

TOWN OF JAFFREY
Jaffrey, New Hampshire
Select Board Meeting Minutes
October 26, 2020

Chairman: Franklin W. Sterling, Jr.

Selectmen: John E. Belletete (Via Zoom), Kevin Chamberlain

Town Manager: Jon Frederick

Staff: Superintendent of Utilities Tony Cavaliere (via Zoom), Administrative Assistant Judy Zola

A. Call to Order: 6:02pm

B. Non-Public –

On a motion by Belletete (via Zoom), seconded by Chamberlain, in Accordance with RSA 91-A:3, II (J) Roll Call Vote to Enter Non-Public Session (Sterling-yay; Belletete-yay, Chamberlain-yay) at 5:00pm

On a motion by Belletete, seconded by Chamberlain to exit non-public session at 5:55pm

C. Appointments – None

D. Public Hearings – None

E. Approval of Meeting Minutes

On a motion by Belletete (via Zoom), second by Chamberlain, the Public Minutes of October 12, 2020 were approved (3-0).

F. Consent Agenda

1. Payroll and Vendor Manifests
2. Abatements
 - a) #2020-79 – Denny & Lara Hylton – 54 Harkness Road - \$134.31 Sewer
3. Notice of Intent to Cut Wood or Timber
 - a) #20-233-03-T (Supplemental) Map 202/Lot 5 -William Jack -Shaker Farm Road
 - b) #20-233-07-T -Map 229/Lot 13.2 &Map 229/Lot 8.2- Don Ash – Dublin Road
4. Acceptance of Donation – Jaffrey Rindge Rotary Club
 - a) \$500.00 to the Jaffrey Welfare Department for 20 Market Basket \$25 Gift Cards
5. Boat Permit Fee Agent for 2021 – Pelletier's Sport Shop

6. Tax Collector's Tenth Cycle 2020 Water & Sewer Commitment Warrant
 - a) Water - \$109,616.08
 - b) Sewer - \$118,452.52
7. Tax Collector's Ninth Cycle 2020 Septic Hauler's Commitment Warrant
 - a) \$15,324.33
8. Appointments
 - a) Steve Regeimbal – American Legion Representative – Cemetery Committee
 - b) Shari Fish- Alternate – Trustees of the Trust Fund – Term Expires 2021
9. Cemetery Deed
 - a) Robert & Liga Breitner – Cutter Hill Extension - \$700.00
 - b) Douglas & Cathryn Hampson – Philips-Heil - \$350.00

On a motion by Belletete (via Zoom), seconded by Chamberlain, the Consent Agenda was approved as presented (3-0).

G. Old Business- None

H. New Business

Schedule Public Hearing – Sewer Ordinance Change- Superintendent of Utilities Tony Cavaliere was present via Zoom to discuss the present sewer ordinance. There are 2 paragraphs in the ordinance that need to be clarified and the picture describing homeowner's and Town's responsibilities needs to be changed. After much discussion about the ordinance wording, it was decided that the wording is correct, just the picture needs to be changed. The Homeowner is responsible for the line from the home to the cleanout, but since not all home have a cleanout, this made it difficult determining who to bill for repairs. Tony will return to the BOS with an updated picture and correct verbiage. Once that is done, the BOS can schedule a public hearing for public input and discussion.

I. Reports to the Select Board

Selectmen's Reports

Sterling- Budget Committee meets again on 11/05. HDC will be meeting on 10/29. The Meetinghouse Committees has not met, but is awaiting final word LCHIP and Moose Plate Grants.

Belletete- Planning Board approved Gordon's subdivision on Rte. 124, which will be connecting directly to town sewer. Brian Rhode, Annett Road property was recommended for consideration to the Select Board. EDC met via Zoom and discussed Broadband and the survey circulating gathering connectivity needs and hoping to get it on the warrant for Town Meeting in May similar to what Rindge did last year.

He will have more info about WW Cross at the next meeting. Jo Anne Carr is working on the Brownfield's Assessment Grant and they seem to be in a holding pattern with EPA.

Chamberlain- ConCom met and the gates at Carey Park look good and will have waring tape and signs. Pocket Gardens were discussed. Signage at Cheshire Pond Conservation Area is improved. Annett Road was discussed, Todd's (DPW) comments will be supplied to the Concom. It starts out as a Class V road and changes to Class VI road at Emily Preston's property. TM Frederick stated that Brian will be meeting tentatively scheduled with the BOS on November 9th. He also stated that Bond Counsel heard that Jaffrey was interested in Broadband and would like to talk to TM Frederick, Joanne Carr and Selectman Chamberlain. Jo Anne Carr is sending out an RFP next month, she's already sent out an RFI. The Broadband Committee is a good group of interested residents. There's a huge demand in town, especially with remote learning. Real Estate sales have suffered because of lack of good internet services.

Cemetery Committee held their annual meeting and will be requesting an increase in their Cemetery Tree warrant article from \$3,000 to \$5,000 due to the amount of dead tress that need to be removed from all the cemeteries.

Town Manager's Report

- Jaffrey has 607 water users, 18 sewer users and 883 water and sewer users. This gives us a 70-30 blend of water to sewer users.
- A Covid -19 Staff memo was sent out to all staff outlining self-screening and guidelines for staff travelling outside of New England.
- We received a GOFERR payment in the amount of \$58,836 on Friday. We have a balance of \$43,000 and will be applying for the remaining funds on Friday.
- 853 Absentee ballots have been requested. The State sent an allotment of PPE to use.
- We are still waiting to hear from the State regarding the Tax rate, the MS-1 was submitted.
- Nutting Road bridge needs to be designed to the State Standard and its mitigation vs. restoration at this point that is causing an issue.
- No paving has been done yet due to the cold temperatures.

J. Other Business –None

K. Non-Public – None

L. Adjournment

On a motion by Belletete via Zoom), seconded by Chamberlain, the meeting was adjourned at 6:57pm (3-0).

Submitted:

Attest:

Judith A. Zola
Administrative Assistant

Franklin W. Sterling, Jr.
Chairman

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