamation Fund
 - a) \$820.00 - NRRA – Tire Removal
5. Acceptance of Donation – Kevin Chamberlain - \$100.00 – Recreation Department Programs

On a motion by Chamberlain, seconded by Sterling, the Consent Agenda was approved (2-0). Belletete abstained due to conflict of interest with items 2C-E)

G. Old Business -None

H. New Business

Town Office Hours & Staffing – On June 15th, the NH Governor is expected to be lifting some of the stay-at-home restrictions. This week, both the Tax Collector and Town Clerk were in the office for their regular hours, seeing residents by appointment only. Starting next week, they will continue with appointments only, with walk-ins on Thursdays from 4:30pm to 6:00pm. Residents will be asked to wear masks in the building and observe social distancing. TM Frederick demonstrated the social distancing markers that were bought for use in the conference room, which will be a queuing area. Residents will be notified that this is a trial and once evaluated will continue if successful. The Board was in favor of this trial.

I. Reports to the Select Board

Selectmen's Reports

Sterling- Nothing to report. Budcom summer schedule will be discussed with Chairman Langevin.

Belletete- Nothing new to report.

Chamberlain – Nothing new to report

Town Manager's Report

- Jo Anne Carr had attended a Broadband meeting and is looking to form a committee. Doug Clayton's name was mentioned as a possible interested committee member.
- 79-E information packets were distributed to the Board for review prior to 6/22/2020 meeting.
- Planning Board Appointments- Names of potential members were discussed. The BOS felt the recommendations should come from the Planning Board and mentioned the following residents who had shown interest: Margaret Dillon, John Peard, Cody Gordon and Bud Taylor. These names will be brought to the Planning Board.
- Route 202 Project – The Finding of Necessity Meeting will be held on June 25, 2020. The Project has been nominated for an engineering award.

J. Other Business –

- ZBA Resignation (Ken Durand) – The Board regretfully accepted Mr. Durand's resignation.
- ZBA Appointment – Walter Batchelder – Full Member – Term Expires 2023
On a motion by Belletete, seconded by Chamberlain, this appointment was approved (3-0).
- Notice of Intent to Cut Wood or Timber
 - a) #20-233-02-T – Branwen Gregory – Lot 220/Lot 3 – Mountain Road
On a motion by Belletete, seconded by Chamberlain, this Notice was approved (3-0).

K. Non-Public – None

L. Adjournment

The meeting adjourned at 6:21pm on a motion by Chamberlain, seconded by Belletete (3-0).

Submitted:

Attest:

Judith A. Zola
Administrative Assistant

Franklin W. Sterling, Jr.
Chairman

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The Town of Jaffrey is an equal opportunity employer.