

TOWN OF JAFFREY
Jaffrey, New Hampshire
Select Board Meeting Minutes
December 14, 2020

Chairman: Franklin W. Sterling, Jr.

Selectmen: John E. Belletete, Kevin Chamberlain

Town Manager: Jon Frederick

Staff: Administrative Assistant Judy Zola

Guests: Dallas Wooster (in person); Via Zoom: Stephen Pelkey, Sarah Bergeron, Peter Lambert

A. Call to Order – 6:00pm

B. Non-Public – None

C. Appointments – Jaffrey 250th Committee Members Pelkey, Lambert and Bergeron were present via Zoom to commemorate the launch of the committee and to present the BOS with a plaque in recognition of the launching of the committee. They have been working hard for the past 9 months to a year and are making great progress. They have a website, Facebook and Instagram accounts. There is a news item on the Town of Jaffrey website mentioning the Jaffrey 250th website (www.jaffrey250.com) and the merchandise that is available. Chairman Sterling accepted the plaque and thanked the group for all their hard work and asked them to keep the BOS updated with their progress.

D. Public Hearings – None

E. Approval of Meeting Minutes

On a motion by Belletete, seconded by Chamberlain, the Public Minutes of November 23, 2020 were approved (3-0).

On a motion by Belletete, seconded by Chamberlain, the Non-Public Minutes of November 23, 2020 were approved and sealed (3-0).

F. Consent Agenda

1. Payroll and Vendor Manifests
2. Abatements
 - a) #2020-82 – Maria Diaz – 9 Brendan Lane - \$25.06 – Sewer
3. Veteran Exemptions
 - a) Eric Peahl – All Veterans Credit - \$500.00
4. Notice of Intent to Cut Wood or Timber
 - a) #20-233-10-T – Society for the Protection of NH Forests – Map 210/Lot 10
 - b) #20-233-11-T – Gilmore Realty Trust – Map226/Lot 1

5. Authorization to Expend from the Bridge Rehabilitation Capital Reserve Fund - \$14,613.03 – Quantum Construction Consultants
6. Acceptance of Donations
 - a) Playground Fund: \$50.00 - Despres and Associates, Inc
 - b) Playground Fund: \$100.00 - Joseph & Linda Bremner
 - c) Playground Fund: \$100.00 – Peggy Ueda
 - d) Playground Fund: \$100.00 – Peter & Virginia Russell
 - e) Meetinghouse Tower Project Fund: \$100.00 – John Field
 - f) Meetinghouse Tower Project Fund: \$40.00 – Betty Shea
7. 2021 Select Board Meeting Dates
8. 2021 Town Holiday Schedule
9. Committee/Board Appointments
 - a) Chelsie Thibault – Tax Collector – Term 1/1/2021 to 12/31/2021
 - b) Carl Jevney – ZBA Alternate – Term expires 2023

On a motion by Belletete, seconded by Chamberlain, the Consent Agenda was approved as presented (3-0).

G. Old Business

Waiver of Municipal Liability – Brian Rohde – Annett Road – Dallas Wooster, the potential home builder was present at the meeting. He understands the maintenance requirements for the waiver. The waiver will stay with the land.

On a motion by Belletete, seconded by Chamberlain, the Waiver of Municipal Liability was approved (3-0). Brian Rohde, the present land owner will come to the Town Office to sign and process the waiver.

Cold Stone Springs Agreement with Peterborough – Chamberlain had concerns on the wording regarding the quantity of water mentioned in paragraph #2 and also about naming an independent person in paragraph #6 for running the treatment plant. There was discussion between the Boards and TM Frederick. He will make changes to the agreement and he will also be named as a signer for the Board. Closing is this Thursday (12/17).

On a motion by Belletete, seconded by Chamberlain, the agreement, subject to the revisions acceptable to the Board, and authorizing TM Frederick to sign for the Board was approved (3-0).

H. New Business

Resolution #2020-28 -Authorize the Jaffrey Select Board to Create the Jaffrey Sewer Capital Reserve Fund. This request is to make a more general fund that can be used for more than one account. USDA loan requires a yearly transfer to cover the monthly payment of the loan. TM Frederick will check on the length of the loan.

On a motion by Belletete, seconded by Chamberlain, Resolution #2020-28 was approved (3-0).

I. Reports to the Select Board

Selectmen's Reports

Sterling- Budcom met on 12/3, we are still under budget. No meetings were held for HDC or the Meetinghouse Committee.

Belletete- Planning Board met and zoning changes were proposed regarding workforce housing. These changes would allow for more units to be built on less land: 8 units with 2 workforce units could be built on a 1-acre lot. The builders will need to get a special permit to extend the water and sewer lines. The BOS felt this would add an additional layer of restriction. The new resident would be paying for the extension of the lines. They will consider removing the restriction of using existing infrastructure to allow for the lines to be extended.

Chamberlain- ConCom met last week and discussed Nutting Road Bridge. Carey Park is fully functional. Cheshire Pond gates have been adjusted to limit ATV use. They are still discussing pollinator gardens and need website updates. They will be working with the schools to develop use of the trails in Jaffrey and Rindge. They weighed in on some ZBA issues.

Cemetery Committee will meet in April.

Broadband meets next Thursday. They received FRP's from 2 companies. They are due December 30th. They will have to review several items before Town Meeting. The need has been shown in the area to expand and grow due to the residents working from home and remote schooling.

Town Manager's Report

- There will be an associated fine from DOT/DES due to mitigation of Tyler Brook. Rip-Wrap must be used and there is a fine for using that. The Concom approved the use of mitigation funds toward the bridge project. Both bridge projects are progressing nicely.

J. Other Business – None

K. Non-Public – On a motion by Belletete, seconded by Chamberlain, in Accordance with RSA 91-A:3, II (B) (J) Roll Call Vote to Enter Non-Public Session (Sterling-yay; Belletete-yay; Chamberlain-yay) at 7:00pm

On a motion by Belletete, seconded by Chamberlain, to exit non-public and seal the minutes at 7:32 pm (3-0).

L. Adjournment

On a motion by Belletete, seconded by Chamberlain, the meeting was adjourned at 7:32pm (3-0).

Submitted:

Attest:

Judith A. Zola
Administrative Assistant

Franklin W. Sterling, Jr.
Chairman

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