

SECTION VII: COMPLETED APPLICATION

A completed application shall consist of the following submission items unless a written waiver to the applicant has been granted by the Board:

- (A) A completed application form accompanied by:
- (1) names and addresses of all abutters taken from the Town records not more than five days before the filing; and
 - (2) names and addresses of every engineer, architect, land surveyor, or soil scientist whose professional seal appears on the plat submitted; and
 - (3) payment to cover filing and notification fees.
- (B) Four copies of the plat, prepared at any scale between 1"=20' and 1"=400'. The outside dimensions of the mylar shall be 17 x 22 inches, or 22 x 34 inches, except as may be otherwise specified by the Cheshire County Registry of Deeds. The plat shall show the following information:
- (1) Proposed subdivision name or identifying title; name and address of the applicant and of the owner, if other than the applicant.
 - (2) North arrow, scale, date of the plan; name, license number and seal of the surveyor; signature block for Planning Board endorsement.
 - (3) Locus plan showing general location of the total tract within the town and the zoning district(s).
 - (4) Boundary survey including bearings, distances, and the location of permanent markers. The survey shall be conducted according to the standards outlined by the New Hampshire Land Surveyors Association (*see Appendix A*).
 - (5) Names of all abutting subdivisions, streets, easements, building lines, parks and public places, and similar facts regarding abutting properties.
 - (6) Location and profiles with elevations of existing and proposed water mains, sewers, culverts, drains, and proposed connections or alternative means of providing water supply and disposal of sewage and surface drainage.
 - (7) Existing and proposed easements, rights-of-way, driveways and buildings or other structures.
 - (8) Location of property lines, including entire undivided lot, lot areas in square feet and acres, frontage on public rights-of-way, and buildings, **wetlands, shoreland, well radius and septic system (4k area) setback lines, and contiguous buildable area in square feet and acres.** Each lot shall be numbered according to the Jaffrey tax map numbering system.
 - (9) Water courses, ponds, standing water, rock ledges, stonewalls, and other natural features; existing and proposed foliage lines; and open space to be preserved.